

## Town of Salisbury, Massachusetts

Christine Devine Caron Treasurer/Tax Collector

## TOWN OF SALISBURY ANNOUNCES ON-LINE WATERWAYS PERMIT RENEWALS

## **Summer 2017 Season**

This year, the Town is launching a new, enhanced Waterways permitting process. Boaters will now have a quick and convenient way to submit their signed 2BE-1 Forms and pay their Boat Excise Tax, Waterways Permit Fees, and other boating related fees online.

Boaters will have the option of making a one-time online payment using a Waterways Permit Tab or registering to create a personal account. Registering is a one-time process that takes a few minutes to complete. Once registered, users can log in to review their payment information at any time. Just click on the "Pay Bills Online" Tab on our website at <a href="https://www.salisburyma.gov">www.salisburyma.gov</a>.

Boaters also have the option of mailing in their payment or paying in-person at the Tax Collector's office on the 1<sup>st</sup> Floor of the Salisbury Town Hall during normal business hours, which are Monday 8:30-6pm, Tuesday, Wednesday & Thursday 8:30-4pm, Friday 8:30-1pm, or Saturday 8:30-12pm (**Saturday hours available May 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, June 3<sup>rd</sup> ONLY).** During non-business hours, check payments can also be deposited in the Town's drop box, located at the side door entrance to Town Hall. Please be sure to enclose all drop-box payments and paperwork in a secure envelope.

IMPORTANT - PLEASE NOTE: ALL PAYMENTS, WATERWAYS PERMIT APPLICATIONS, AND 2BE-1 FORMS WILL NOW BE PROCESSED BY THE TAX COLLECTOR'S OFFICE. THE HARBORMASTER WILL NO LONGER ACCEPT PAYMENTS AT MARINAS, THE TOWN PIER, OR TOWN HALL.

Please be aware that you will not receive a 2017 Waterways Permit until all boat excise taxes are paid and your 2BE-1 Form and Waterways Permit Application are complete, signed and returned to the Tax Collector's Office with payment.

All boaters who are new to Salisbury should contact the Harbormaster directly for information/instructions. The Harbormaster is available in-person during office hours at Town Hall on Mondays from 1:00-6pm & Wednesdays from 1:00-4pm for the months of April through June. You may also reach him directly at (978) 420-7834 (Cell) OR leave messages at (978) 499-0470 (Office) or via email at harbormaster@salisburyma.gov.

If you have any questions about registering or paying your Waterways Permit or other boating related fees, please contact the Town of Salisbury Tax Collector's office at (978) 465-0331 or email us at <a href="mailto:taxoffice@salisburyma.gov">taxoffice@salisburyma.gov</a>.