

Town of Salisbury

Handicapped Accessibility Report 504 Self Evaluation and Survey and Transition Plan



504 Handicapped Accessibility Self Evaluation

Introduction

The Town of Salisbury's original 504 Self Evaluation was produced in June 1999. It was completed after an inspection of public buildings and facilities by the Community Development Department's Rehabilitation Specialist to determine compliance levels with 521 CMR, the Rules and Regulations of the Architectural Access Board. At that time, a member of Salisbury's handicapped community who was the Housing Authority Commissioner, helped draft the recommendations. Using these recommendations, a Transition Plan was developed incorporating proposed improvements with a timeline for achieving accessibility for each public building and facility.

The CDBG Program Manager did a re-inspection in May of 2002 with assistance from the Community Advocacy Liaison from the Northeast Independent Living Program, Inc. out of Lawrence, Massachusetts. The technical expertise was requested to allow for a more thorough and unbiased analysis. During the re-inspection, the accessibility issues from the 1999 inspection were reviewed and more specific barriers to accessibility were documented. It was noted that several of the earlier recommendations had been implemented. Several more still need to be addressed.

The CDBG Program Manager did telephone interviews in January of 2009 with the responsible party for each location (see 2009 Transition Plan for Achieving Accessibility) to see what, if any, progress had been made since 2002. The most significant achievement was that Town Hall had been made fully accessible. This year the second floor offices and meeting hall were completed making the public meeting spaces fully handicapped accessible.

In 2014 the locations were reviewed once more to determine outstanding accessibility issues. These results are listed as "Part Four" under each location. The Senior Center addition and parking lot are complete making it fully handicapped accessible.

The CDBG Program Manager did telephone interviews in January of 2017 with the responsible party for each location. These results are listed as "Part Five" under each location. The new library is complete and is fully accessible.

The CDBG Program Manager did telephone interviews in January of 2018 with the responsible party for each location. These results are listed as "Part Six" under each location. The new police station is complete and fully accessible.

The CDBG Program manager did telephone interviews in January of 2022 with the responsible party for each location. The results are Listed as “Part Seven” under each location. The Town of Salisbury is committed to improving access to its public buildings and facilities for persons with disabilities. The 504 Self Evaluation contains a Transition Plan, which details both the barriers to accessibility and the means to eliminate them.

LIONS PARK

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Partial		Yes	Yes	No	Yes

Part 1: 1999 Evaluation

Barriers to Exterior Accessibility:

1. Parking lot has no designated handicapped parking space(s).
2. No handicapped accessible walkway leading to Baseball fields or playgrounds. All facilities shall be accessible and shall be on an accessible route that is paved or hard packed, at least 4 feet wide. If curb cuts are provided, they shall comply with 521 CMR21 CURB CUTS.
3. Tot lot area needs to be leveled for wheel chair accessibility.
4. Cement tables behind restrooms are not accessible for wheel chair. At least 5% of tables shall be accessible and shall comply with 521 CMR19.5.2.
5. Restrooms need Braille signs for the blind.

Part Two: 2002 Transition Plan for Achieving Accessibility

1. The Salisbury Department of Public Works still needs to designate the required handicapped parking space(s) by painting and signage.
2. All paths within the playground need to be made accessible.
3. Grading of tot lot was done FY 2000
4. Cement table area can be made accessible by extending the sidewalk leading to the restrooms.
5. Restroom signage is in place.

Part Three: 2009 Transition Plan for Achieving Accessibility (Spoke to Don Levesque, DPW Director)

1. Work is 100% complete.

2. Work is 100% complete.
3. Work is 100% complete.
4. Work has not been done.
5. Work is 100% complete.

Part Four: 2014 Transition Plan for Achieving Accessibility (DPW)

No change

Part Five: 2017 Transition Plan for Achieving Accessibility

No change

Part Six: 2018 Transition Plan for Achieving Accessibility

No change

Part Seven: 2022

1. No ADA accessible path from Municipal Complex to Lions Park
2. Bleachers are not ADA accessible

HILTON SENIOR CENTER

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
X		Yes		Yes	Yes

Part 1: 1999 Evaluation

1. Front door closer shall be adjusted such that the sweep period of the closer, from an open position, shall take at least six seconds to close.
2. The minimum space between two hinged or pivoted doors in series shall be at least 48" plus the width of any door swinging into the space. Doors in series shall swing either in the same direction or away from space between the doors. The construction of the current vestibule does not allow 48 inches beyond the width of the door swing.
3. Parking lot should be regraded and paved. Indicate specified handicapped parking spaces, at least 2.
4. (Update per 2002 Evaluation) In the interior of the building the following observations were made:
 - a. The door knobs are not compliant
 - b. There are several concerns with the restrooms including:

(Update per 2002 Evaluation) In the interior of the building the following observations were made: The signage needs to be on the door, not on the side The urinal is 23" high, needs to be 17" The mirror needs to be 40" high to the glass The paper towel dispenser is 50.5" high, needs to be 42" The stall door needs a spring hinge The toilet paper is 26.5" high, needs to be 24" There needs to be a grab bar behind the toilet The flush handle needs to be on the other side

Part 2: 2002 Transition Plan for Achieving Accessibility

1. Done
2. Done
3. A van accessible sign is present, but also needs the standard handicap sign underneath it to meet code.
4. Arrangements will be made to share these findings with the Council on Aging and develop a strategy for resolving them

Part Three: 2009 Transition Plan for Achieving Accessibility

1. A van accessible sign is present and two additional spaces with signs have been added. The standard handicap signs on the pavement need to be added.
2. The Town received a FY2005 CDBG CDF-1 grant and the following activities have been completed:
 - a. Construction of a 20' x 62' addition. The addition includes: A medical room to give seniors privacy when seeing doctors and nurses; a private office for the Council on Aging; a classroom for new arts and crafts, sewing, knitting, scrap booking and other classes; and storage areas,
 - b. Rehabilitation of the existing bathrooms making them handicapped accessible,
 - c. Addition of a handicapped accessible egress,
 - d. Installation of a sprinkler system
3. The Town will finish pavement in front of the new addition which will provide 25 additional parking spaces which will include the handicapped designated parking spaces. This should be completed by spring 2009.

Part Four: 2014 Transition Plan for Achieving Accessibility (DPW)

The Senior Center addition and parking lot are complete making it fully handicapped accessible.

Part Six: 2018 Transition Plan for Achieving Accessibility (Program Manager)

The senior center continues to be fully accessible. Due to the age and needs of the population who use the site they have requested that the Senior center install automatic door openers on the bathroom doors.

Part Seven: 2022 Transition Plan for Achieving Accessibility (Program Manager)

The senior center continues to be fully accessible. The Senior center installed automatic door openers on the bathroom doors to accommodate the needs of the population who use the site.

FIRE DEPARTMENT

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Partial	Partial	No	No	911	No

Part 1: 1999 Evaluation

1. Hallway entrance is approximately 39 inches wide, therefore does not comply with 521 CMR 26.6 which require a width of at least 4 feet. Public access doorway is currently 30 inches wide. The requirement for compliance is a clear opening of not less than 32 inches.
2. Parking lot should be regraded and paved. Indicate specified handicapped parking spaces, at least 2.
3. (Update per 2002 Evaluation) The entrance to the Dispatcher's desk has a four-inch step. A ramp up to the door with a five by five platform in front of the door is needed along with a wider door with a self-opening system.

Part 2: 2002 Transition Plan for Achieving Accessibility

1. The reconstruction of the hallway will require significant internal changes to move the wall and a kitchen area. Staff will meet with the Fire Chief to try to determine a potential solution.
2. The parking lot was paved and signage is in place for one space.
3. The entrance to the Dispatcher's desk has a four-inch step. A ramp up to the door with a five by five platform in front of the door is needed along with a wider door with a self-opening system.

Part Three: 2009 Transition Plan for Achieving Accessibility (Spoke with Jay Pollard, Fire Department Inspector)

1. To date a solution has not been found, still working with Town Manager on the solution.

2. The parking lot was paved and signage is in place for one space.
3. A concrete ramp has been installed. Neither the door nor self-opening system has been done.

Part Four: 2014 Transition Plan for Achieving Accessibility

1. To date a solution has not been found, still working with Town Manager on the solution.
2. The parking lot was paved and signage is in place for one space.
3. A concrete ramp has been installed. Neither the door nor self-opening system has been done.

Part Five: 2017 Transition Plan for Achieving Accessibility

1. To date a solution has not been found, still working with Town Manager on the solution.
2. The parking lot was paved and signage is in place for one space.
3. A concrete ramp has been installed. Neither the door nor self-opening system has been done.

