

**SALISBURY PLANNING BOARD**  
**SITE PLAN REVIEW FILING CHECKLIST**

*Applicants encouraged to meet with planning department for review of application prior to filing. Applications will not be stamped in at the Town Clerk's office for the Planning Board, until the Planning Department determines that the following items are included with the application:*

1. Application must be filled out completely and correctly. (Map and Parcel must be included. Can be found in the Assessor's Office.) **Attachment 1**
2. Planning Dept. reviews application & plans for completeness prior to receiving fees and copies for the Board
3. A complete **REQUIREMENTS AND WAIVER REQUEST FORM** **must** be submitted along with copies of site plan filings: **Attachment 2**  
The waiver request goes to the planning board as a preliminary SPR to only decide on waivers. After decision is made, applicant then submits 8 copies of plans, along with fees and application, and can be stamped in by Town Clerk.
4. Abutters List Request form must be completed at the Assessor's Office (if applicable-check with planning dept.) (\$15-checks payable to the Town of Salisbury).
5. Treasurer's Office signature to ensure all Taxes are paid up to date on the property in question and any applicable betterments are paid in full: **Attachment 3**
6. A complete site plan submittal checklist **must** be submitted along with copies of site plans: **Attachment 4**
7. When plans ready to be stamped in by Town Clerk:
  - a. Site Plan Review Application & Review Fee - Checks payable to the Town of Salisbury.
  - b. Registered Plan drawn to scale and in conformance with Section II.B.1 of the site plan review requirements. (8 Copies)

\_\_\_\_\_  
Planning Department

\_\_\_\_\_  
Town Clerk

**\*\*\* Note to Applicants \*\*\***

- Applicants shall bear the cost of advertising the legal notices in the Newburyport Daily News, and will be directly billed by that publication.
- Planning Board will schedule a Public Hearing within 30 Days of complete submission. For major projects, they will have 60 Days from the date the public hearing was opened to reach a decision. For minor projects, the board has 45 days from the date the application was stamped in by the Town Clerk to reach a decision.
- All conditions must be met and required changes made to the plan, then submitted to the Planning Board for review before a building permit will be assigned.

Attachment 1

TOWN OF SALISBURY  
APPLICATION FOR SITE PLAN REVIEW

**A REGISTERED SITE PLAN MUST BE FILED WITH THIS APPLICATION FORM**

Date Jan. 6, 2022

Applicant's Name Tom Patenaude

Applicant's Address P.O. Box 5 N. Andover, MA 01845

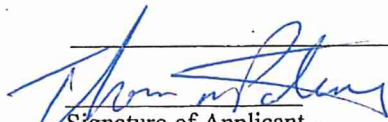
Telephone # & Fax # 978-815-7692

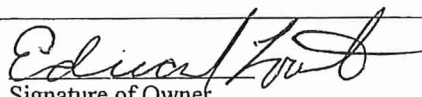
E-mail Address tpaten1209@yahoo.com

Application is hereby made for Site Plan Review. This application is for property located at  
207 Beach Road, Salisbury, Massachusetts.

Tax Map # 28 Lot # 10

1. Owner of Property: Ida + Edward Foote  
Owner's Address: 123 Central Ave Salisbury, MA 01952
2. Zoning District: Beach Commercial
3. Lot Size: 1.46 Ac.
4. Existing Use: Vacant
5. Proposed Use: Residential
6. Description of Proposed Work: 14 Residential units are proposed  
(6 duplexes + 2 single family dwellings) along a proposed 24' wide  
paved driveway. Two additional duplexes are proposed along Old County Rd.
7. Square Footage of All Proposed Work: 1.2 Acres
8. Other Permits Required and Status of Applications: Notice of Intent - filed  
MassDOT application - approved
9. Site Plan Waivers Requested: N/A
10. Reason for Waiver Request: N/A

  
Signature of Applicant

  
Signature of Owner

Planning BoardREQUIREMENTS AND WAIVER REQUEST FORMApplicant Tom Patenaude Map and Parcel # M28 L10Property Owner Ida + Edward Foote Project Address 207 Beach Rd

Plan Requirements	Included in Application	Requesting Waiver
A. Plans drawn by registered professional	<u>X</u>	
B. Existing site conditions:		
1. All waterbodies	<u>X</u>	
2. Wetland and Boundaries	<u>X</u>	
3. Topography	<u>X</u>	
4. Vegetation types	<u>X</u>	
5. Other natural features	<u>X</u>	
C. Location of:		
1. Proposed landscaping	<u>X</u>	
2. Existing landscaping and open space	<u>X</u>	
D. Use Plan indicating locations of		
1. Proposed building and additions.	<u>X</u>	
2. Parking	<u>X</u>	
3. Service and loading areas	<u>X</u>	
4. Curbing and driveway locations	<u>X</u>	
5. Trash and receptacles or dumpsters	<u>X</u>	
6. Lighting	<u>X</u>	
7. Other site alterations	<u>X</u>	
E. Architectural plans of all proposed buildings		
1. Floor plans	<u>X</u>	
2. Elevation plans	<u>X</u>	
F. Utility Plans showing		
1. Water and sewer connection	<u>X</u>	
2. Stormwater Drainage Plan	<u>X</u>	
G. Luminaire Plan showing		
1. Foot Candles	<u>X</u>	

