



Town of Salisbury
5 Beach Road
Salisbury, Massachusetts 01952

***RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT
COMMITTEE***

MINUTES:

January 18, 2023 by Zoom

Meeting opened at 3:03.

PRESENT:

Ellie Bailey
Diane Dondero
Bobbi Klima
Stephen Roth
Stephen Spaulding
Linda Tremblay

AGENDA:

Item 1 Review Minutes of Previous Meetings

The minutes of the November 16, 2022, meeting were approved.

Item 2 Review of Action Items

- Review Ring's Island email list and add email addresses where possible. - Done for now.
- Check whether the Citizen Serve system has been updated to include the changes requested at the meeting with the Building Inspector. - Pending: Linda and Bobbi to evaluate.
- Contact Susan Pawlisheck about possible meeting time. - Done. See item 3 below.

Item 3 Meeting with Susan Pawlisheck to discuss public hearings

Ellie and Bobbi summarized their meeting with Susan Pawlisheck, former chair of the Zoning Board of Appeals (ZBA). Ms. Pawlisheck described her experiences with public hearings for projects before the ZBA. She described the tasks to be performed before the public hearing, the hearing itself (introductory statements, information gathering, questions from the board then the audience), closing the hearing and finally the process of making, discussing and voting on a motion documenting the board's decision.

Item 4 Other Items Not on the Agenda

Kiosk materials: Linda and Ellie will coordinate photos and other materials for the kiosk at Town pier and begin to prepare something to post there in the spring.

Item 5 Action Items for Next Meeting

- Evaluate the Citizen Serve system re implementation of the changes requested at the July meeting with the Building Inspector. - Linda and Bobbi
- Find out who has replaced Kate White re building permit applications Linda and Bobbi
- Develop new materials for display in the spring at the kiosk at the Town pier - Ellie and Linda
- Develop the text for Section 5 of the Process & Procedures Document- (Application for Certificate to Alter) - Bobbi & Ellie

Item 6 Schedule Date, Time and Location for Next Meeting

The next meeting will be on Wednesday, March 15, 2023 at 3:00.

Item 7 Comments from Public

None.

Item 8 Adjournment

The meeting was adjourned at 3:35.