

# **FISCAL YEAR 2011 TOWN REPORT**



**SALISBURY,  
MASSACHUSETTS**



## **REPORT OF THE BOARD OF SELECTMEN**

To the Citizens of the Town of Salisbury:

The following report highlights activities of the Board of Selectmen during Fiscal Year 2011.

At the start of this fiscal year, the Finance Director advised the Board that our bond rating would remain the same in spite of the "negative outlook" due to the effect of the current recession. This was a major boost to the Town.

The Town had many meetings to discuss two MassDOT projects that would affect traffic in Salisbury. Specifically, the two projects were the Hines Bridge replacement project and the Whittier Bridge widening project. There were also several meetings on the development of a solar park off of Rabbit Road. The Selectmen and many Town departments were involved with the collapse of a stairway at 14 Ocean Street that resulted in the building being deemed uninhabitable.

After discussions with MassDOT, the Town's public safety departments, and the recommendation of the Town Manager, the Board voted to eliminate parking on the north side of School Street so an additional turning lane could be added.

As of July 1, 2010 the State's Open Meeting Law changed requiring that meetings must be posted so that the public can review them when the Town Hall is closed. Therefore, at the suggestion of the Board an outdoor bulletin board was placed just outside the side door of the Town Hall.

The Board voted to support the repeal of Chapter 40B of the Mass. General Laws, which failed at the November election. The Selectmen also listened to a proposal for a Seasonal Cottage Project off of Seabrook Road which was later withdrawn due to the current economic conditions.

The sewer betterment EQR assessment was approved by the Board which also allowed for the assessment of betterment fees for the Rabbit Road sewer project. Contracts for the Town Manager and Finance Director were also renewed.

In February the Board had an open discussion on the former Police Chief who resigned in December after allegations of possible criminal actions that were brought forth by a New Hampshire law enforcement agency.

FEMA advised the Town that the proposed flood map change was being postponed until some future date.

The Planning Department announced at a Selectmen's Meeting that a regular bus route by the MVRTA was being made available through a Federal Grant and would start in the summer of 2011.

Respectfully submitted:  
Donald W. Beaulieu, Chairman

## TOWN MANAGER'S MESSAGE

To the Honorable Board of Selectmen and Citizens of Salisbury:

Fiscal Year 2011 witnessed significant progress on a number of initiatives important to the future of the Town. As the year began, we had reached a critical stage in the proposed redevelopment of Salisbury Beach by the Thompson Design Group (TDG), with almost all of the necessary properties in the target area surrounding the beach center having signed options to purchase with TDG. Once the remaining parcels are placed under option, TDG plans to have a series of public meetings to solicit input from property owners and residents re: what elements they would like to see in the redevelopment plan. TDG hopes to begin submitting plans before the Town's boards and commissions soon thereafter for a comprehensive, year-round mixed use development plan, encompassing more than 90 properties. This plan promises to be the most exciting opportunity yet for the Town to see the beach revitalized and reborn.

In anticipation of progress on this front, the Town successfully secured passage of a Home Rule petition in the Legislature that eliminated a reversionary clause in special legislation from the 1950s that gave the Town control of the beach parking lot at the corner of Cable Ave. and Beach Road. The original legislation required that the property be returned to the State if the Town used it for anything other than parking. However, with the elimination of the reversionary clause, we hope that this land and another parcel owned by the State, between the Town's skateboard park and Beach Road (also deeded to the Town via our Home Rule petition), will eventually be sold as part of the revitalization plan for the beach. These parcels, providing frontage on Beach Road from Cable Ave. to the entrance to the State Reservation, will soon be owned and controlled by the Town.

On the transportation front, the Town participated in a series of bimonthly meetings, along with the cities of Newburyport and Amesbury, designed to plan a coordinated approach to the replacement of the Whittier Bridge, which crosses the Merrimack River on Rte. 95. Expected to begin in FY2013, this bridge project will be one of the largest in the state (estimated cost: \$300 million) and will take three years to complete. Our communities need to work with Mass. Department of Transportation (MassDOT) officials to manage a variety of issues resulting from this project, including: noise and traffic impacts, stormwater and water quality issues, and impacts on utilities and historic resources. We also need to assist in making decisions such as the type of design for the new bridge and whether that design should include a bike and walking ("mixed use") path.

Regarding another transportation issue, the Town succeeded in having MassDOT re-align the intersection of School Street and Bridge Road, providing for a dedicated right-hand turn lane heading south. This improvement should greatly improve traffic congestion in Salisbury Square, particularly in the busy summer months. This project was completed in the spring of 2011. Finally, we were successful in being awarded a federal grant for a new bus route in Salisbury to replace the old Ring-and-Ride system that had serviced the Town for many years. This new route, operated by the Merrimack Valley Regional Transportation Authority (MVRTA), will connect Salisbury to Newburyport and Amesbury, allowing residents to access Anna Jaques Hospital, downtown Newburyport, the commuter rail station, and local places of employment. The new route will run 6 days a week and will begin around the 4<sup>th</sup> of July weekend in 2011.

On another issue of regional concern, the Town participated with Newbury (Plum Island), Newburyport and our legislative delegation in a successful push, via the Merrimack River/Beach Alliance (MRBA), to get the Army Corps of Engineers to dredge the Merrimack River for the first time in several years. This dredging yielded almost 150,000 cubic yards of sand, three-fourths of which was deposited at Plum Island and one-fourth of which was deposited on Salisbury Beach in the late summer of 2010. This sand will serve as protection against further damage, as we attempt to re-nourish the beach against the ravages of winter storms.

The Town experienced one unfortunate turn of events in early 2011, as the former Police Chief resigned following an internal investigation ordered by me into allegations of inappropriate behavior and potential violations of the rules and regulations of the Police Department. In addition, a second officer was placed on administrative leave, pending the results of another internal investigation into allegations that he violated certain rules and regulations of the Department, and a third officer resigned from the force. The Department now has an Acting Chief and we are trying to heal the wounds caused by this divisive episode. Eventually, I will begin the process of selecting a new Chief and hiring new officers to ensure that staffing in the Police Department is adequate.

In terms of projects, the Town was awarded Pre-Hazard Mitigation funding from the Federal Emergency Management Agency (FEMA) for a \$1.2 million project to alleviate the flooding at Town Creek. The federal government will pay 75% of the cost of the project and the State, through the efforts of Rep. Michael Costello, will pick up the Town's 25% share of the cost. This vital project is designed to relieve the chronic flooding at Town Creek that has caused significant damage to local businesses on Bridge Road over the years, by repairing an existing culvert and installing a second one to control the flow of water during major storm events. The Town also completed the installation of a new crane at the Town Pier, in order to assist commercial fishermen, bringing the pier renovation project to a successful conclusion. We also applied to the State Board of Library Commissioners for a construction grant to assist the Town in building a new library at the Town Common.

Finally, our regional health services agreement continued to pay dividends, as we closed the former Driftwood Motel due to a series of health and building code safety violations; we were successful in getting a court-ordered fine imposed on an out-of-town owner of a property at the beach for failure to keep the property in compliance with health safety codes; and we inspected over 300 units of rental property, in accordance with the Board of Health's new rental housing inspection regulations.

Respectfully submitted:  
Neil J. Harrington, Town Manager

## **ELECTED TOWN OFFICIALS**

**Board of Selectmen:** Donald Beaulieu, Fred Knowles, Jerry Klima, Ed Hunt, Henry Richenburg

**Moderator:** Ronald Ray

**School Committee:** Deborah Choate, Holly Janvrin, Linda Litcofsky

## **APPOINTED TOWN OFFICIALS**

**Town Manager:** Neil J. Harrington

**Police Chief:** Richard Merrill (Interim)

**Constable:** Richard Merrill (Interim)

**Fire Chief:** Richard Souliotis

**Emergency Management Director:** Robert E. Cook

**Finance Officer:** Andrew Gould

**Assistant Accountant:** Janet Hofmann

**Town Clerk:** Wilma Mahoney McDonald

**Assistant Town Clerk:** Mindy Morrison

**Parking Clerk:** Mindy Morrison

**Board of Registrars:** Thomas Keane, Walter Sidley, Robert Becotte

**Human Resources:** Marie Blais

**DPW Director:** Donald Levesque

**Assessor/Appraiser:** Cheryl L. Gorniewicz

**Treasurer/Collector:** Christine Devine Caron

**Town Counsel:** Kopelman & Paige

**Board of Assessors:** Edward J. Gagnon, Cheryl L. Gorniewicz, Sherry Volpone

**Board of Health:** Joanne Housianitis, Thomas Hughes, Cheryl Papandrea, Rev. Dr. Robert Gallagher, Monique Greilich

**Health Inspector/Inspector of Meats & Provisions/Sanitary Inspector:** Jack Morris

**Dog/Animal Control Officer and Animal Inspector:** Harold Congdon

**Building Inspector:** David Lovering

**Wiring Inspector:** Ronald Kirk

**Assistant:** Mark Unger

**Gas & Plumbing Inspector:** Michael Magliaro

**Cable TV Advisory Commission:** Thomas Hughes, Michael Borrelli, Larry Cuddire, Donald Beaulieu, Bobbi Klima, Chuck Takesian

**Conservation Commission:** Michelle Rowden, Agent; Michael Greene, Larry O'Brien, Sheila Albertelli, Patricia Fowler, Richard Whaley, Michael Beaton, Louis Marini

**Council on Aging:** Elizabeth Pettis, Director; Gene Talford, Patricia Beevers, Ron Koontz, Pastor Russell Davis, Wayne David, John Haggerty, Shirley Ogden, Maryann Chase, Karen Parent, Barbara Thomas

**Harbormaster:** Ray Pike

**Harbor Commission:** Reggie Santos, James Bamford, George Milliken, Donald Jansen, George McKenna, Brian Smith, Ronald Ray