SITE PLAN APPLICATION  
TAX AND BETTERMENT PAYMENT CERTIFICATION

Date Jan. 6, 2022

Map 28 Parcel 10

Owner's Name: Ida + Edward Foote

Property Address: 207 Beach Road, Salisbury, MA

I, Laura Hamilton, certify that all taxes and applicable betterment's have been paid in full for the property located at Map 28 Parcel 10. The next billing date is 2/1/2022.

Signature: Laura Hamilton  
Treasurer or Treasurer's Clerk

Date: 1/6/2022

**SITE PLAN REVIEW SUBMITTAL CHECKLIST**

*Before any Site Plan Review application can be filed at the town clerk's office, the following departments must receive the specified information and sign below that the information has been received. Departments have 14 days within which they may approve, disapprove, or comment on the proposed plan.*

**Board of Health**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Fire Department**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Department of Public Works**

(3 Sets of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Building Department**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Conservation Commission**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Police Department**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Assessor's Department**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Planning Department**

(1 Set of Plans & application) Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Design Review Committee (if Beach Overlay District Applies)**

(3 Sets of Plans & application to Planning Department)  
Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Housing Partnership Committee (if Inclusionary Zoning Applies)**

(1 Set of Plans & application to Town Clerk)  
Received By: \_\_\_\_\_ Date: \_\_\_\_\_

## ABUTTERS LIST REQUEST

### TO BE SUBMITTED DIRECTLY TO ASSESSORS OFFICE



Abutters Lists will be processed within 10 days of Receipt by Assessors Office

PROPERTY ADDRESS: 207 BEACH ROAD

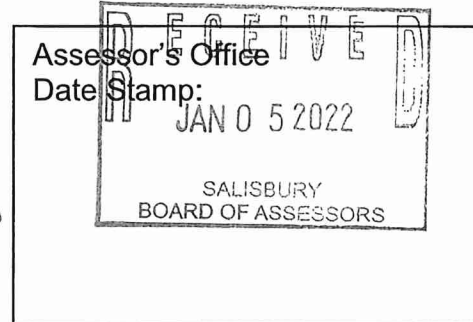
NAME OF APPLICANT: SUE ROY (NEI)

NAME OF PROPERTY OWNER: IDA EDWARD FOOTE

CONTACT PHONE: SUE (NEI) 978 463 8980

MAP: 22 LOT: 10

FEE: \$25 One Board  
\$15 each additional Board  
\$15 Recertification per Board



#### BOARD/APPLICATION TYPE:

#### AMOUNT DUE:

ZONING BOARD:	300 FEET	VARIANCE	_____
	300 FEET	SPECIAL PERMIT	_____
	300 FEET	40B PROJECT	_____

PLANNING BOARD:	DIRECT	SITE PLAN REVIEW (MINOR)	_____
	300 FEET	SITE PLAN REVIEW (MAJOR)	_____ ✓
	DIRECT	DEFINITIVE SUBDIVISION	_____
	300 FEET	SPECIAL PERMIT	_____

#### CONSERVATION COMMISSION:

\*Please see conservation requirements adopted by Wetlands Protection Act 12-2014 on reverse.

