

## II. Planning Board Fees

### A. Application Fees

The fees detailed below are payable at the time of an application's submission to the planning department. An application will not be stamped as received by the Town Clerk without evidence that the fee has been paid.

#### Schedule of Application Fees (amended July 2008, May 2022)

Type of Application	Fee
Approval Not Required (ANR) Plan	\$200 plus \$200 per new lot line.
Preliminary Subdivision Plan	\$500 plus \$200 per lot.
Definitive Subdivision Plan submitted within 7 months of a preliminary plan	\$1,250 plus \$325 per lot
Definitive Subdivision Plan (without a preliminary)	\$1,500 plus \$625 per lot
Modification of an Approved Definitive Subdivision Plan	\$500 plus \$100 per lot
Planning Board Special Permit	\$200 Residential \$250 Commercial
Site Plan Review	Minor: \$200 Major: \$500 up to 5,000 square feet of new improvements, over 5,000 square feet includes \$0.10 per square foot. All major applications are also to include \$1 per abutter.
Special Permit Renewal	\$200
Special Permit Modification	Minor: \$100 Major: \$200
Site Plan Modification	Minor: \$200 Major: \$500 + \$100 per lot affected

#### Notes:

1. The above schedule of application fees supersedes all previous schedules as they may have appeared in the Salisbury Zoning By-laws, the Rules and Regulations for the Subdivision of Land, and any listings that may have been compiled from time to time for the benefit of applicants.
2. All fees for Planning Board applications are subject to approval from the Board of Selectmen.

3. Revised Applications: Where an Application Fee has been calculated by the number of lots, units or square footage of the total site, and the application is revised after payment of said fee, the following rules shall apply:
  - A. If the number of proposed lots, units or square footage of the site increases, the applicant shall pay a fee equivalent to the difference between the fee originally paid and the fee that would have been paid had the original submission included these additional lots, units or square footage of the site. No review of these additional lots, units or square footage of the site shall take place until this additional fee is paid to the Town of Salisbury. Failure to make this payment after requesting additional lots, units or square footage shall be grounds for denial of the application.
  - B. If the number of proposed lots, units or square footage of the site decreases, a refund of that portion of the application fee predicated on those lots, units or square footage of the site shall be granted if, the Planning Board finds that, no cost associated with the review of those lots or units has been incurred.

**Waivers:** The Planning Board may waive or reduce an Application Fee, if, in the opinion of the Board, unusual circumstances exist regarding the application.

**Refund:** Subsequent to the commencement of the application review process by the Planning Board, application fees shall not be refunded for any reason, including withdrawal of the application.