**Historical Commission:** Beverly Gulazian, Joyce Hartt, Grace Marchese, Nancy Meehan, Gloria Kimball, Thomas Veilleux, Paul Turner

**Housing Authority:** Daniel Ouellette, Director; Gloria Kimball, Patricia McCarthy, Ralph Sweeney, Joan Bureau, Loren Quinn

**Library Director:** Terry Kyrios

**Library Trustees:** J. Nicholas Sullivan, Maureen Dupray, Karen MacInnis, Joseph Stucker, Jeannette Lazarus, William Carroll

**Liquor License Commission:** Gilbert Medeiros, Sean McCarthy, Michael Gilbert, Christopher Walsh, John Guerin

**Local Cultural Commission:** Joseph Stucker, Constance Grasso, Louis Masiello, Grace Marchese, Linda Boragine, Daniel Ouellette

**Parks & Recreation:** Donald Levesque, Courtney Marshall, Michael Roberge, Ronalee Ray-Parrott, Jonathan Pike

**Planning and Development:** Lisa Pearson, Director; Leah Hill, Assistant Planner

**Planning Board:** Larry Cuddire, Robert Straubel, David Holscher, Donald Egan, Berenice McLaughlin; Louis Masiello – Alternate

**Rent Control Board:** Henry Richenburg, Alana Gilbert, Fred Knowles

**Sewer & Water Commissioners:** Jerry Klima, Donald Beaulieu, Ed Hunt, Fred Knowles, Henry Richenburg

**Trustees of Hilton & Wilson Fund:** Jerry Klima, Donald Beaulieu, Ed Hunt, Fred Knowles, Henry Richenburg

**Veteran's Agent:** Raymond E. Mace

**Warrant Advisory Board:** David Procter, Susan Bartlett, Ronald Guilmette, Robert Carroll, Al Peterson, Thomas Pease – Alternate

**Zoning Board of Appeals:** Kendra Pike-Osgood, Timothy Lamprey, Susan Pawlisheck, Charles Mabardy, Derek DePetrillo, Lisa Lane; Allan Scholtz – Alternate

**Custodians:** Edward Gagnon, Grace Hume

## REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen & Citizens of the Town of Salisbury:

### MARRIAGE INTENTIONS RECORDED IN THE TOWN OF SALISBURY IN FY2011

STEVENS, HEIDI	TATRO, THOMAS W	7/15/2010
COOPER, DARCY L	REVELLS, JUDITH A	7/12/2010
JOHNSTON, CATHERINE L	LESTER, WILLIAM L	7/17/2010
SMITH, JASON W	CUNNIUS, MICHELLE D	7/24/2010
TRUE, WILLIAM H JR	FRANCIS, SUSAN A	7/26/2010
SPARKS, DOUGLAS N JR	SESTITO, CHERILYN M	7/24/2010
GARNETT, ASHLEY L	PELLETIER, JEFFREY F	7/27/2010
LAMPRECHT, DEE A	FORRESTER, NANCY E	7/24/2010
BROWN, CATHERINE LOUISE	BRESCIA, GAYLE LOUISE	7/27/2010
GUENTHER, GRETCHEN	FORDHAM, NICHOLAS H	7/23/2010
GRIFFIN, CANDACE MARY	MONACO, THOMAS	7/31/2010
PLACE, KERRIE KANIA	FURBISH, MICHAEL KEITH	7/31/2010
SMALTZ, AMANDA MARIE	GOLDBERG, HARRISON SAMUEL	8/7/2010
IDDINGS, JESSICA BROMWYN	KING, ALYSON ANN	7/31/2010
SMITH, JOANN D.	BELANGER, SCOT	8/7/2010
MCCORMICK, CONNOR PATRICK	MURRAY, RACHEL LYNN	8/20/2010
PEREZ, BENJAMIN C.	LECLAIR, CAISSIE S.	8/21/2010
BRAGAN, PAMELA A.	WHITE, SCOT L.	8/21/2010
PITTS, LAUREN K.	MACNEIL, DANIEL J.	8/7/2010
BRADBURY, DONALD GARY	BLOSE, KEVIN MICHAEL	9/3/2010
GREGOIRE, JASON DANIEL	ORLOSK, KIELE TARYN	9/18/2010
FERNANDES, LISA MARIE	PELLETIER, RICHARD JOSEPH JR.	9/25/2010
GHARIOS, HICHAM MICHEL	DAOUD, HELENA TANIOS ABI	10/3/2010
RESLEWIC, STEPHEN J. SR.	CASHMAN, SUZANNE R.	10/10/2010
OHANNESIAN, ROSANNA F	OCONNELL, SEAN MICHAEL	10/16/2010
LEWIS, FREDERICK DALE	LENTZ, LYNN ANN	10/23/2010
WOLCIK, ROBERT J III	BOCCIA, ERIN M.	10/23/2010
FLEMING, EILEEN	DELUNA, VICTOR	11/12/2010
SALMON, ANN MARIE	KIRK, ARTHUR M.	11/19/2010
BALZER, STEVEN CHARLES	BASKEN, CAROLINE L.	12/19/2010
LOCKE, JOE A.	CARVER, JESSICA KATHERINE	12/20/2010
TAGEN, MARK B.	DORAZIO, NORINE A.	12/26/2010
GAGNON, LEA FORS	GAGNON, RONALD JOSEPH	1/1/2011
THOMPSON, PAUL	REILLY, HOLLY J.	2/24/2011
TINKHAM, CHANDRA ANNE	COBURN, HEATH DANIEL	3/7/2011
RACKI, DANIEL BRIAN	GIKA, ANNA MARIA	3/31/2011
BROWN, SHAWN C.	MAKDESSI, DARLENE N.	4/14/2011
NELSON, ROBERT JAY	ANTUNES, ORAIDE CONEJO	4/13/2011
JOJOKIAN, JEAN CAROL	PROVENCHER, ROBERT ALAN	5/7/2011
KELLEHER, CHRIS R.	PERLEY, KERRI A.	5/6/2011
STINSON, ANGANETTE SITES	FACER, HANSEN JAMES	5/20/2011
DIGNARD, ERNEST JOSEPH	HEATH, KATHY JOAN	5/28/2011
FLYNN, JAMES DANIEL	MALDONADO HARVEY, VILMARIA	6/3/2011
AUDETTE, COURTNEY E.	DAMICK, JONATHAN R.	6/4/2011
MERRITT, MICHAEL WILLIAM	LOVERING, DANIELLE	6/18/2011
MILLS, STEPHEN JOHN	SCZYLVIAN, STEPHANIE	6/18/2011
BERNSTEIN, NATHAN JARED	PUGH, JACLYN GRACE	6/24/2011
MORAN, MICHAEL PAUL	FERLA, KATHERINE RAE	6/25/2011



# DEATHS RECORDED IN FY2011

Last Name	First Name	Middle Name	Date of Death	Date of Birth
STEWART JR	JAMES	P	7/2/2010	8/14/1970
MELANSON SR.	FREDERICK	I	7/7/2010	7/10/1945
GARDNER	ELGAR	B	7/20/2010	7/17/1915
RICH	DANIEL	F	7/21/2010	5/8/1945
JANVRIN JR	WENDELL	M	7/23/2010	7/11/1941
MAGUIRE	CARLETON	ARTHUR	7/24/2010	1/21/1928
FAY	BABY BOY AKA DECLAN		7/25/2010	7/23/2010
STUCKER	DONNA	M	8/2/2010	11/17/1957
READY	MARIE	V	8/7/2010	9/6/1935
DAVIS	FRANKLIN	RAYMOND	8/14/2010	10/21/1923
WOODS	DEBORAH	R	8/17/2010	11/18/1955
ADELMAN	JACOB	HARMOND	8/25/2010	6/22/1933
MCLAUGHLIN	MURIEL	AGNES	8/25/2010	9/1/1923
PAQUETTE	VIRGINIA	A	8/30/2010	7/12/1955
SCIUTO	ROBERT	STEVEN	9/1/2010	12/14/1953
HICKEY	RICHARD	F	9/9/2010	11/12/1929
WLASITS	PAUL		9/24/2010	5/5/1937
ARTHUR SR.	RAYMOND		10/4/2010	11/28/1918
NOONAN	RAYMOND	J	10/5/2010	3/20/1947
WEBB	ROBERTA	A	10/5/2010	6/13/1930
PAPPALARDO	ANTONIO	A	10/26/2010	2/25/1913
VOLPONE	NORMAN	ROBERT	10/27/2010	8/26/1946
ADAMS SR.	KENNETH	J	11/1/2010	4/10/1936
MCKINNON SR.	CHARLES	RICHARD	11/7/2010	4/24/1944
FELCH	CHARLES	M	11/10/2010	11/13/1917
CARTIER	RUTH		11/15/2010	9/30/1915
KNIGHT	ANTHONY	KNAPP	11/15/2010	7/27/1932
PIKE	HELEN	O	11/17/2010	7/22/1919
BELOFF	ORAL	MARIE	12/3/2010	6/4/1928
TURGEON	EDITH	IDELA	12/18/2010	6/29/1918
FAN	SHAO-JU		12/19/2010	9/13/1953
HOULE	ARMAND	A	1/1/2011	11/15/1946
JOHNSON	ALBERT	J	1/3/2011	10/8/1930
GOULDTHORPE	JANE	G	1/17/2011	9/20/1920
BAYMLER	JOHN	ROBERT	1/21/2011	3/9/1940
ANDREWS	JOSEPH	J JR	1/30/2011	9/19/1926
CARNEY	TIMOTHY	M	2/5/2011	3/18/1959
HOWLETT	GEORGE	RICHARD JR	2/6/2011	7/24/1939
WORTHEN	FRANCES	ARLENE	2/6/2011	5/4/1920
MONTEBIANCHI	JOSEPH	JOHN	2/11/2011	2/22/1928
PELRIN	LAWRENCE	G	2/23/2011	7/1/1950
FISH	MARIE	A	2/26/2011	12/25/1921
NEMITZ	STEPHEN	JOHN	3/4/2011	9/27/1953
OHEARN	THOMAS	J	3/4/2011	12/3/1947
MOARATTY	REBECCA	L	3/6/2011	10/4/1970
CLARKE	JOHN	STANLEY	3/14/2011	7/25/1960
CAMPBELL	JOSEPH	WARREN	3/17/2011	9/18/1920