\*\*Please supply description of work and a scaled plan

#### BOARD OF

SELECTMEN: 100 FEET OR ABUTTER TO ABUTTER \_\_\_\_\_

#### LIQUOR

COMMISSION: DIRECT \_\_\_\_\_

#### OTHER:

TOTAL PAID: 1/5/22 CHECK # 1009

ABUTTERS LIST AND LABELS RECEIVED BY: Sue Roy DATE: 1/11/22

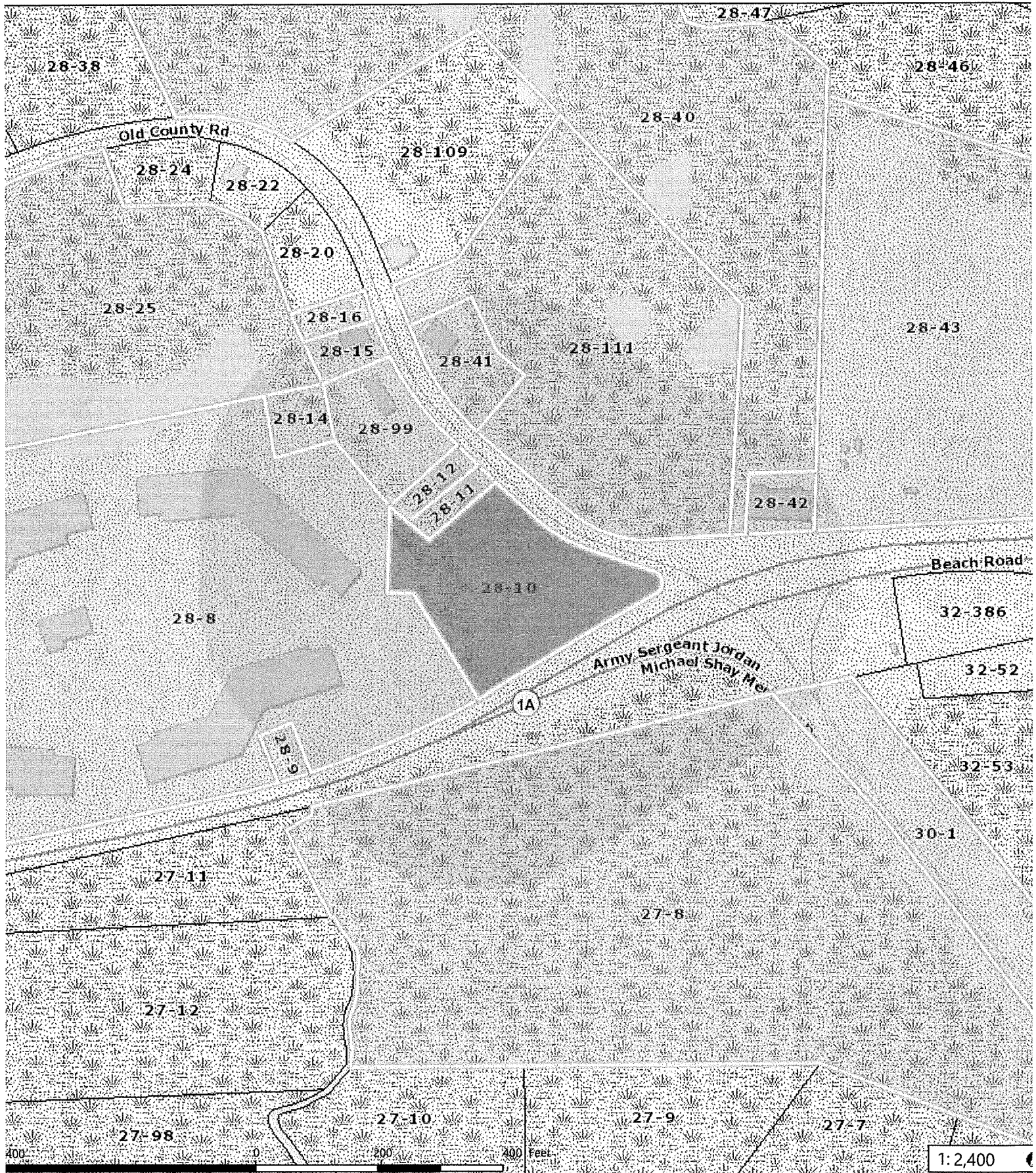
THIS LIST WILL REQUIRE RECERTIFICATION AFTER 60 DAYS.

O:\Assessor Office\Foms\Abutters List Forms, Templates, Letters, etc\NEW ABUTTERS LIST REQUEST.doc



# Town of Salisbury

01/07/21



Data Sources: Produced by Merrimack Valley Planning Commission (MVPC) using data provided by the Town of Salisbury & MassGIS/MassGIS. MVPC AND THE TOWN OF SALISBURY MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, CONCERNING THE ACCURACY, COMPLETENESS, RELIABILITY, OR SUITABILITY OF THESE DATA. THE TOWN OF SALISBURY AND MVPC DOES NOT ASSUME ANY LIABILITY ASSOCIATED WITH THE USE OR MISUSE OF THIS INFORMATION.