Part Six: 2018 Transition Plan for Achieving Accessibility

1. To date a solution has not been found, still working with Town Manager on the solution.
2. The parking lot was paved and signage is in place for one space.
3. A concrete ramp has been installed. Neither the door nor self-opening system has been done.
4. Concerns from the building inspector on the Doors and Doorways, Staff Toilet and Staff Lounge on a recent visit.
5. New space was created for the fire inspector (did not have office space before) this area is not ADA compliant
6. Fire Chief is requesting funding to do a full evaluation

DPW BUILDING

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
	X	No	No	No	No

Part 1: 1999 Evaluation

1. Parking lot should be regraded and paved. Indicate specified handicapped parking spaces, at least two.
2. (Updated 2002) Front Entrance – The door width is appropriate but in order to meet the acceptable requirements under 521 CMR there must be 18” of clear space on the latch side of the door, if it does not have a self-opening mechanism.
3. Individual office entrances are all 31 inches wide. The doorways do not meet the minimum acceptable width under 521CMR.

Part 2: 2002 Transition Plan for Achieving Accessibility

1. One spot has been designated, though the appropriate signage is missing. The Department has requested the money for this work in the FY 2003 Budget.
2. Discussion with the DPW Director has begun on the best way to address this issue.
3. Not done.

Part Three: 2009 Transition Plan for Achieving Accessibility (Spoke to Don Levesque, DPW Director)

1. Work is complete
2. Work has not been done
3. Work has not been done

Part Four: 2014 Transition Plan for Achieving Accessibility (DPW)

- 1-3. No change

Part Five: 2017 Transition Plan for Achieving Accessibility

- 1-3. No change

Part Six : 2018 Transition Plan for Achieving Accessibility

- 1-3. No change

Part Seven : 2022 Transition Plan for Achieving Accessibility

- 1-3. No change

POLICE STATION

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
	X	No	No	No	No

Part 1: 1999 Evaluation

1. Reception entrance area is less than 4 feet wide, therefore does not comply with 521 CMR 26.6. The space required for a wheelchair to make a 180° is a clear space of 60 inches. The entrance doorways and interior openings that are required to be accessible shall have a clear opening of not less than 32 inches.
2. First floor new office entrance does not meet the door width requirement.
3. Handicapped restroom needs Braille signage.
4. The 2nd floor does not meet the requirements for accessibility.

Part 2: Transition Plan for Achieving Accessibility

1. The front entrance needs to be a minimum of 32" wide with 18" inches of clear space on the latch side of the door if there isn't a self-opening mechanism. This would allow for access to the Dispatcher's desk. The door to the reception room also needs to be a minimum of 32" wide.
2. Not done.
3. Not done.
4. The 2nd floor does not meet the requirements for accessibility

Part Three: 2009 Transition Plan for Achieving Accessibility (Spoke to Police Dispatcher)

The Town has begun discussion on the relocation of the Police Station. A new station will be fully handicapped accessible.

Part Four: 2014 Transition Plan for Achieving Accessibility (DPW)

The Town has begun discussion on the relocation of the Police Station. A new station will be fully handicapped accessible.

Part Five: 2017 Transition Plan for Achieving Accessibility

Construction is in process and is anticipated to be complete in the spring of 2017. The building will be fully handicapped accessible.

Part Five: 2018 Transition Plan for Achieving Accessibility

Construction is complete. The building will be fully handicapped accessible

BEACH BASEBALL FIELD

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
YES				YES	YES

Part 1: 1999 Evaluation

1. Needs to be regraded and paved, indicate specific handicapped parking spaces, at least two.

Part 2: 2002 Transition Plans for Achieving Accessibility

The Department of Public Works is currently working with the Little League Organization on enlarging the ball field and parking facilities.

Part Three: 2009 Self Evaluation (Spoke to Don Levesque, DPW Director) Complete

BEACH PUBLIC RESTROOMS

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Yes		No	No	Yes	Yes

Part 1: 1999 Evaluation

1. Suggested putting handicapped parking space(s) outside of rest room.
2. (Updated per 2002 Evaluation) During a survey of the men's bathroom it was noted that several interior changes are necessary including:

Signage needs to be in Braille 5' foot from the floor the handicap stall is too small in length and width Audio/visual fire alarms need to be in the bathrooms. Hand dryer is 48" high, needs to be 42" Paper towel dispenser is 50" high, needs to be 42" Mirror is 47" high, needs to be 40" to the bottom of the glass, not the frame. Urinals are 21.5" high; at least one needs to be 17" The flusher handle is on the wrong side of the toilet seat There needs to be a grab bar on the backside of the toilet The door to the stall needs a self-closing mechanism

Part 2: 2002 Transition Plans for Achieving Accessibility

1. The Department of Public Works can designate one van accessible handicap parking (restroom only) spot on the south side of the building. The Department has requested the money for this work in their FY2003 Budget.
2. This matter will be addressed in a meeting with the DPW director and the Parks and Recreation Committee to determine cost and a timetable for addressing these needs.