MCDONNELL	JAMES	PETER	3/19/2011	1/28/1936
CAMPANELLA	BARTHOLOMEW		3/24/2011	4/14/1937
FARRIS	ROBERT	ALMON	3/27/2011	4/4/1935
PAGLIA	DONATO		3/27/2011	4/9/1937
MURPHY	MARY		4/2/2011	11/28/1931
BISHOP	ARNOLD	WAYNE SR	4/3/2011	3/24/1940
MOREHOUSE	FREEMAN	WARREN	4/6/2011	2/2/1930
BALLOU	PATRICIA	S	4/9/2011	11/17/1946
CAMPBELL	WILLIAM	E JR	4/13/2011	11/15/1928
ESTABROOK	WALTER	R JR	4/23/2011	11/11/1944
SANGERMANO	NANCY		4/28/2011	11/27/1921
LESAGE	LISA	ANN	5/1/2011	5/29/1976
TOMASELLI	MARY	T	5/3/2011	12/1/1911
SMITH	RYAN	GEORGE	5/9/2011	6/26/1969
BARTON	SHERYL	JEAN	5/10/2011	4/22/1969
BURNS	RUBY	MAY	5/16/2011	4/9/1939
HEYWOOD	RICHARD	ALLEN	5/25/2011	5/5/1939
LEE	DERRICK	STEPHEN	6/2/2011	11/25/1981
FOWLER	SUSAN	LYNNE	6/8/2011	8/8/1963
MACE	DIANE	C	6/12/2011	7/17/1944
STACHULSKI	IDA	MARY	6/25/2011	4/27/1918
GAUTHIER	ELSIE	M	6/28/2011	3/28/1924
EATON	RUTH	W	6/29/2011	8/3/1925

#### **BIRTHS**

**Seventy babies were born to Salisbury residents during FY2011. Massachusetts General Law Chapter 51 prohibits publishing lists of children under the age of seventeen, except for school purposes.**

**State Primary**  
**September 14, 2010**  
**William Hilton Senior Center**

Constable Thomas Keane declared the polls open at 7:00 a.m. Prior to the polls opening, both ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Lt. Kevin Sullivan transported ballots to the polls.

There were no provisional ballots. 728 total votes were cast for a 12% turnout.

At 8:00 p.m., Keane declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Sgt. Robert Roy.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Richard Cloutier, Sammy May, Barbara Thomas, Edward Gagnon

Checkers & Counters: Susan Tatro, Anne Jones, Patricia Parent, Barbara Cerbone, Denise Brown, Janet Webster, Kendra Pike Osgood, Joan McGilvray, Terry Welch, Josephine Kohan, Ann Donovan, Edna Cole

Town Clerk: Wilma M. McDonald

Assistant Town Clerk: Melinda J. Morrison

Results are as follows:

**STATE PRIMARY ELECTION**

Candidate PRECINCT #	1	2	Total
<b>Democratic</b>			
<b>GOVERNOR (D)</b>			
Blanks	52	45	97
DEVAL L. PATRICK	115	111	226
Write-Ins-Tim Cahill	3	1	4
Write-Ins	0	13	13
Totals	170	170	340
<b>LIEUTENANT GOVERNOR (D)</b>			
Blanks	43	46	89
TIMOTHY P. MURRAY	125	123	248
Write-Ins	2	1	3
Totals	170	170	340
<b>ATTORNEY GENERAL (D)</b>			
Blanks	39	45	84
MARTHA COAKLEY	129	122	251
Write-Ins	2	3	5
Totals	170	170	340
<b>SECRETARY OF STATE (D)</b>			
Blanks	35	36	71
WILLIAM FRANCIS GALVIN	134	133	267
Write-Ins	1	1	2
Totals	170	170	340
<b>TREASURER (D)</b>			
Blanks	24	22	46
STEVEN GROSSMAN	90	81	171
STEPHEN MURPHY	56	67	123
Write-Ins	0	0	0
Totals	170	170	340
<b>AUDITOR (D)</b>			
Blanks	24	22	46
SUZANNE BUMP	66	58	124
GUY GLODIS	46	44	90
MIKE LAKE	32	46	78
Write-Ins	2	0	2
Totals	170	170	340
<b>REPRESENTATIVE IN CONGRESS (D)</b>			
Blanks	29	36	65
JOHN F. TIERNEY	140	132	272
Write-Ins-Hudak	1	2	3
Totals	170	170	340

**COUNCILLOR (D)**

Blanks	43	28	71
MARY-ELLEN MANNING	93	95	188
JASON PANOS	34	47	81
Write-Ins	0	0	0
Totals	170	170	340

**SENATOR IN GENERAL COURT (D)**

Blanks	26	36	62
STEVEN A. BADDOUR	142	134	276
Write-Ins	2	0	2
Totals	170	170	340

**REPRESENTATIVE IN GENERAL COURT (D)**

Blanks	33	33	66
MICHAEL A. COSTELLO	137	135	272
Write-Ins	0	2	2
Totals	170	170	340

**DISTRICT ATTORNEY (D)**

Blanks	41	37	78
JONATHAN W. BLODGETT	128	132	260
Write-Ins	1	1	2
Totals	170	170	340

**SHERIFF (D)**

Blanks	66	58	124
DAMIAN ANKETELL	101	107	208
Write-Ins-Cousins	3	5	8
Totals	170	170	340

**Republican****GOVERNOR (R)**

Blanks	15	10	25
CHARLES BAKER	198	160	358
Write-Ins	0	2	2
	0	0	0
Totals	213	172	385

**LIEUTENANT GOVERNOR (R)**

Blanks	34	32	66
RICHARD TISEI	175	135	310
Write-Ins	0	1	1
Write-Ins-Keith Davis	4	4	8
Totals	213	172	385

**ATTORNEY GENERAL (R)**

Blanks	173	136	309
Write-Ins-James McKenna	11	7	18

Write-In-Guy Carbone	29	29	58
Totals	213	172	385

**SECRETARY OF STATE (R)**

Blanks	46	43	89
WILLIAM CAMPBELL	165	129	294
Write-Ins	2	0	2
Totals	213	172	385

**TREASURER (R)**

Blanks	42	39	81
KARYN POLITO	170	133	303
Write-Ins	1	0	1
Totals	213	172	385

**AUDITOR (R)**

Blanks	33	31	64
MARY CONNAUGHTON	135	104	239
KAMAL JAIN	43	37	80
Write-Ins	2	0	2
Totals	213	172	385

**REPRESENTATIVE IN CONGRESS (R)**

Blanks	12	9	21
BILL HUDAK	168	140	308
ROBERT MCCARTHY JR	33	22	55
Write-Ins	0	1	1
Totals	213	172	385

**COUNCILLOR (R)**

Blanks	199	156	355
Write-Ins	11	16	27
Fred Knowles	3	0	3
Totals	213	172	385

**SENATOR IN GENERAL COURT (R)**

Blanks	33	21	54
STEPHEN COLE	143	113	256
SEAN DOWNING	35	37	72
Write-Ins	2	1	3
Totals	213	172	385

**REPRESENTATIVE IN GENERAL COURT (R)**

Blanks	167	142	309
Write-Ins	9	0	9
Write-Ins-Valentino James Troyli	37	30	67
Totals	213	172	385

**DISTRICT ATTORNEY (R)**

Blanks	200	157	357
Write-Ins	13	15	28
Totals	213	172	385

**SHERIFF (R)**

Blanks	28	25	53
FRANK COUSINS, JR.	182	147	329
Write-Ins	3	0	3
Totals	213	172	385
Democratic Turnout	170	170	340
Republican Turnout	213	172	385
Libertarian Turnout	1	2	3
Total Turnout	384	344	728
Total Registered	3014	2918	5932
Percentage	13%	12%	12%

Reg. Democrats	765	758	1523
Reg. Republicans	415	347	762
Reg. Libertarians	15	15	30
Unenrolled	1819	1798	3617
Total	3014	2918	5932

**A True Copy Attest****Wilma M. McDonald, Town Clerk****August 28, 2012****STATE PRIMARY ELECTION**

PRECINCT # Candidate	1	14-Sep-10 2	Total
<b>Democratic</b>			
<b>GOVERNOR (D)</b>			
Blanks	52	45	97
DEVAL L. PATRICK	115	111	226
Write-Ins-Tim Cahill	3	1	4
Write-Ins	0	13	13
Totals	170	170	340
<b>LIEUTENANT GOVERNOR (D)</b>			
Blanks	43	46	89
TIMOTHY P. MURRAY	125	123	248
Write-Ins	2	1	3
Totals	170	170	340
<b>ATTORNEY GENERAL (D)</b>			
Blanks	39	45	84
MARTHA COAKLEY	129	122	251
Write-Ins	2	3	5
Totals	170	170	340
<b>SECRETARY OF STATE (D)</b>			
Blanks	35	36	71
WILLIAM FRANCIS GALVIN	134	133	267
Write-Ins	1	1	2
Totals	170	170	340

**TREASURER (D)**

Blanks	24	22	46
STEVEN GROSSMAN	90	81	171
STEPHEN MURPHY	56	67	123
Write-Ins	0	0	0
Totals	170	170	340

