



# ***Town of Salisbury***

***5 Beach Road***

***Salisbury, Massachusetts 01952***

## ***RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT COMMITTEE***

### **MINUTES**

**Committee Meeting**

**Nov. 6, 2023**

**Salisbury Public Library**

**Present: Ellie Bailey, Bobbi Klima, Steve Roth, Alison Novello, Linda Tremblay**

1. Minutes of Previous Meeting: The meeting was called to order at 2:04 by Bobbi Klima. The minutes of the Oct. 19 and Oct. 26 meetings were accepted.

2. Resignations/Roles of Alternates: Roles of alternates when there is a full board present and when there is an absence, abstention, vacancy etc. were reviewed. As there have been two resignations, alternates Alison Novello and Linda Tremblay will participate fully until they are filled.

3. Election of Officers

\*The three remaining committee members created a slate as follows: Chairman - Bobbi Klima, Vice-Chairman - Steve Roth, Secretary - Ellie Bailey. It was moved and voted to accept the slate as presented.

\*Bobbi and Ellie will review/revise the policies and procedures document to reflect officers roles. Steve will add his input and the revised document will be presented at the next meeting.

4. Application Update

\*2 Second Street: The committee reviewed the process and outcome of this application. Members expressed concerns regarding Sec. 163 - 8 j. of the by-law which exempts from review properties damaged or destroyed by fire. The general feeling was that this section should be changed to establish a time limit on exemption. The matter will be discussed at the next meeting. The committee has received a new application for 2 Second St. dated 10/30/2023 and

agreed not to take action until after a decision by the Zoning Board of Appeals has been rendered.

\*21 First Street: This project was exempt from review. The contractor, when filing an online application for a building permit, mistakenly assumed the property was in the district but it is not.

## 5. Other Items Not on the Agenda

\*Site visits clarification: Site visits are encouraged prior to any public hearing on applications for new construction. They should be done singly or in pairs.

\*Advisory Review: Section 163 - 9 provides for advisory review in cases where an application for new construction is not required, i.e. the project is exempt. Members agreed that informal conversations about guidelines with applicants whose projects will be reviewed might be valuable. This matter will be discussed at a future meeting.

\*Resignations: The committee expressed regret over the loss of two members and the hope that they can stay involved.

## 6. Action Items

\*Bobbie, Ellie & Steve will review/revise the Policies and Procedures document before the next meeting.

\*A possible change in Sec. 163 - 8 j of the by-law (exemptions due to fire) will be discussed at the next meeting.

\*Advisory review will be discussed at a future meeting.

7. Next Meeting: The next regularly scheduled meeting will be held on Jan. 29 at 2:00 at the Salisbury Public Library

8. Public Comment: None

9. Adjournment: The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Ellie Bailey

Secretary

