



Town of Salisbury
5 Beach Road
Salisbury, Massachusetts 01952

***RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT
COMMITTEE***

MINUTES:

November 10, 2021 by Zoom.

Meeting opened at 3:03.

PRESENT:

Ellie Bailey
Diane Dondero
Bobbi Klima
Alison Novello
Stephen Roth
Linda Tremblay

AGENDA:

Item 1 Review Minutes of Previous Meetings

The minutes of the October 6 meeting were approved.

Item 2 Review of Action Items

- Sign Exemption Verification form for 10 Second Street. Email signed copy to the applicant. - Done
- Deliver signed Exemption Verification form to the Town Clerk. - Done
- Develop a first draft of the Exemption Verification section of the "Process and Procedures" document. Done

Item 3 Discuss 11/3 Site Walk at 12 Second Street

This item was deferred to the next meeting.

Item 4 Review Draft of the Exemption Verification section of the "Process and Procedures" (Rules & Regulations?) Document.

The committee thought that the draft of Section 4 was good and that we should prepare a first draft of Section 2, which describes the committee members and their roles and responsibilities.

The committee felt that this document should be entitled "Process and Procedures" and a separate document called "Rules and Regulations" would describe decisions pertaining to the bylaw that the committee would formally accept in accordance with the Section 6 of the bylaw: "NPDC Powers and Duties"

Item 5 Discuss Distribution of Annual Report letter and Design Document

This topic was deferred to the next meeting.

Item 6 Discuss NPD Definition of Gross Floor Area

The committee discussed various options for the definition of Gross Floor Area based on the definition included in Salisbury's zoning bylaw and the NPD bylaw's definition of Substantial Addition. These options will be written up and emailed to the committee. The Town manager will be contacted to see if this issue could be reviewed by Town Counsel.

Once a definition is selected and approved by vote by the committee, it would/ could be listed in the rules and regulations document, perhaps based on the advice of town counsel.

Item 7 Other Items Not on the Agenda

None.

Item 8 Action Items for Next Meeting

- Email possible definitions of Gross Floor Area to Committee members - Bobbi
- Contact Neil about legal review of the Definition of Gross Floor Area - Bobbi
- Develop a first draft of the NPD Committee section of the "Process and Procedures" document. - Bobbi and Ellie

Item 9 Schedule Date, Time and Location for Next Meeting

The next meeting will be on Thursday, December 9 at 3:00 via zoom.

Item 10 Comments from Public

None.

Item 11 Adjournment

The meeting adjourned at 3:44 pm.