**AUDITOR (D)**

Blanks	24	22	46
SUZANNE BUMP	66	58	124
GUY GLODIS	46	44	90
MIKE LAKE	32	46	78
Write-Ins	2	0	2
Totals	170	170	340

**REPRESENTATIVE IN CONGRESS (D)**

Blanks	29	36	65
JOHN F. TIERNEY	140	132	272
Write-Ins-Hudak	1	2	3
Totals	170	170	340

**COUNCILLOR (D)**

Blanks	43	28	71
MARY-ELLEN MANNING	93	95	188
JASON PANOS	34	47	81
Write-Ins	0	0	0
Totals	170	170	340

**SENATOR IN GENERAL COURT (D)**

Blanks	26	36	62
STEVEN A. BADDOUR	142	134	276
Write-Ins	2	0	2
Totals	170	170	340

**REPRESENTATIVE IN GENERAL COURT (D)**

Blanks	33	33	66
MICHAEL A. COSTELLO	137	135	272
Write-Ins	0	2	2
Totals	170	170	340

**DISTRICT ATTORNEY (D)**

Blanks	41	37	78
JONATHAN W. BLODGETT	128	132	260
Write-Ins	1	1	2
Totals	170	170	340

**SHERIFF (D)**

Blanks	66	58	124
DAMIAN ANKETELL	101	107	208
Write-Ins-Cousins	3	5	8
Totals	170	170	340

**Republican****GOVERNOR (R)**

Blanks	15	10	25
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CHARLES BAKER	198	160	358
Write-Ins	0	2	2
Totals	213	172	385

**LIEUTENANT GOVERNOR (R)**

Blanks	34	32	66
RICHARD TISEI	175	135	310
Write-Ins	0	1	1
Write-Ins-Keith Davis	4	4	8
Totals	213	172	385

**ATTORNEY GENERAL (R)**

Blanks	173	136	309
Write-Ins-James McKenna	11	7	18
Write-In-Guy Carbone	29	29	58
Totals	213	172	385

**SECRETARY OF STATE (R)**

Blanks	46	43	89
WILLIAM CAMPBELL	165	129	294
Write-Ins	2	0	2
Totals	213	172	385

**TREASURER (R)**

Blanks	42	39	81
KARYN POLITO	170	133	303
Write-Ins	1	0	1
Totals	213	172	385

**AUDITOR (R)**

Blanks	33	31	64
MARY CONNAUGHTON	135	104	239
KAMAL JAIN	43	37	80
Write-Ins	2	0	2
Totals	213	172	385

**REPRESENTATIVE IN CONGRESS (R)**

Blanks	12	9	21
BILL HUDAK	168	140	308
ROBERT MCCARTHY JR	33	22	55
Write-Ins	0	1	1
Totals	213	172	385

**COUNCILLOR (R)**

Blanks	199	156	355
Write-Ins	11	16	27
Fred Knowles	3	0	3
Totals	213	172	385

**SENATOR IN GENERAL COURT (R)**

Blanks	33	21	54
STEPHEN COLE	143	113	256



SEAN DOWNING	35	37	72
Write-Ins	2	1	3
Totals	213	172	385

**REPRESENTATIVE IN GENERAL COURT  
(R)**

Blanks	167	142	309
Write-Ins	9	0	9
Write-Ins-Valentino James Troyli	37	30	67
Totals	213	172	385

**DISTRICT ATTORNEY (R)**

Blanks	200	157	357
Write-Ins	13	15	28
Totals	213	172	385

**SHERIFF (R)**

Blanks	28	25	53
FRANK COUSINS, JR.	182	147	329
Write-Ins	3	0	3
Totals	213	172	385

Democratic Turnout	170	170	340
Republican Turnout	213	172	385
Libertarian Turnout	1	2	3
Total Turnout	384	344	728
Total Registered	3014	2918	5932
Percentage	13%	12%	12%

Reg. Democrats	765	758	1523
Reg. Republicans	415	347	762
Reg. Libertarians	15	15	30
Unenrolled	1819	1798	3617
Total	3014	2918	5932

**A True Copy Attest**  
**Wilma M. McDonald, Town Clerk**  
**September 15, 2010**

**MINUTES OF THE ANNUAL FALL TOWN MEETING  
OCTOBER 25, 2010**

**SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Ronald Ray called the Annual Town Meeting to order at 7:10 p.m. with the checklist showing 142 registered voters. The number of voters later peaked at 228. There were 21 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiamida, Elizabeth Pettis, Thomas McEnaney, David Lovering, Jack Morris. Cheryl Gorniewicz, William Hodge, James F. Vaughn III, Courtney Struble, Louise Ciaraldi, Peter Ciaraldi, Peter Ci???, James Dimopoulos, John R. Grossi, Monique Greilich, Haley Allard, Richard Graham.

Andrea Carroll, Anne Jones, Susan Tatro and Patricia York were checkers at the door with Assistant Town Clerk Melissa Morrison assisting. David C. Colburn and Brud Janvrin served as counters throughout the meeting.

**ARTICLE ONE**

To see if the Town will vote to amend its vote to adopt the FY2011 general fund budget of the Town, taken at the Annual Town Meeting on May 17, 2010, by reducing the total amount to be raised and appropriated from \$18,467,332.00 to \$18,454,582.00 to fund the FY2011 annual operating budget of the Town, which includes \$8,723,312.00 to pay the Town's anticipated share of the Triton Regional School District's operating budget for FY2011, calculated in accordance with Mass. General Law Chapter 70, Section 6, and in accordance with the attached departmental breakdown of the budget; or to take any other action relative thereto

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Donald Beaulieu      I move that Article One be approved as herein stated**

**Seconded & carried**

**ARTICLE TWO**

To see if the Town will vote to adjust the exemption authorized by G.L. c. 59, §5K, as amended by Section 43 of Chapter 188 of the Acts of 2010, by allowing an approved representative, for persons physically unable, to provide senior property tax workoff abatement services to the Town of Salisbury, in accordance with the guidelines for the administration of this program adopted by the Board of Selectmen on March 10, 2008; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Fred Knowles      I move that Article Two be approved as herein stated**

**Seconded & carried**

**ARTICLE THREE**

To see if the Town will vote to transfer the sum of \$20,000.00 from the Town's Overlay Surplus Account to FY2011 budget line item number 0100.0141.5203 (Assessors – Revaluation Expenses) for the purpose of funding expenses associated with the FY2012 revaluation of Town property; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Jerry Klima      I move that Article Three be approved as herein stated**

**Seconded & carried**

**ARTICLE FOUR**

To see if the Town will vote to transfer the sum of \$10,000.00 from the Town's Overlay Surplus Account to FY2011 budget line item number 0100.0141.5119 (Assessors – Clerical Salary) for the purpose of funding staff salary and overtime expenses associated with the FY2012 revaluation of Town property; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Edwin Hunt      I move that Article Four be approved as herein stated**

**Seconded & carried**

**ARTICLE FIVE**

To see if the Town will vote to transfer the sum of \$5,400.00 from the Town's Overlay Surplus Account to FY2011 budget line item number 0100.0123.5305 (Town Manager – Consulting Fees) for the purpose of procuring land survey services relative to ascertaining the proper legal boundaries of the parcels identified as Lots 47, 48 and 49 on Assessors Map 12; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Henry Richenburg      I move that Article Five be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE SIX**

To see if the Town will vote to transfer the sum of \$12,000.00 from the Town's Overlay Surplus Account to FY2011 budget line item number 0100.0210.5293 (Police Department – Meter Purchase and Repair) for the purpose of repairing and/or replacing broken parking meters; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Donald Beaulieu      I move that Article Six be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE SEVEN**

To see if the Town will vote to transfer the sum of \$7,500.00 from the Town's Overlay Surplus Account to FY2011 budget line item number 0100.0210.5798 (Police Department – Other Charges and Expenses) for the purpose of funding the first year's cost of a so-called Reverse 911 notification system for the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Fred Knowles      I move that Article Seven be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE EIGHT**

To see if the Town will vote to re-authorize a revolving fund for the Health Department as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2011. This revolving fund would be to accept receipts from fees charged to property owners and/or other applicants for inspections by the Town's Department of Health. The receipts would be expended, not to exceed \$100,000 in FY2011, by the Director of Public Health, with the approval of the Town Manager, to pay for the services of qualified individuals to conduct health inspections, including but not limited to inspections of restaurant and food establishments, housing, septic systems and Title 5, as required by law, bylaw or Board of Health regulation, at the direction of the Director of Public Health; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Jerry Klima      I move that Article Eight be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE NINE**

To see if the Town will vote to transfer the sum of \$8,000.00 from the Police Outside Detail Fund (3521.0210.5962) to FY2011 budget line item number 0100.0210.5287 (Police Department – Employee Training) for the purpose of enrolling an officer in the federal cyber crime investigation program; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Edwin Hunt      I move that Article Nine be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE TEN**

To see if the Town will vote to authorize the Treasurer to borrow the sum of \$116,000.00 in accordance with General Laws Chapter 44, Section 7, or any other authority, for the purpose of purchasing a new patrol boat for the Harbormaster's Department; and further to authorize the Board of Selectmen to apply for any grants or loans available for this purchase; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Henry Richenburg      I move that Article Ten be approved as herein stated**  
**Seconded & hand count taken: 208 YES, 3 NO**  
**Motion carried**

#### **ARTICLE ELEVEN**

To see if the Town will vote to accept a gift of property from the Salisbury Historical Society, which property is located at 16 Elm Street, shown on Assessors Map #6 as Lot #11, and described in a deed filed with the Essex South Registry District of the Land Court as Document #379035, noted on Land Court Certificate of Title #72889, such property to be accepted by the Board of Selectmen for general municipal purposes and for the purposes of leasing, and further to authorize the Town Manager to lease the property on such terms and conditions, and for such consideration, which may be a nominal sum, for a term up to or exceeding thirty years, as the Town Manager may

deem proper, and further to authorize the Town Manager to enter into a management agreement for said property, as may be necessary; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Fred Knowles I move that Article Eleven be approved as herein stated**

