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April 1, 2022

John "Marty" Doggett, Chair  
Salisbury Planning Board  
City Hall  
5 Beach Road  
Salisbury, MA 01952

Re: Request for Partial Certificate of Completion  
3 Bridge Road, Salisbury, Massachusetts,  
Assessor's Map 3, Lot 10 (the "Property")

Dear Chair and Members of the Board:

Reference is made to the above captioned matter. In that connection enclosed please find an interim "As-Built" plan for the project. In accordance with paragraph 53 of the Special Permit / Site Plan Review, the Applicant is requesting a Partial Certificate of Completion and confirmation to the Building Inspector that the certificates of occupancy for each unit in the 8 unit structure may be released

As you will see on the Interim "As Built Plan" the commercial structure has been removed and the area cleaned of debris. Additionally, access to and from Beach Road to the 5 Unit Building as well as the 8 unit building is safe and free of obstructions for both vehicular and pedestrian access. Finally, I have also included a spreadsheet of the details of the remaining work to be completed, include work to landscape the entire commercial section of the development should the deadlines approved by the Board previously not be met. This amount will be the basis for the bond required to be provided to the Town prior to the issuance of the certificates of occupancy for the 8 unit building.

We look forward to hearing any comments from Mr. Serwatka, and appearing before the Board at your April 13, 2022 meeting.

Should you have any questions or concerns, please contact me at (978) 463-7700.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lisa L. Mead', with a stylized flourish at the end.

Lisa L. Mead

cc: Client

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