



**POSITION:** Seasonal Beach Attendant

**HOURS OF WORK:** Hours Vary

**SALARY:** \$13.75 per hour (non-benefit eligible/at-will employment position)

**GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:**

This seasonal position performs a variety of duties in the areas of greeting and working with the public to oversee the municipal parking area, trash collection, and public restrooms. This position requires excellent customer service skills and physical labor.

**EXAMPLES OF DUTIES AND RESPONSIBILITIES:**

Greet and assist customers in a helpful and appropriate manner. Collect money for daily and seasonal ticket sales. Follow strict policies and procedures for daily and seasonal ticket sales. Monitor, collect, and empty public trash receptacles. Monitor, restock, and sanitize public restrooms.

Responsible for opening and closing the municipal parking lot and restrooms. Occasional use of shovels, picks, rakes, hoes, and other hand tools to maintain the parking lot. Clean up litter in parking lot and public areas near trash receptacles. Keep supervisor(s) informed of activities. Other duties as required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of a specific duty does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

**REQUIRED QUALIFICATIONS:**

- 18 years of age or older
- Valid class D license
- Ability to frequently lift up to 25 pounds and occasionally lift up to 75 pounds.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Ability to relate well with people. Ability to follow directions and policy. Ability to learn new tasks quickly and thoroughly. Ability to operate small equipment and small tools. Ability to work independently, communicate effectively, and get along well with people. Ability to work outside (in all weather conditions) as needed. Ability to work safely in a fast-paced area with a lot of vehicular traffic. Individual must be able to operate a motor vehicle. A vehicle will be provided by the Department of Public Works for daily duties.

**JOB ENVIRONMENT:**

Work is performed outside. Employees are expected to work in various weather conditions. Attendance is mandatory.

**PHYSICAL REQUIREMENTS:**

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Individual must possess average hearing ability. The noise level in the work environment is usually moderate to high.

Employee must regularly lift and/or move up to 25 pounds. Spends time sitting, standing, and walking while performing beach attendant duties. Frequently stoops, kneels, balances, reaches, crawls, and crouches while performing duties. While performing the duties of the job, the employee regularly works in various weather conditions and will be exposed to wet, humid, and other climatic environments. Attendance throughout shift is



Town of Salisbury  
Department of Public Works

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mandatory. Applicants will be required to undergo a background check including CORI screening prior to appointment.

"The Town of Salisbury is an Equal Opportunity/Affirmative Action Employer."

**SUBMIT EMPLOYMENT APPLICATION TO:**

Angelica E. Medina, Business Manager  
Town of Salisbury Department of Public Works  
39 Lafayette Road  
Salisbury, MA 01952

**APPLICATION IS AVAILABLE ONLINE AT:** <http://www.salisburyma.gov/human-resources/pages/employment-opportunities>

**Application can be saved and sent as attachment when applying online. Emails should be sent to [pubworks@salisburyma.gov](mailto:pubworks@salisburyma.gov)**

**Position is open until May 16, 2018.**