**Seconded & carried**

#### **ARTICLE TWELVE**

To see if the Town will vote to amend Chapter 23 of the Town's General Bylaws (Automobile Dealers and Repair Shops) by amending §23-5(G) as follows: after the words "Class II," delete the number "15" and insert in place thereof the number "17"; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Jerry Klima I move that Article Twelve be approved as herein stated**

**Seconded & carried**

#### **ARTICLE THIRTEEN**

To see if the Town will vote, pursuant to G.L. c. 40, §15 and §15A, to transfer the care, custody, management and control of a parcel of land located between the southerly border of Lots #47, #48 and #49 on Assessors Map #12 and the right-of-way boundary of the Mass. Department of Transportation on the northerly side of Main Street, which parcel is a discontinued portion of Main Street, from the Board of Selectmen for public way purposes to the Board of Selectmen for the purpose of conveyance, and authorize the Board of Selectmen to acquire said parcel by eminent domain for the purpose of clearing the Town's title thereto, if necessary, and further authorize the Board of Selectmen to convey all its right, title and interest in said parcel or portions thereof for a total minimum price of \$200.00 and on such other terms and conditions as the Selectmen deem proper; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval.**

**Motion: Edwin Hunt I move that Article Thirteen be approved as herein stated**

**Seconded**

**Motion: David Proctor I move that Article 13 be amended by (1) striking out in lines 3 and 4 the words "the right of way boundary of the Mass. Department of Transportation on" and by (2) inserting on Line 4 following the words "Main Street" the following words: "as laid out by the Town and the Mass. Department of Transportation"**

**Amendment seconded & carried**

**Main motion as amended carried by a hand count vote of 210 YES, -0- NO (unanimous)**

#### **ARTICLE FOURTEEN**

To see if the Town will vote to amend the Zoning Bylaws of the Town of Salisbury by deleting ARTICLE XVIII, Site Plan Review, and inserting in place thereof a new ARTICLE XVIII, a copy of which is on file with the Town Clerk's Office; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Planning Board recommends approval**

**Motion: Henry Richenburg I move that Article Fourteen be approved as herein stated**

**Seconded & carried by a hand count vote of 229 YES, -0- NO (unanimous)**

#### **ARTICLE FIFTEEN**

To see if the Town will vote to amend the Town of Salisbury Zoning By-law by deleting Section XVIII (Site Plan Review) in its entirety and replacing it with the following:

TOWN OF SALISBURY

PROPOSED SITE PLAN REVIEW BYLAW

§ 300-109 Intent.

**This bylaw recognize that certain developments of land, though generally suitable for location in a particular zoning district, are, because of their nature, size or complexity capable of affecting the stated purposes of this bylaw unless careful consideration is given to certain critical design elements. It is the intent of this bylaw to provide a forum for the review of an applicant's attention to such critical design elements within developments that are subject to review.**

**§ 300-110 Purpose.**

**The purpose of this bylaw is to protect the public health and safety; to promote balanced growth; to protect property values; and to encourage responsible development.**

**§ 300-111 Reviewing authority; Major and Minor projects; Determination of Applicability.**

A. All aspects concerning determination of applicability of the Site Plan Review Bylaw shall rest with the building inspector. After an Application for Building Permit has been duly filed, the applicant will be notified in writing whether the proposed project triggers Site Plan Review and, if so, whether it constitutes a Major or Minor project and the reason(s) therefore. Alternatively, an applicant may request an informal/advisory determination from the Building Inspector in order to expedite the process so long as adequate plans and information is provided for the Building Inspector to make a reasonable determination. Being advisory only, such a determination will not entitle the applicant to a written opinion.

B. Upon completion of the project, the Building Inspector shall be final arbiter of all matters concerning Site Plan compliance by the applicant.

C. The Planning Board shall be the reviewing authority for all projects subject to site plan review.

D. Major and Minor projects. Site plan review shall be required for any permit for new commercial construction over 5,000 square feet in building footprint or new residential development (or conversion of an existing structure to residential use) which includes six or more residential units. The following criteria shall be used to determine whether the proposed project constitutes a Major or Minor project:

(2) Minor projects. Any project consisting of:

- (a) More than 5,000 square feet of commercial footprint area;
- (b) More than 6 but less than 25 residential units;
- (c) Change of use to any use that requires a special permit, (to be consolidated with the special permit application process);
- (d) Newly paved commercial areas in excess of 2,500 square feet unless the project triggers a Notification of Intent filing under the Wetlands Protect Act;
- (e) More than 1,000 square feet of soil disturbance at a locus that creates detrimental risks to the public or a public way. An example would be disturbance of soil on a steeply sloping topography abutting a town way or a down-gradient existing development.

(1) Major projects. Any project that includes one or more of the following is considered a Major project:

- (a) Construction of 15,300 or more square feet of commercial footprint area;
- (b) Construction of 25 or more residential units.

**§ 300-112 Exemptions.**

The following projects are exempt from site plan review:

- A. Up to five residential dwelling units on any single lot;
- B. Accessory apartments;
- C. Routine repairs and maintenance to existing structures (including, but not limited to decks, porches, reshingling, replacement windows, siding, painting, roof repairs, etc.);
- D. Five thousand square feet or less of commercial building construction or addition;
- E. Exterior alterations to any existing structure including increases in height, adding dormers, decks and porches.
- F. Interior renovations of any nature.
- G. Any change of use which does not trigger the need for a special permit;
- H. Any landscaping which does not create a site distance problem for adjacent street traffic or pedestrians;

I. Repaving existing paved areas of any size;

.

J. Any permit for a sign.

.

**§ 300-113 Review procedure; hearing; decision.**

Review Procedure

(1) Any applicant determined by the Building Inspector to require Site Plan Review (Major or Minor) is encouraged to review the proposed site plan informally with the Planning Department before filing. The purpose of this pre-filing review is to review the requirements and criteria for major and minor site plan review and address questions in order to give the applicant advice and comments and thus avoid unnecessary time and costs to the applicant due to unforeseen problems and issues.

(2) Upon filing, the applicant must submit one copy of a completed site plan application and one copy of the site plan, conforming to all requirements listed in the bylaw, to the Planning Board, in care of the Planning Department.

(3) The site plan application and plan will be date-stamped by the Planning Department and reviewed for completeness. Within 2 days, the Planning Department will notify the applicant if the application is in reasonable conformance with the submittal requirements of Site Plan Review. If the application is deemed incomplete by the Planning Department, the applicant may either withdraw the application without prejudice or submit a revised application including the incomplete information and the required copies of the application and plan. The application will then be stamped in by the Town Clerk.

(4) All Town Department comments shall be obtained by the Planning Board within 10 days of receipt of a complete site plan approval application and these comments shall be available to the applicant or his representative at least 48 hours prior to the Planning Board taking-up the matter at a meeting or public hearing.

(5) Major and Minor procedural differences.

(b) Minor projects. The Planning Board will review the Minor project site plan review application under general business at its next regularly scheduled Planning Board meeting and in no event later than 30 days after the date the complete application was stamped by the Town Clerk. Final action on the site plan shall be taken by the Planning Board within 45 days of the date the application was stamped in by the Town Clerk. Failure of the Planning Board to act within the above-prescribed 45 days for Minor projects shall be deemed as approval and it shall forthwith make such endorsement on said plan and, on its failure to do so, the Town Clerk shall issue a certificate to the same effect.

(a) Major projects. A public hearing, which has been noticed according to MGL c. 40A, § 11, will be held within 30 days of the date the complete application was stamped by the Town Clerk. Legal advertisement and postage shall be paid by applicant, but notification shall be the responsibility of the Planning Department. Final action on the major project site plan shall be taken by the Planning Board within 60 days of the date the public hearing was opened. Failure of the Planning Board to act within the above-prescribed 60 days for Major projects shall be deemed as approval and it shall forthwith make such endorsement on said plan and, on its failure to do so, the Town Clerk shall issue a certificate to the same effect.

D. Waivers. When reviewing Minor or Major projects, the Planning Department may grant waivers in regard to submittal requirements. Such waivers *shall* be granted for waiver requests which will not have a significant impact on pedestrian and vehicular traffic patterns, public services and infrastructure. Said waiver requests shall be accompanied by a statement setting forth the reasons why the specific information required is insignificant or of minimal impact to the project, and why a waiver would be consistent with the intent and purpose of the bylaw and these regulations. The Planning Department shall issue written waiver request responses within 5 days of filing detailing the basis for their decision.

E. Approval. The Planning Board shall approve the application after finding that the proposed project is in compliance with the purpose and intent of site plan review as noted in §§ **300-109** and **300-110**. One copy of the approved site plan and approval letter, signed by the Planning Board, shall be forwarded to the Building Inspector, applicant, and Town Clerk within five days of final Planning Board action.

F. Denial. The Board may deny a site plan review application that fails to reasonably satisfy the requirement for submittal information as set forth in the Site Plan Review Bylaw. Otherwise, the Board may deny a site plan only where the project depicts a use or structure so contrary to the health, safety, and/or welfare of the public in one regulated aspect or another, that no reasonable condition can be imposed which would satisfy the problem. The disapproval letter shall specifically state the reasons therefore.

