



Town of Salisbury

*5 Beach Road
Salisbury, Massachusetts 01952*

RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT COMMITTEE

MINUTES:

Meeting opened at 4:05.

PRESENT:

Diane Dondero
Bobbi Klima
Alison Novello
Stephen Roth
Stephen Spaulding
Linda Tremblay

AGENDA:

Item 1 Review Minutes of Previous Meetings

The minutes of the May 18, 2022 meeting were approved.

Item 2 Review of Action Items

- Think about the idea a quarterly newsletter and what would be in it. - Done. Some suggestions are described under Item 3, below.
- Deliver Design Guide and letter to the Town Manager and Selectmen. - Done. See item 4, below.
- Develop material for the kiosk at the Town pier. Done. See item 3, below .

Item 3 Signage and other publicity ideas

- Quarterly newsletter: Most members felt that quarterly was too often and that perhaps an email would be better than a newsletter/report. For example, when the materials are posted in the kiosk, an email to the Ring's Island residents would be a way to let people know about it. Stephen suggested that someone doing a project, like him, could describe the project and how it fit in with the streetscape and neighborhood feeling of the district.
- Kiosk material. Ellie and Linda have sourced a lot of photos of Ring's Island from the Newburyport library and the Old Newbury Historical Society. They have painted the kiosk and posted a description of the NPD along with the NPD map. They also plan to improve the interior of the kiosk by installing a better backing, perhaps corkboard.

Item 4 Distribution of the annual report letter and Design Guide

Diane delivered the annual report letter and Design Guide to the following: Town clerk, Town manager, Inspection services, Board of selectmen (5), Historical commission, Salisbury Public library and Assessor.

Item 5 Exemption Verification for 15 Second St

Stephen Spaulding applied for and obtained a building permit for his garage addition without being required to submit an Exemption Verification form. Thinking this was not right, he asked about it and then filled out the form.

This indicates that we have a potentially serious problem with the process implemented by the Inspection office. Bobbi and Linda will set up a meeting with the inspection department to determine options for fixing the problem.

Item 6 Other Items Not on the Agenda

The property at 12 March Road will be submitting an Exemption verification in the near future.

Item 7 Action Items for Next Meeting

- Resend email with the article with historic information that could be the basis for a timeline-type kiosk posting. - Linda
- Verify that we have email addresses for everyone in the NPD and hopefully many other Ring's Island residents. - Bobbi
- Meet with the Inspection department to resolve problems with the building permit process. - Bobbi, Linda

Item 8 Schedule Date, Time and Location for Next Meeting

The next meeting will be on Wednesday, September 14 at 4:00.

Item 9 Comments from Public

The ,meeting was adjourned at 4:45.