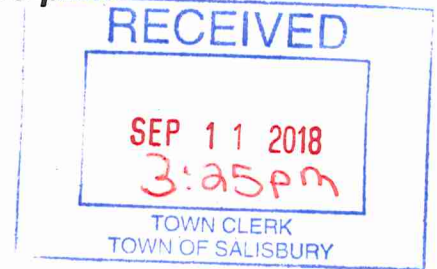


**Salisbury Housing Authority**  
**23 Beach Road, Salisbury MA 01952**  
**Board of Commissioners**  
***Thursday, September 13, 2018 at 5:00 p.m.***

**Agenda**



Pledge of Allegiance  
Roll Call

1. Accept minutes from Special Meeting on August 15, 2018.
2. Accept Report of SHA Current Status:
  - a. Review and approve August 2018 Vacancy Report. Discuss current status of vacancies.
  - b. Review and approve August 2018 Check Reports.
3. GMVTO announcements

**New Business:**

1. Review and approve the July 31, 2018 balance sheets of the Salisbury Housing Authority prepared by Fenton Ewald.
2. Review updated financial statement relative to current receivable and payables. Including discussion of current steps to stabilize rent arrearages and systems.
3. Review and approve the FY'2018 Operating Budget submission and certifications.
4. Review and approve the June 30, 2018 Quarterly Operating Statement prepared by Fenton, Ewald and Associates.
5. Answering Service:  
Authorize the chief procurement officer to procure an answering service to provide ongoing call service for the Salisbury Housing Authority.
6. Emergency Call List:  
Review and approve emergency call list to be provided to tenants and to the answering service.

7. Discuss Capital Plan Revision and authorize Chief Procurement Officer to hold tenant meeting to discuss capital planning priorities.
8. Review and Discuss Materials related to SHA management including Executive Director Hiring vs. Management Agreement. Consider proposal to hold a Special Meeting during September to solicit presentations from three housing authorities for possible management agreement.
9. Review and approve 5% requisition and Certificate of Final Completion for the installation of air source heat pumps in the community room. Payment authorized is for \$1,441. The CFC will be signed by the board and invoiced to DHCD by the RCAT.
10. Review and approve new HUD Fair Market Rate and set Salisbury Housing Authority Section 8 Payment Standards for all communities in which the SHA has a Section 8 voucher leased at 100% of the FY2019 FMRs.
11. Update on ongoing Weatherization project.
12. Other business as raised by board discussion.
13. Public Comment.
14. Adjourn Meeting.

***Notice is hereby given in accordance with Section 20(b), Chapter 30 of the Massachusetts General Laws that a MONTHLY MEETING of the Salisbury Housing Authority is scheduled***

**DAY:** Thursday, September 13, 2018                      **TIME:** 5:00PM

**PLACE:** Salisbury Housing Authority, Community Room, 23 Beach Road, Salisbury, MA.

Please notify Melanie Loveland Hale, Chief Procurement Officer of the Salisbury Housing Authority at (978) 462-8600 to request auxiliary aids and services for this meeting.

Salisbury Housing Authority



Melanie Loveland Hale

9/11/18  
Date

**ATTACHMENT  
CLERK'S CERTIFICATE**

I, Melinda Morrison, hereby certify that I am duly elected Clerk of the Town of Salisbury, MA wherein the Salisbury Housing Authority has been appointed and:

1. That notice of a meeting of said SHA, a copy of which notice is annexed hereto, to be held at **5:00 pm on Thursday, September 13, 2019**, was filed with me at least (48) forty eight hours prior to the stated time of said meeting and:
2. That I immediately caused (a copy of) said Notice of Meeting to be posted (in my office) on the principal official bulletin board of said Town of Salisbury, MA.
3. That the posting of the above notice was made pursuant to the provisions of Section 20B of Chapter 30 of the General Laws of Massachusetts, as amended.

Melinda J. Morrison  
Clerk

9/11/2018  
Date

Salisbury, MA