G. Conditions.

(1) In granting approval of an application the Board may impose reasonable conditions, limitations and safeguards that shall be in writing and shall be a part of such approval. Such conditions shall be limited to:

- (a) Conditions to minimize off-site impacts on traffic, abutters and environmental quality during construction;
- (b) Requirements for screening parking facilities from directly abutting residential zones, ie fencing or shrubbery;
- (c) Requirements for a "stabilization bond" if the project involves steep slopes or other unique topographical conditions adjacent to Town ways or facilities, or abutting private property which would put abutters property at risk if the project were excessively delayed during construction. No other bond or form of completion security shall be required of any applicant as it is not within the purview of the Planning Board or the intent of Site Plan Review to force an applicant to move forward with a project that changing economies or any other unforeseen circumstance has rendered non-viable;

(H) Certificate of completion. Upon completion of all required improvements a Site Plan Certificate of Completion, in a form approved by the Building Inspector, shall be submitted by the applicant for approval by the Building Inspector. Such approval shall constitute definitive compliance with the Site Plan Review by the applicant.

(I) Occupancy permits. No occupancy permit shall be issued for any building or structure, or portion(s) thereof, until a Site Plan Certificate of Completion has been approved by the building inspector. However, temporary occupancy permits, for up to one year may be issued for a portion of any project at the discretion of the building inspector pending the completion of Site Plan Review improvements so long as no public safety issues would be created in so doing.

**§ 300-114 Time Frames.**

A. Five-year limitation. Active development or at least substantial progress toward implementation of the approved site plan must occur within five years or the approval becomes void. In the event that an applicant is unable to meet the requirements of this article within the requisite period, the applicant may request a 5 year extension for completion or substantial development, said extension not to be unreasonably denied or delayed.

B. Extensions. A request for extension, accompanied by a schedule of completion, shall be completed by the applicant and filed with the Board in advance of its considering the extension request at a regular Board meeting.

**§ 300-115 On-site construction changes.**

An applicant may make limited on-site changes to an approved site plan. Said changes shall be based on unforeseen (latent) physical conditions, changed situations, or emergencies. Prior to undertaking the on-site alterations, the applicant shall submit a written request to the Building Inspector detailing the proposed changes. The Building Inspector shall review the request and either approve the on-site changes or require Planning Board Approval if the proposed changes are of such a magnitude that they would unreasonably compromise the basis of approval under § 300-109 & § 300-110.

**§ 300-116 Fees and costs.**

A non-refundable application fee of \$100 for a Minor Site Plan and \$500 for a Major Site Plan Review shall be filed with the Planning Department at the time of submission of the complete application. The Board may require special investigative studies, such as infrastructive assessments or traffic impact analysis only for Major Site Plan Review Projects, and shall not include any aspects of investigative study which is redundant or duplicative to that of other local boards or other jurisdictions, be it State or Federal. The cost of said studies shall be agreed to in advance by the parties and shall not exceed \$5,000 except for projects valued in excess of \$10 million in which case the cost of said studies shall not exceed 1/8% of the project cost up to a maximum of \$50,000.

The fees shall be paid prior to the studies being performed and will be held in escrow and an accounting of the escrowed funds shall be provided to the applicant at reasonable intervals. The applicant shall be notified each time his/her account is debited for a payment. Site inspection schedules shall be determined in advance. Any unused balance will be returned to the applicant.

**§ 300-117 Performance guaranty or bond.**

The Planning Board may require that the applicant provide a bond, or other such surety acceptable to a majority of the board of Selectmen, to cover costs of any construction on public streets, utilities and/or other off-site *public* improvements which, if left incomplete, could present a public hazard or nuisance. A performance agreement between the applicant and the Town will specify the manner in which the off-site improvements will be completed and the specific manner in which the surety will be released

**§ 300-118 Compliance; relation to other laws.**

A. The Site Plan Review Bylaw in no way relieves any applicant from compliance with the Salisbury Zoning Bylaw or any other bylaws of the Town of Salisbury, or any other state or federal laws or regulations.

B. In case of a conflict between any provision of this article and any provision of any other section of the Zoning Bylaw, the provisions of such other section shall govern.

**§ 300-119 Adoption of rules and regulations.**

The Planning Board may, after notice and hearing, and by a four-fifths vote of the Planning Board, adopt rules and regulations to implement the provisions of this bylaw. Said rules and regulations shall be limited to procedural matters only, specifying the content and number of required plans, application procedures, and other general requirements consistent with this bylaw. The Planning Board's rules and regulations may not make any changes in Design and Development Standards, dimensional controls, permitted or prohibited uses, density limitations or fee structure contained herein or any other section of the Zoning Bylaw.

**§ 300-120 Design and Development Standards**

Design and Development standards shall be developed by an ad-hoc committee, appointed by the Town Manager, consisting of a civil engineer, a builder/developer and an architect, all of whose qualifications shall be determined solely by the opinion of the Town Manager. Said committee shall consult with the Planning Department and Building Inspector and shall recommend, via majority vote, proposed Design and Development Standards. The standards so developed shall then be approved at Town Meeting.

**§ 300-121 Severability.**

The provisions of this article are severable and, in the event that any provision of this article is determined to be invalid for any reason, the remaining provisions shall remain in full force and effect.  
or to take any other action relative thereto

ON PETITION OF EDWARD FOOTE ET AL

**Warrant Advisory Committee unanimously voted not to recommend approval.**

**Planning Board does not recommend**

**Motion: Donald Beaulieu I move that Article Fifteen be approved as herein stated**

**Seconded**

**Motion: Donald Beaulieu I move that Article Fifteen be indefinitely postponed**

**Seconded & carried to indefinitely postpone**

**ARTICLE SIXTEEN**

To take any other action that may be lawfully taken at this meeting.

**Motion: Donald Beaulieu To adjourn the meeting**

**Seconded & carried**

**The Annual Fall Town Meeting was adjourned at 7:47 p.m**

**Respectfully submitted,**

**Wilma M. McDonald, MMC/CMMC**

**Town Clerk**

**October 26, 2010**



**State Election**  
**November 2, 2010**  
**William Hilton Senior Center**

Constable Thomas Keane declared the polls open at 7:00 a.m. Prior to the polls opening, both ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Lt. Kevin Sullivan & Officer Daniel McNeil transported ballots to the polls.

There were six provisional ballots. 3164 total votes were cast for a 52% turnout.

At 8:00 p.m., Keane declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Officer Neil Moody.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Richard Cloutier, Sammy May, Barbara Thomas, Edward Gagnon

Checkers & Counters: Susan Tatro, Anne Jones, Patricia Parent, Barbara Cerbone, Janet Webster, Kendra Pike Osgood, Joan McGilvray, Terry Welch, Patricia York, Lori Belleville, Ann Donovan, Edna Cole, Lauren Cameron, Susan Bartlett.

Town Clerk: Wilma M. McDonald

Assistant Town Clerk: Melinda J. Morrison

Results are as follows:

STATE ELECTION	November 2, 2010		
PRECINCT #	1	2	Total
Candidate			
<b>GOVERNOR/LT GOVERNOR</b>			
Blanks	9	13	22
PATRICK/MURRAY	613	605	1218
BAKER/TISEI	812	748	1560
CAHILL/LOSCOCO	159	161	320
STEIN/PURCELL	21	21	42
WRITE-IN	1	1	2
Totals	1615	1549	3164
<b>ATTORNEY GENERAL</b>			
Blanks	41	22	63
MARTHA COAKLEY	890	884	1774
JAMES P. MCKENNA	681	641	1322
Write-Ins	3	2	5
Totals	1615	1549	3164
<b>SECRETARY OF STATE</b>			
Blanks	60	48	108
WILLIAM FRANCIS GALVIN	921	893	1814
WILLIAM CAMPBELL	588	558	1146
JAMES HENDERSON	46	50	96
Write-Ins	0	0	0
Totals	1615	1549	3164

**TREASURER**

Blanks	57	59	116
STEVEN GROSSMAN	723	691	1414
KARYN POLITO	833	799	1632
Write-Ins	2	0	2
Totals	1615	1549	3164

**AUDITOR**

Blanks	124	112	236
SUZANNE BUMP	653	629	1282
MARY CONNAUGHTON	744	733	1477
NATHANAEL FORTUNE	88	75	163
Write-Ins	6	0	6
Totals	1615	1549	3164

**REPRESENTATIVE IN CONGRESS**

Blanks	49	46	95
JOHN F. TIERNEY	855	812	1667
BILL HUDAK	709	691	1400
Write-Ins	2	0	2
Totals	1615	1549	3164

**COUNCILLOR**

Blanks	548	508	1056
MARY-ELLEN MANNING	1040	1019	2059
Write-Ins	27	22	49
Totals	1615	1549	3164

**SENATOR IN GENERAL COURT**

Blanks	74	56	130
STEVEN A. BADDOUR	909	896	1805
STEPHEN COLE	620	597	1217
Write-Ins	12	0	12
Totals	1615	1549	3164

**REP IN GENERAL COURT**

Blanks	47	46	93
MICHAEL A. COSTELLO	975	946	1921
VALENTINO TROYLI	587	557	1144
Write-Ins	6	0	6
Totals	1615	1549	3164

**DISTRICT ATTORNEY**

Blanks	525	466	991
JONATHAN W. BLODGETT	1065	1065	2130
Write-Ins	25	18	43
Totals	1615	1549	3164

**SHERIFF**

Blanks	41	33	74
FRANK COUSINS, JR.	1205	1138	2343
DAMIAN ANKETELL	264	269	533
KEVIN LEACH	105	109	214

Write-Ins	0	0	0
Totals	1615	1549	3164
<b>Q-1 REMOVE SALES TAX ON ALCOHOL</b>			
Blanks	29	49	78
YES	1015	950	1965
NO	571	550	1121
Totals	1615	1549	3164
<b>Q-2 REPEAL 40-B</b>			
Blanks	72	76	148
YES	833	730	1563
NO	710	743	1453
Totals	1615	1549	3164
<b>Q3-ROLL BACK SALES TAX TO 3%</b>			
Blanks	26	40	66
YES	826	824	1650
NO	763	685	1448
Totals	1615	1549	3164
Total Turnout	1615	1549	3164
Total Registered	3070	2976	6046
Percentage	53%	52%	52%

**A True Copy Attest**

**Wilma M. McDonald, Town Clerk**

**November 3, 2010**

**ANNUAL TOWN ELECTION**

**May 10, 2011**

**William Hilton Senior Center**

Constable Thomas Keane declared the polls open at 10:00 a.m. Prior to the polls opening, both ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer Michael Alder transported ballots to the polls.

