



Town of Salisbury
5 Beach Road
Salisbury, Massachusetts 01952

***RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT
COMMITTEE***

MINUTES:

October 6, 2021 by Zoom.

Meeting opened at 3:04.

PRESENT:

Ellie Bailey
Diane Dondero
Bobbi Klima
Stephen Roth
Stephen Spaulding
Linda Tremblay

AGENDA:

Item 1 Review Minutes of Previous Meetings

The minutes of the July 28, 2021, September 8 and September 17 meetings were approved.

Item 2 Review of Action Items

- Review the FAQs, address comments/corrections and upload the FAQs to the committee webpage. - Done
- Revise the 'annual report' letter and the design Document incorporating suggestions. - Done.

Item 3 Discuss Distribution of Annual Report letter and Design Document

The letter and design document will be distributed to Ring's Island residents in mid-November.

Item 4 Status of Potential Exemption Verification Request for 12 Second Street

Chris Hillios submitted an Exemption Verification Request and supporting documentation to the committee officers by email on October 5. Stephen Spaulding reviewed the request and requested additional information, which Mr. Hillios provided. Stephen recommended that the committee grant the exemption verification request. The committee agreed.

Item 5 Other Items Not on the Agenda

- Stephen described an email chain with the Town Manager about Mr. Derr's desire to remove his property from the District. The Town Manager said that the

deadline for submitting a Town Meeting warrant article to change the bylaw has passed. The bylaw change could be considered at the Spring Town Meeting.

- Stephen suggested a site walk at 12 Second Street to consider how the committee would handle a similar case if review of the project was required. The site walk was scheduled for November 3.

Item 6 Action Items for Next Meeting

- Sign Exemption Verification form for 10 Second Street. Email signed copy to the applicant. - Diane
- Deliver signed Exemption Verification form to the Town Clerk. - Bobbi
- Email the Exemption Verification Request and supporting documentation for 12 Second St to the full committee. - Bobbi
- Develop a first draft of the Exemption Verification section of the "Process and Procedures" document. Ellie & Bobbi

Item 7 Schedule Date, Time and Location for Next Meeting

The next meeting will be on Wednesday, November 10 at 3:00 (location not yet determined)

Item 8 Comments from Public

None.

Item 9 Adjournment

The meeting adjourned at 3:35 pm.