- |                    |               |                     |                       |            |
|--------------------|---------------|---------------------|-----------------------|------------|
| Municipal Boundary | Parcel Labels | Parcels             | Roads                 | Interstate |
| Major Road         | Local Road    | 100 Year Floodplain | Hydrographic Features | Streams    |
| Floodplain         |               | 500 Year Floodplain | Wetlands              |            |

CERTIFIED ABUTTERS' LIST

Parcel ID	Location	Owner Name/Address
=====	=====	=====
28-010	207 BEACH RD	FOOTE IDA P FOOTE JR EDWARD 123 CENTRAL AVE SALISBURY, MA 01952
-----		
A B U T T E R S		
=====		
27-SOL-8	200 BEACH RD	COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF FISH & GAME 251 CAUSEWAY ST SUITE 400 BOSTON, MA 02114
28-008	191 BEACH RD	191 BEACH REALTY LLC 304 MAPLEWOOD AVE PORTSMOUTH, NH 03801
28-009	201 BEACH RD	HASKELL GEORGE W HASKELL HESTER A 522 MAIN ST HAVERHILL, MA 01830-3220
28-011	50 OLD COUNTY RD	TOM PATENAUDE HOMES, INC PO BOX 5 NO ANDOVER, MA 01845
28-012	48 OLD COUNTY RD	TOM PATENAUDE HOMES, INC PO BOX 5 NO ANDOVER, MA 01845
28-014	46 OLD COUNTY RD	SALISBURY TOWN OF LAND-LOCKED LAND 5 BEACH RD SALISBURY, MA 01952
28-015	42 OLD COUNTY RD	KOULOURAS GENA 42 OLD COUNTY RD SALISBURY, MA 01952
28-016	40 OLD COUNTY RD	BOHEMIER YVONNE 40 OLD COUNTY RD SALISBURY, MA 01952
28-041	45 OLD COUNTY RD	H & M INDUSTRIES INC 45 FOREST RD SALISBURY, MA 01952
28-042	211 BEACH RD	211 BEACH ROAD, LLC 76 STATE ST 3RD FLOOR NEWBURYPORT, MA 01950



CERTIFIED ABUTTERS' LIST

Parcel ID	Location	Owner Name/Address
28-010	207 BEACH RD	FOOTE IDA P FOOTE JR EDWARD 123 CENTRAL AVE SALISBURY, MA 01952
-----		
A B U T T E R S		
=====		
28-043	215 BEACH RD	SALISBURY TOWN OF LITTLE LEAGUE FIELD 5 BEACH RD SALISBURY, MA 01952
28-099	44 OLD COUNTY RD	CALVI ROBERT J TR SHUTTLE REALTY TRUST 44 OLD COUNTY ROAD SALISBURY, MA 01952
28-11A	50 OLD COUNTY RD 1	COHEN STUART COHEN LINDA 50 OLD COUNTY RD, Unit 1 SALISBURY, MA 01952
28-11B	50 OLD COUNTY RD 2	NICOLOSI MICHELLE 50 OLD COUNTY RD UNIT 2 SALISBURY, MA 01952
28-41A	45 OLD COUNTY RD 1	IRONFIELD SANDRA K TR SANDRA K IRONFIELD TRUST 45 OLD COUNTY RD UNIT 1 SALISBURY, MA 01952
28-41B	45 OLD COUNTY RD 2	HART NICOLE 45 OLD COUNTY RD UNIT 2 SALISBURY, MA 01952
28-41C	45 OLD COUNTY RD 3	WILSON KENNETH 45 OLD COUNTY RD UNIT 3 SALISBURY, MA 01952
28-42A	211 BEACH RD 1	MOORE LINDSAY 211 BEACH RD UNIT 1 SALISBURY, MA 01952

CERTIFIED ABUTTERS' LIST

Parcel ID	Location	Owner Name/Address
28-010	207 BEACH RD	FOOTE IDA P FOOTE JR EDWARD 123 CENTRAL AVE SALISBURY, MA 01952
-----		
A B U T T E R S		
=====		
28-42B	211 BEACH RD 2	BATES BRANDON ANTHONY S/O BATES BRANDON 211 BEACH RD 2 SALISBURY, MA 01952
	Subsequent owner:	BATES BRANDON A TR DM BATES IRREVOCABLE TRUST 211 BEACH RD, Unit 2 SALISBURY, MA 01952
28-42C	211 BEACH RD 3	CONDON CHE 211 BEACH RD UNIT 3 SALISBURY, MA 01952
28-42D	211 BEACH RD 4	BECK ELIZABETH K ANTHONY JAY I 211 BEACH RD UNIT 4 SALISBURY, MA 01952
28-42E	211 BEACH RD 5	MANSFIELD CONNIE S 211 BEACH RD UNIT 5 SALISBURY, MA 01952
28-42F	211 BEACH RD 6	LAURIA ANTHONY LAURIA BARBARA 211 BEACH RD UNIT 6 SALISBURY, MA 01952
28-SOL-40	OLD COUNTY RD	COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF FISH & GAME 251 CAUSEWAY ST SUITE 400 BOSTON, MA 02114
30-SOL-1	218 BEACH RD	COMMONWEALTH OF MASSACHUSETTS DEPT OF CONSERVATION & RECREAT 251 CAUSEWAY ST SUITE 900 BOSTON, MA 02114-2104

26 parcels listed