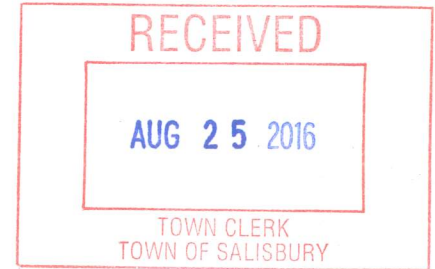


Salisbury Planning Board Meeting Minutes



Date: Wednesday, July 27, 2016

Place: Colchester Auditorium, Salisbury Town Hall, 5 Beach Road

Time: 7:30 p.m.

PB Members Present: Chairman Don Egan (DE), Brendan Burke (BB), Gina Park (GP)

PB Members Absent: Helen "Trudi" Holder (TH), Louis Masiello (LM)

Also Present: Lisa Pearson, Director of Planning and Development Dept. (LP), Adriane Marchand (AM) Planning Secretary

Chairman Don Egan called the meeting to order at 7:44 p.m. in the Colchester room, Salisbury Town Hall. DE announced, per opening meeting law, that this meeting was being recorded and broadcast live via www.sctvmc.org

1. New Business

a. Signing of Plans/Permits

b. Accessory Apartment-21 Baker Rd-Kerri Pereira

Continued to the August 24, 2016 Planning Board meeting.

c. Request for Modification-233 Beach Road-Steve Paquette

Continued to the August 24, 2016 Planning Board meeting.

2. Old Business

4. Other Business

a. Certificate of Completion- 21 Atlantic Ave- Vertical Building Dev. LLC

Matt Steinel (MS) of Millennium Engineering representing the applicant. Briefs on the 2002 project. The owner is trying to sell the property and needs to close-out the file. There are three (3) outstanding items we were asked to address in the letter from the Town Engineer, Joe Serwatka.

1. There is no practical way to verify that the drainage system was installed properly as it is underground. The company that installed it is no longer in business and therefore unreachable. There are 8 down spouts leading into the ground and no history of drainage issues or complaints. It is a safe assumption that the work was done as detailed based on these observations.

2. The sidewalks were re-built. Photos provided.
3. 21 Atlantic Avenue has received their Certificate of Compliance from the Conservation Commission. The enclosure under the stairs was allowed at the time of approval and was on the plans that were approved.

Planning Board discussion follows on this projects history and the rules, regulation, and procedure for filing projects with the Planning Department in the past and currently.

GP motions to approve the Certificate of Completion for 21 Atlantic Avenue.

BB seconds.

Vote 3-0. Unanimous. Motion Passed.

3. 8:00pm Public Hearing

- a. **8:00pm-Cont. To see if the Town will vote to amend the zoning bylaws in accordance with the changes attached hereto with regard to Ch. 300 Article XII, Salisbury Beach Overlay District, and Ch. 300 Article XIII, Inclusionary Housing Requirements.**

GP motions to continue the Public Hearing for the Beach Overlay District Zoning Changes to August 24, 2016 at 8:00p.m.

BB seconds.

Vote 3-0. Unanimous. Motion Passed.

4. Other Business Continued

b. Planning Board Discussion Regarding Process-

DE opens discussion on concerns raised by fellow Planning Board members. Concerns include the procedure for training new Planning Board members and the time deadlines for document submission before meetings. Discussion follows.

DE proposes the formation of a working group of the Planning Board to address these issues.

BB volunteers.

DE volunteers.

GP agrees with the formation of a working group and its members. It would be helpful to use flow diagrams to visually show the steps in the planning board processes in addition to just verbal steps.

DE We will keep the Board informed of our progress in addressing these issues.

Salisbury Resident, Isa Cann, is glad this issue is being discussed.

5. Correspondence

a. Minutes from July 13, 2016

BB motions to approve the minutes from July 13, 2016.

GP seconds.

Vote 3-0. Unanimous. Motion Passed.

6. Reports of Committees

7. Adjournment

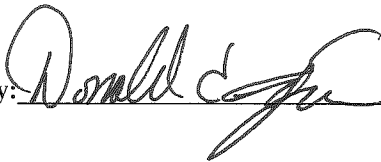
BB motions to adjourn the July 27, 2016 Planning Board meeting at 8:23p.m.

GP seconds.

Vote 3-0. Unanimous. Motion Passed.

*Documents provided at the meeting are on file in the Planning Office.

Minutes Approved By:



Date:

8/24/16