

SUBMITTED FOR ACCEPTANCE BUT NOT ATTESTING TO THE TRUTH

March 4th, 2014

7:00 PM Salisbury Town Hall

Board Members Present:

Cheryl Papandrea, Joanne Housianitis, Monique Greilich, Bob Gallagher

Staff:

Jack Morris, Jessica Mullen

Meeting called to order at 7:00 PM

MINUTES

Public Comments:

No public comments.

Minutes:

Continued until the next meeting.

New Business:

Reorganization:

Motion was made by Cheryl to nominate Monique as the next Chair. Seconded by Bob. Monique declined the nomination.

Motion was made by Joanne to nominate Cheryl again. Seconded by Bob. Cheryl stated that she would take it under advisement and reconsider.

Motion was made to continue until the next meeting 3/18/14 by Joanne. Seconded by Bob. No discussion. Cheryl, Joanne, Bob, and Monique voted unanimously to continue the minutes. Vote: 4 in favor, 0 opposed.

55 Seabrook Rd:

Motion was made to continue until the next meeting 3/18/14 by Joanne. Seconded by Bob. No discussion. Cheryl, Joanne, Bob, and Monique voted unanimously to continue the minutes. Vote: 4 in favor, 0 opposed.

CVS letter:

CVS recently banned the sale of tobacco products in their stores. Joanne would like a letter drafted to CVS commending them on their actions.

Budgets:

- 1) Green Head Traps: Town has not funded the traps since 1992, Mosquito Control takes care of the traps.
- 2) Flu: Town had to return flu serum this year, Salisbury will receive less this upcoming year.

Received 80 doses, used 51, 3 home bound done, remaining serum has to be returned to the State.

- 3) Introductory Conference: \$99/person, Board would like to see \$500 added to the budget to train new Board of Health members.
- 4) Emergency Trash Removal: areas in the Town are considered “dumping areas”, would like the Health Officer to come up with a dollar figure that would accurately reflect how much emergency trash removal would cost.
- 5) Water Testing: water testing is done by the State, the beach is State property. The Town is not required to maintain copies of water testing results nor are copies sent to the Town. If requested copies may be able to be obtained.
- 6) Revolving Fund: authorized by Town meeting. Fees that come in go into the revolving fund \$20,000 roughly from November through January for new permits that were issued. \$7,000 to \$10,000 is used as a cushion; the inspectors have to be paid and if violations and fees are not paid, chasing down the person who hasn't paid can take time. The cushion ensures that inspectors are paid when they're supposed to be paid.
- 7) Current Fee Structure: the charge for the inspection goes to the revolving fund. Other fees to the general fund. Accounts are audited regularly hence why business is done this way.
- 8) Health Fair: no money in the budget to do printing of flyers etc. Health related flyers are done by the State and then sent to the Towns – usually put in Town Hall and the Hilton Center. Would need to allocate money in the budget for a Health Fair.

License Updates:

- 1) Doggy daycare/grooming: the ZBA recently gave a Special Permit to a doggy daycare; no BOH involvement is needed for doggy daycare.
- 2) Seaglass: working on the second floor, expanding the seating area – have not applied for their food license yet.
- 3) Hobo's: will be a breakfast, lunch, dinner, bar restaurant.

Animal Control Officer/Kennel Policy and Procedures:

Currently the Animal Control Officer is being shared between Amesbury and Salisbury. The Town has a kennel agreement with Bed and Biscuit. Animal Control Officer is appointed by the Town Manager, supervised by the Health Agent, and works with the Health Department. Calls regarding animals go to the police who log the complaint and send that along to the Animal Control Officer; direct calls to her have to be logged with the police and receive a log number as well. It is advised to call the police if residents have an animal complaint. If the Animal Control Officer is on vacation, the Town will rely on Newburyport's Officer.

Old Business:

Trash Update:

Tom Hughes has resigned from the Board of Health, Monique was the other BOH member on the trash subcommittee so she will step up as chair.

Motel Guidelines:

The Board would like to see comprehensive reports of what every motel unit in the Town has regarding kitchens etc.

Course of action:

- 1) Write the regulations for motels
- 2) Add Lodging Regulation to allow for kitchens. Legally what has to be done? MUST be approved by Town Meeting. Town currently only has motels. Would need to look at the reg as it stands in the State Code and modify for the Town; State Code uses the term “hot plates”, the Fire Dept would not approve that.

Website Updates (Agendas and Minutes):

2013 is missing minutes.

Health Officer's Report:

- 1) Quarterly Report: 27 inspections, 27 re-inspections, BOH would like to know if there were really 27 re-inspections.
- 2) Nurses Report: 3 home bound flu shots administered, some diabetic services offered.
- 3) Restaurants: critical violations listed in report Maureen generated. Allergan awareness is now considered a critical violation. There is an educational curve when it comes to food safety; people need to be taught the proper way to handle food. If food safety is not being followed, critical violation. Not having a Person In Charge (PIC) is considered a critical violation.
- 4) Heroine: has become a big issue in the area, people overdosing. Groups and Towns working on their own campaigns, State is also working on a campaign.

Member's Report:

Joanne: March is colorectal cancer awareness month.

Correspondence: none.

Motion to adjourn from Monique. Second from Bob. Cheryl, Joanne, Bob and Monique voted in favor to adjourn the meeting. Vote, 4 in favor, 0 opposed.

Time 8:40 PM

Respectfully submitted by Jessica Mullen

Jessica Mullen

Date