



## Planning Board

Town of Salisbury  
5 Beach Road  
Salisbury, MA 01952

### Request for Certificate of Completion

Date 9/3/21

1. This request is being made by:

Name: HABITAT FOR HUMANITY ATTY JON STEEVES

Mailing address: 14 PARK ST DANVERS MA 01923

Phone & Fax: 978-270-9228

E-mail: JON@ESSEXCOUNTYHABITAT.ORG

2. This request is in reference to the work regulated by:

Name of Plan: HABITAT FOR HUMANITY

Address of Project: 22 OLD COUNTY UNITS B1 B2 + C ONLY

Date of Approved Plan: 2/29/18

Map/Lot: MAP 28 LOT 27

Owner: HABITAT FOR HUMANITY

Owner's Address: 14 PARK ST DANVERS MA 01923

Applicant (if other than owner): \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

3. This request is for certification that:

☐ the work regulated by the Site Plan Approval has been satisfactorily completed

☒ the work regulated by the above site plan approval is substantially completed and the only remaining work shown on the site plan is the landscaping or minor site work.

☐ the above reference approval has expired and therefore is no longer valid and the work was never started.

The undersigned hereby certifies that:

1. S/he is the applicant or engineer representative for the above project;
2. The site developments described by the site plan documents have been installed on the project site;
3. The conditions of the Planning Board's approval have been substantially met. It is understood that a bond will be posted to cover any outstanding issues.

Jon Steeves

Printed Name of Applicant/Engineer

9-3-21  
Date



Signature of Applicant/Engineer

978-270-9228  
Contact phone #

Planning Board's Inspector has 10 calendar days from the filing of this application to conduct a final inspection (Zoning Bylaw Section XVIII. §300-112.H)



*Building Strength, Stability, Self-Reliance, and Shelter.*

Lisa Pearson, Director  
Planning & Development  
Salisbury Town Hall  
5 Beach Road  
Salisbury, MA 01952

RE: Agenda Request To Allow for Occupancy of Units at 22 Old County Rd

Dear Director Pearson:

On behalf of Essex County Habitat for Humanity I am requesting that we be placed on the next Planning Board Agenda. We are seeking a Temporary Occupancy of Units B1, B2, and C at the above address. This occupancy would also be subject to the Town's Building Department approval as well.

Presently we are preparing the documents required under your Major Site Plan Approval letter dated February 29, 2018. These units will not be transferred until the all of the conditions of said letter have been obtained.

Sincerely yours

A handwritten signature in black ink, appearing to read "Jonathan R Steeves".

Jonathan R Steeves  
Salisbury Site Supervisor  
Essex County Habitat for Humanity