



Town of Salisbury
5 Beach Road
Salisbury, Massachusetts 01952

***RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT
COMMITTEE***

MINUTES:

September 24, 2020 at 3:00 PM at 16 Second Street, Salisbury.

Meeting opened at 3:15.

PRESENT:

Ellie Bailey
Diane Dondero
Bobbi Klima
Stephen Roth
Stephen Spaulding
Linda Tremblay

Mindy Morrison

AGENDA:

Item 1 Swearing in of committee members

Mindy Morrison swore in all of the committee members except Bobbi Klima, who had been previously sworn in. She also distributed information about the open meeting law and two receipt acknowledgement/certificate pages to be signed by committee members and returned to the Town Clerk's office.

Item 2 Election of officers

The following officers were elected:

Chairmen - Stephen Spaulding
Vice-chairman - Diane Dondero
Secretary - Bobbi Klima

Item 3 Discuss committee objective and next steps

Committee meeting will generally be held monthly and via zoom.

Next steps include reviewing the bylaw in detail, identifying what kind of projects would require review by the committee, starting up zoom process, developing an information sheet about the district, determining interactions with Town departments, especially the Building Department.

The following action Items were identified:

- Review the bylaw identifying specific areas of concern. - Everyone.
- identify potential alteration projects within the NPD and classify them as either definitely requiring review, definitely not requiring review and unclear/marginal. -Stephen Spaulding .
- Distribute sample information sheet (North Andover) to committee members. - Linda Tremblay
- Determine what kind of information should be submitted in the case of a demolition request. - Ellie Bailey and Linda Tremblay.
- Develop ideas concerning the role of consultation with the building inspector, and check whether he has the list of NPD properties.- Stephen Spaulding
- Talk to Mindy about how zoom meetings work for Town committees. - Diane Dondero
- Send contact information for Committee members to all - Diane Dondero
- Send list of related links to all - Bobbi Klima

Item 4 Other Items not on the agenda

None.

Item 5 Schedule date, time and location for next meeting

The next meeting will be a Zoom meeting on November 5, 2020.

Item 6 Comments from public None.

Item 7 Adjournment