Part Three: 2009 Transition Plans for Achieving Accessibility (Spoke to Don Levesque, DPW Director)

1. 100% Complete
2. The sinks in the men's room were updated to be handicapped accessible. Also, the drinking fountain is now handicapped accessible. No changes have been made to the women's room.

Part Four: 2014 Transition Plan for Achieving Accessibility (DPW)

1. 100% Complete
2. The sinks in the men's room were updated to be handicapped accessible. Also, the drinking fountain is now handicapped accessible. No changes have been made to the women's room.

Part Five: 2017 Transition Plan for Achieving Accessibility

1. 100% Complete
2. No change

Part Six: 2018 Transition Plan for Achieving Accessibility

3. 100% Complete
4. No change
5. Building needs to be fully renovated town has begun to discuss renovation or building a new facility

Part Seven: 2022 Transition Plan for Achieving Accessibility

6. Building closed
7. New restrooms and Welcome Center were built 100% ADA accessible

BEACH CENTER AREA

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Yes		Yes	Yes	Yes	Yes

Part 1: 1999 Evaluation

1. Pay phone doesn't meet height requirements.
2. Tables at Center and Picnic tables are not in compliance
3. Town parking lot sufficient.
4. Street parking around center sufficient.

Part 2: 2002 Transition Plan for Achieving Accessibility

1. Contact can be made with the owner of the pay phones to have one installed at the right height. If a third phone is added to the east end of Broadway, it will need to be TDD equipped.
2. Although seven new picnic benches were installed, none of them are handicap accessible.

Part Three: 2009 Transition Plan for Achieving Accessibility (Spoke to Don Levesque, DPW Director)

1. Contact can be made with the owner of the pay phones to have one installed at the right height. If a third phone is added to the east end of Broadway, it will need to be TDD equipped.
2. Although seven new picnic benches were installed, none of them are handicap accessible.

Part Four: 2014 Transition Plan for Achieving Accessibility (DPW)

1. Contact can be made with the owner of the pay phones to have one installed at the right height. If a third phone is added to the east end of Broadway, it will need to be TDD equipped.
2. Although seven new picnic benches were installed, none of them are handicap accessible.

Part Five: 2017 Transition Plan for Achieving Accessibility

1. Pay phones have been removed.
2. Although seven new picnic benches were installed, none of them are handicap accessible.

Part Six: 2018 Transition Plan for Achieving Accessibility

1. Pay phones have been removed.
2. New ADA picnic benches were installed
3. Town has begun to study the area to make it fully accessible.

Part Seven: 2022 Transition Plan for Achieving Accessibility

1. Completed the building of bathrooms, welcome center, and seating; June 2022
2. New ADA accessible seating and pathway to be ordered
3. Town has made progress to making the area fully accessible
4. We need handicap transition ramps on sidewalks

TOWN HALL

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Yes		Yes	Yes	Yes	Yes

Part 1:

1. There is no handicapped accessible ingress/egress to Town Hall.
2. Interior entrance into Tax Collector's office does not meet the minimum width requirement of 32 inches and are therefore not accessible.
3. Second floor is not accessible. Installation of an elevator is required.
4. Braille signs for the blind need to be installed outside each office.
5. Service Counters: The counter heights in the Assessor's Office and Tax Collector's office are too high. To comply with 521 CMR the tops of accessible tables and counters shall be from 28 inches to 34 inches above the finished floor or ground, at least 36 inches in length. Clear floor area shall be provided in front of the counter.
6. There are no exit signs over doors.

Part 2: Transition Plan for Achieving Accessibility

This project is the main component in the CDBG FY 2002 grant. Preliminary drawings and cost estimates for making the Town Hall fully accessible was done as a planning project using CDBG FY 2000 funds. Modifications will be in place by the end of 2002.

Part Three: 2009 Transition Plan for Achieving Accessibility

Town Hall is now in full compliance.

MEMORIAL PARK AT SQUARE

Part Four: 2014 Transition Plan for Achieving Accessibility

No Changes

Part Five: 2017 Transition Plan for Achieving Accessibility

25% design complete Will have bid ready Plans and Specs June 1, 2017
Construction anticipated to begin July 1, 2017 and conclude November 1, 2017

Part Six: 2018 Transition Plan for Achieving Accessibility

1. ADA van location needs to be provided
2. Construction expected to be complete in 2019

Part Seven: 2022 Transition Plan for Achieving Accessibility

1. Construction complete ADA paths complete
2. Veterans memorial completed ADA accessible

TOWN LIBRARY

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Yes		Yes	Yes	Yes	Yes

Part 1: 1999 Evaluation

1. Pitch of ramp must be 1:12 and shall have the least possible slope. Maximum slope shall be 1:12 (8.3%) measured between any two points on the ramp. (There is no tolerance allowed on slope). The clear width of the ramp must be at least 48 inches.
2. The two entrance double doors are not wide enough to comply, each opening individually. A door opener is required to open both doors at once.
3. The restroom is not handicapped accessible. Must comply with 521 CMR section 30 through 30.20
4. The parking lot needs to be regraded and paved, with handicapped parking spaces specified.