No provisional ballots were recorded. 420 ballots were cast in Precinct 1, 340 cast in Precinct 2 for a total of 1124, a 19% turnout.

At 8:00 p.m., Walter Sidley declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Officer Patrick Szymkowski.

Board of Registrars: Thomas Keane, Robert Becotte, Walter Sidley

Assistant Town Clerk: Melinda J. Morrison

Wardens: Edward Gagnon, Sammy May

Checkers & Counters: Susan Tatro, Anne Jones, Patricia York, Cookie Kohan, Janet Webster, Kendra Pike Osgood, Ann Donovan, Patricia Parent, Marie Welch, Joan MacGilvray, Ann Denise Brown, Barbara Cerbone, Edna Cole, Liz Wood.

Results are as follows:

**TOWN OF SALISBURY ANNUAL ELECTION**

**May 10, 2011**

<b>SELECTMAN</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>TOTAL</b>
<b>BLANK</b>	<b>6</b>	<b>6</b>	<b>12</b>
<b>Fred Knowles</b>	<b>277</b>	<b>221</b>	<b>498</b>
<b>Ron Christ</b>	<b>137</b>	<b>111</b>	<b>248</b>
<b>WRITE-IN</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>TOTAL</b>	<b>420</b>	<b>340</b>	<b>760</b>

<b>Triton-Salisbury</b>	<b>TOTAL PRECINCT 1</b>	<b>TOTAL PRECINCT 2</b>	<b>TOTAL TOTAL</b>
<b>BLANK</b>	<b>16</b>	<b>14</b>	<b>30</b>
<b>David Charles Coburn</b>	<b>165</b>	<b>147</b>	<b>312</b>
<b>Jane K. Purinton</b>	<b>238</b>	<b>177</b>	<b>415</b>
<b>WRITE-IN</b>	<b>1</b>	<b>2</b>	<b>3</b>
<b>TOTAL</b>	<b>420</b>	<b>340</b>	<b>760</b>

<b>Triton-Newbury</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>TOTAL</b>
<b>Blank</b>	<b>168</b>	<b>140</b>	<b>308</b>
<b>Diana "Dina" L. Sullivan</b>	<b>247</b>	<b>198</b>	<b>445</b>
<b>WRITE-IN</b>	<b>5</b>	<b>2</b>	<b>7</b>
<b>TOTAL</b>	<b>420</b>	<b>340</b>	<b>760</b>

<b>Triton-Rowley-3 year</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>TOTAL</b>
<b>BLANK</b>	<b>144</b>	<b>123</b>	<b>267</b>
<b>Lane Bourn</b>	<b>141</b>	<b>129</b>	<b>270</b>
<b>Karen H. Summit</b>	<b>135</b>	<b>88</b>	<b>223</b>
<b>WRITE-IN</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL</b>	<b>420</b>	<b>340</b>	<b>760</b>
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**NON BINDING QUESTIONS**

<b>Q1-Increase Recycling</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>TOTAL</b>
<b>BLANK</b>	<b>9</b>	<b>16</b>	<b>25</b>
<b>IN FAVOR OF</b>	<b>310</b>	<b>217</b>	<b>527</b>
<b>NOT IN FAVOR OF</b>	<b>101</b>	<b>107</b>	<b>208</b>
<b>TOTAL</b>	<b>420</b>	<b>340</b>	<b>760</b>
<b>Q2-If implemented, how?</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>TOTAL</b>
<b>BLANK</b>	<b>25</b>	<b>25</b>	<b>50</b>
<b>PAY FOR CURBSIDE PICUP</b>	<b>110</b>	<b>87</b>	<b>197</b>
<b>USE FREE DROP-OFF</b>	<b>285</b>	<b>228</b>	<b>513</b>
<b>TOTAL</b>	<b>420</b>	<b>340</b>	<b>760</b>
<b>Total Turnout</b>	<b>420</b>	<b>340</b>	<b>760</b>
<b>Total Registered</b>	<b>2997</b>	<b>2917</b>	<b>5914</b>
<b>Percentage</b>	<b>14%</b>	<b>12%</b>	<b>13%</b>

*A true copy attest:*

*Wilma M. McDonald, Town Clerk 5-11-11*

<b>TRITON REGIONAL SCHOOL COMMITTEE</b>	<b>Salisbury</b>	<b>Newbury</b>	<b>Rowley</b>	<b>GRAND TOTAL</b>
<b>Triton-Newbury</b>	<b>TOTAL</b>			
<b>Blank</b>	<b>308</b>	<b>---</b>	<b>299</b>	<b>607</b>
<b>Diana "Dina" Sullivan</b>	<b>445</b>	<b>1620</b>	<b>564</b>	<b>2629</b>
<b>WRITE-IN</b>	<b>7</b>	<b>---</b>	<b>4</b>	<b>11</b>
	<b>760</b>	<b>1620</b>	<b>867</b>	<b>3247</b>
	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>

<b>Triton-Rowley-3 year</b>	<b>TOTAL</b>			
<b>BLANK</b>	<b>267</b>	<b>---</b>	<b>50</b>	<b>317</b>
<b>Lane Bourn</b>	<b>270</b>	<b>817</b>	<b>321</b>	<b>1408</b>
<b>Karen H. Summit</b>	<b>223</b>	<b>592</b>	<b>494</b>	<b>1309</b>
<b>WRITE-IN</b>	<b>0</b>	<b>---</b>	<b>2</b>	<b>2</b>
	<b>760</b>	<b>1409</b>	<b>867</b>	<b>3036</b>
	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>

<b>Triton-Salisbury</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>
<b>BLANK</b>	<b>30</b>	<b>---</b>	<b>287</b>	<b>317</b>
<b>David Charles Coburn</b>	<b>312</b>	<b>585</b>	<b>250</b>	<b>1147</b>
<b>Jane K Purinton</b>	<b>415</b>	<b>765</b>	<b>329</b>	<b>1509</b>
<b>WRITE-IN</b>	<b>3</b>	<b>---</b>	<b>1</b>	<b>4</b>
	<b>760</b>	<b>1350</b>	<b>867</b>	<b>2977</b>

*A true copy attest:*

*Wilma M. McDonald*

*Salisbury Town Clerk, 5-11-11*

**SPECIAL TOWN MEETING  
MAY 16, 2011  
SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Ronald Ray called the Special Town Meeting to order at 7:14 p.m. with the checklist showing 127 registered voters. The number of voters later peaked at 141. There were 17 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiamida, Richard Merrill, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Ray Mace Jr., Kevin F. Mahoney, Robert Roy, Brian Forget and Pauline Kallis.

Anne Jones, Josephine Kohan, Susan Tatro and Patricia York were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

**ARTICLE ONE**

To see if the Town will vote to transfer the sum of \$7,500.00 from FY2011 budget line item number 0100.0910.5173 (Health Insurance) to FY2011 budget line item number 0100.0413.5240 (Department of Public Works – Building Repair and Maintenance) for the purpose of repairing the roof at the DPW facility on Lafayette Road; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu**

**I move that Article One be approved as herein stated**

**Seconded & carried**

**ARTICLE TWO**

To see if the Town will vote to transfer the sum of \$7,000.00 from FY2011 budget line item number 0100.0910.5174 (Insurance and Benefits - Unemployment Insurance) to FY2011 budget line item number 0100.0413.5240 (Department of Public Works – Building Repair and Maintenance) for the purpose of performing necessary building repairs at the former Memorial School; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles**

**I move that Article Two be approved as herein stated**

**Seconded & carried**

**ARTICLE THREE**

To see if the Town will vote to transfer the sum of \$4,500.00 from Free Cash to FY2011 budget line item number 0100.0161.5230 (Town Clerk – Equipment Repair and Maintenance) for the purpose of purchasing a refurbished optical voting scanner; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima**

**I move that Article Three be approved as herein stated**

**Seconded & carried**

**ARTICLE FOUR**

To see if the Town will vote to transfer the sum of \$10,000.00 from Free Cash to FY2011 budget line item number 0100.0124.5279 (Central Services – Computer Hardware for the purpose of replacing obsolete computers and funding necessary technical support for the Town's information technology needs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt**

**I move that Article Four be approved as herein stated**

**Seconded & carried**

**ARTICLE FIVE**

To see if the Town will vote to transfer the sum of \$42,000.00 from Free Cash to FY2011 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg**

**I move that Article Five be approved as herein stated**

**Seconded**

**Motion: Mitchell Makarewicz** Note: Motion with verbiage involving sick time, was not written and submitted to the Town Clerk as requested by Moderator Ray.