Part 2: 2002 Transition Plan for Achieving Accessibility

The parking lot was redone and handicapped parking specified.

All other items identified in Part 1 above will require significant funding to complete. Due to the fact that it is a widely used public facility and the extensive costs of repairs, this project would be eligible for a Public Facilities Barrier Removal section of a future CDBG Application.

Part Three: 2009 Transition Plan for Achieving Accessibility

The Town just approved funds in its FY08 budget as matching funds for a feasibility study by the Board of Library Commissioners to begin the process of renovating the building and making it ADA compliant. The Contract for the feasibility study was signed on November 10, 2008 with Design Partnership of Cambridge, Inc.

Part Four: 2014 Transition Plan for Achieving Accessibility

Construction on the new library began in the spring of 2013

Part Four: 2017 Transition Plan for Achieving Accessibility

The new library was completed in September of 2015. The building is fully compliant.

The Plains School

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
	X	No	No	No	No

Part One: 2005 Evaluation

1. Parking lot should be regraded and paved. Indicate specified handicapped parking spaces, at least two.
2. There is no handicapped accessible ingress/egress to Town Hall.
3. The restroom is not handicapped accessible. Must comply with 521 CMR section 30 through 30.20

Part Two: 2009 Transition Plan for Achieving Accessibility

- 1-3. Nothing has been done. Presently this building is not open to the public. The Town has put this building on its 5 year capital improvement budget and is researching available funding to make this building ADA compliant.

Part Four: 2014 Transition Plan for Achieving Accessibility

Went to Town Meeting to dispose of property Town is clarifying title issues

Part Five: 2017 Transition Plan for Achieving Accessibility

Town is preparing RFQ to sell property

Part Six: 2018 Transition Plan for Achieving Accessibility

Building is not being used. Sale fell through Town is preparing RFQ to sell property

Part Seven: 2022 Transition Plan for Achieving Accessibility

Property is under Purchase and Sale

PARTRIDGE BROOK PARK

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Partial		No		YES	

Part One: 2018 Evaluation

1. ADA van location needs to be provided
2. ADA signage needs to be provided
3. Access to path needs to be re-graded
4. ADA porta potties need to be provided

Part Two: 2022 Evaluation

1. ADA concession stairs and bathrooms built
2. Bridges not ADA accessible
3. Expanding
4. ADA path throughout park
5. Plan to build Skate Park
6. ADA Playground
 - Phase 1 Built
 - Phase 2 pending funds

COMMUNITY GARDEN

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Partial		No		YES	

Part One: 2018 Evaluation

1. ADA parking spots need to be provided
2. Lower path needs to be re-graded and re-surfaced
3. ADA van spots need to be provided
4. Parking lot needs to be re-graded and re-surfaced

Part Two: 2022 Evaluation

1. No work

TOWN PIER

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Partial		No		YES	

Part Six: 2018 Evaluation

1. ADA van spots need to be provided
2. Slope of ramp to dock needs to decrease
3. Ramp to dock needs to apply non-slip surface

Partridge Brook Park

Accessible	Not Accessible	Vision Impaired	Hearing Impaired	Mobility Impaired	Seniors
Partial		Partial	Partial	Partial	Partial

Part One: 2021 Evaluation

1. Park access ramp needs to re-graded and paved (6-ft wide) mobility impaired persons have difficult time maneuvering *1A
2. No stairs to access trail/park
3. No Accessible parking space near ramps
4. No ADA access to the Playground, Baseball field, skate park

5. No accessible pathway throughout park
6. Park expansion Plans (Baseball Field and Skatepark must have ADA accessible access)

Part Two: Transition Plan

1. Boardwalk/Bridge/Culvert across drainage ditches/wetland need to be installed
2. Need to complete phase 2 of the ADA Playground
3. Need to install Concrete staircase with railing from parking lot to the trail *1B
4. Need to install needs markings for parking spaces and proper signage at ramp and at Teachers Parking Lot * 2&3
5. 6-ft wide stone dust accessible pathway needs to be installed throughout park
6. ADA accessible access to the Baseball Field and Skatepark must have ADA accessible access