**Motion failed for lack of a second**

**Main motion seconded & carried**

#### **ARTICLE SIX**

To see if the Town will vote to transfer the sum of \$15,000.00 from Free Cash to FY2011 budget line item number 0100.0210.5450 (Police Department – Fuel) for the purpose of funding the Police Department’s fuel costs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu**

**I move that Article Six be approved as herein stated**

**Seconded & carried**

#### **ARTICLE SEVEN**

To see if the Town will vote to transfer the sum of \$13,700.00 from Free Cash to FY2011 budget line item number 0100.0910.5740 (Insurance and Benefits – General Liability Insurance) for the purpose of funding the Town’s insurance costs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles**

**I move that Article Seven be approved as herein stated**

**Seconded & carried**

#### **ARTICLE EIGHT**

To see if the Town will vote to transfer the sum of \$10,000.00 from FY2011 budget line item number 0100.0543.5770 (Veterans – Veterans Benefits) to FY2011 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima**

**I move that Article Eight be approved as herein stated**

**Seconded &**

**carried**

#### **ARTICLE NINE**

To see if the Town will vote to transfer the sum of \$5,000.00 from FY2011 budget line item number 0100.0910.5171 (Insurance and Benefits – Medicare/FICA) to FY2011 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt**

**I move that Article Nine be approved as herein stated**

**Seconded & carried**

#### **ARTICLE TEN**

To see if the Town will vote to transfer the sum of \$5,000.00 from FY2011 budget line item number 0100.0123.5302 (Town Manager – Legal) to FY2011 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg**

**I move that Article Ten be approved as herein stated**

**Seconded & carried**

#### **ARTICLE ELEVEN**

To see if the Town will vote to transfer the sum of \$11,275.00 from FY2011 budget line item number 0100.0910.5172 (Insurance and Benefits – Workmen’s Compensation) to FY2011 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu**

**I move that Article Eleven be approved as herein stated**

**Seconded & carried**

## **ARTICLE TWELVE**

To see if the Town will vote to transfer the sum of \$45,000.00 from Free Cash to FY2011 budget line item number 0100.0210.5130 (Police Department – Overtime) for the purpose of funding the Police Department's overtime needs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles**

**I move that Article Twelve be approved as herein stated**

**Seconded & carried**

## **ARTICLE THIRTEEN**

To see if the Town will vote to transfer the sum of \$5,733.66 from Free Cash to FY2011 budget line item number 0100.0210.5230 (Police Department – Equipment Repair and Maintenance) for the purpose of paying unpaid police vehicle repair bills from Fiscal Year 2010; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Jerry Klima**

**I move that Article Thirteen be approved as herein stated**

**Seconded & carried by a hand counted vote of 120 YES, 1 NO (9/10 required)**

## **ARTICLE FOURTEEN**

To take any other action that may be lawfully taken at this meeting.

**Motion: Donald Beaulieu**

**I move to adjourn the Special Town Meeting**

**Seconded & carried**

**Moderator Ray declared the meeting adjourned at 7:30 p.m.**

**Respectfully submitted,**

**Wilma M. McDonald, MMC/CMMC**

**Town Clerk**

**May 17, 2011**

## **ANNUAL TOWN MEETING**

**MAY 16, 2011**

### **SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Ronald Ray called the Annual Town Meeting to order at 7:30 p.m. with the checklist showing 141 registered voters. There were 17 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiaramida, Richard Merrill, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Ray Mace Jr., Kevin F. Mahoney, Robert Roy, Brian Forget and Pauline Kallis.

Anne Jones, Josephine Kohan, Susan Tatro and Patricia York were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brad Janvrin served as counters throughout the meeting.

### **ARTICLE ONE**

Election of Officers

ONE SELECTMAN FOR A THREE-YEAR TERM

TRITON REGIONAL SCHOOL COMMITTEE MEMBERS – THREE MEMBERS FOR A THREE YEAR TERM – ONE MEMBER FROM EACH TOWN

TWO (2) NON-BINDING QUESTIONS:

1) Are you in favor of increasing recycling in the Town of Salisbury through a town-wide recycling program?

In favor of increasing recycling \_\_\_\_\_

Not in favor of increasing recycling \_\_\_\_\_

2) If town-wide recycling is implemented, would you rather:

Pay for curbside pickup \_\_\_\_\_

Use free drop-off \_\_\_\_\_

### **ARTICLE TWO**

To hear reports of the Boards, Committees and Commissions as may be presented

**Reports were given by:**

**Ronalee Ray-Parrott/Park & Recreation Commission**

**Donald Jansen/Harbor Commission**

**Berenice McLaughlin/Master Plan Implementation Committee**



### **ARTICLE THREE**

To hear the report of the Warrant Advisory Committee and to raise and appropriate \$19,036,052.00 to fund the FY2012 annual operating budget of the Town, which includes \$8,938,266.00 to pay the Town's anticipated share of the Triton Regional School District's operating budget for FY2012, calculated in accordance with Mass. General Law Chapter 70, Section 6, and in accordance with the attached departmental breakdown of the budget; to appropriate \$2,253,993.00 to fund the FY2012 Sewer Enterprise Fund budget; to appropriate \$2,275,396.00 to fund the FY2012 Water Enterprise Fund budget; and to transfer the sums of \$300,101.00 from the FY2012 Sewer Enterprise Fund budget and \$120,795.00 from the FY2012 Water Enterprise Fund budget to the General Fund; or to take any other action relative thereto.

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu**

**I move that Article Three be approved as herein stated**

**Seconded & carried**

### **ARTICLE FOUR**

To see if the Town will vote to re-authorize a revolving fund for the Planning Board as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2012. This revolving fund would be to accept receipts from fees charged to applicants specifically to pay outside consultants. The receipts would be expended, not to exceed \$100,000 in FY2012, by the Planning Board for: engineers, lawyers, designers, or other appropriate professionals who can assist the Board in analyzing a project to ensure compliance with all relevant laws, ordinances, bylaws and regulations; or to take any other action relative thereto.

**ON PETITION OF THE TOWN MANAGER**

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles**

**I move that Article Four be approved as herein stated**

**Seconded & carried**

### **ARTICLE FIVE**

To see if the Town will vote to re-authorize a revolving fund for the Conservation Commission as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2012. This revolving fund would be to accept receipts from filing fees paid pursuant to the Wetlands Protection Act. The receipts would be expended, not to exceed \$100,000 in FY2012, by the Conservation Commission for the payment of consultant fees, expenses of, and a portion of the salary and benefits of the Town's Conservation Agent for administration and enforcement of, the Wetlands Protection Act; or to take any other action relative thereto.

**ON PETITION OF THE TOWN MANAGER**

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima**

**I move that Article Five be approved as herein stated**

**Seconded & carried**

### **ARTICLE SIX**

To see if the Town will vote to re-authorize a revolving fund for the Harbor Commission, as described in Chapter 44, Section 53E ½ of the Mass. General Laws, for FY2012. This revolving fund would be to accept receipts from: mooring fees, waterways permit fees, dinghy fees, and sewerage pump-out fees. The receipts would be expended, not to exceed \$75,000 in FY2012, by the Harbor Commission for: maintenance and development of riverfront recreational activities, equipment maintenance or replacement, Harbormaster's operating expense, water safety, education and expenses of complying with the Clean Waters Act; or to take any other action relative thereto.

**ON PETITION OF THE TOWN MANAGER**

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt**

**I move that Article Six be approved as herein stated**

**Seconded & carried**

### **ARTICLE SEVEN**

To see if the Town will vote to re-authorize a revolving fund for the Building Inspector's Department as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws for FY2012. This revolving fund would be to accept receipts from fees charged by the Department for electrical, plumbing and gas inspections. The receipts would be expended, not to exceed \$50,000 in FY2012, by the Building Inspector's Department to pay for the services of the Town's electrical, plumbing and gas inspectors; or to take any other action relative thereto.

**ON PETITION OF THE TOWN MANAGER**

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg**

**I move that Article Seven be approved as herein stated**

**Seconded & carried**

## **ARTICLE EIGHT**

To see if the Town will vote to re-authorize a revolving fund for the Earth Filling Bylaw as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws for FY2012. This revolving fund would be to accept payments made by applicants under the Town's Earth Filling Bylaw for borings and test pits, inspections, monitoring, certifications, reports and tests that are required by the permit granting authority while considering an application for an earth filling permit and/or as a condition of issuing a permit and/or to monitor performance under a permit and/or to establish compliance with the conditions of a permit and the bylaw. The receipts would be expended, not to exceed \$50,000 in FY2012, by the Board of Selectmen and/or the Town Manager for such services as either of them as a permit granting authority deems to be needed to evaluate an application and/or to monitor performance under a permit and/or to establish compliance with the conditions of a permit and the bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu**

**I move that Article Eight be approved as herein stated**

**Seconded & carried**

## **ARTICLE NINE**

To see if the Town will vote to re-authorize a revolving fund for the Council on Aging as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws, for FY2012. This revolving fund would be to accept donations to the Council on Aging from individuals, businesses, corporations or non-profit agencies. The receipts would be expended, not to exceed \$50,000 in FY2012, by the Director of the Council on Aging, with the approval of the Board of Directors of the Council on Aging to pay for general improvements to the Hilton Center and other expenses consistent with the mission of the Council on Aging; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles**

**I move that Article Nine be approved as herein stated**

**Seconded & carried**

## **ARTICLE TEN**

To see if the Town will vote to re-authorize a revolving fund for the Planning Board as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2012. The revolving fund would be to accept receipts from developers, landowners and other applicants seeking subdivision or site plan approval from the Planning Board, except for those receipts specifically to pay outside consultants. The receipts would be expended, not to exceed \$40,000.00 in FY2012, by the Planning Board, in conjunction with the Town's Department of Public Works for: design, engineering and construction costs of sidewalks required pursuant to the Town's subdivision control bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima**

**I move that Article Ten be approved as herein stated**

**Seconded & carried**

## **ARTICLE ELEVEN**

To see if the Town will vote to re-authorize a revolving fund for the Parks and Recreation Commission as described in Chapter 44, section 53E1/2 of the Massachusetts General Laws, for FY2012. The revolving fund would be to accept receipts from fund raising, grants, donations, and charges for activities. The receipts would be expended, not to exceed \$5,000.00 in FY2012 by the Parks and Recreation Commission for activities sponsored by the Parks and Recreation Commission; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt**

**I move that Article Eleven be approved as herein stated**

**Seconded & carried**

## **ARTICLE TWELVE**

To see if the Town will vote to re-authorize a revolving fund for the Health Department as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2012. This revolving fund would be to accept receipts from fees charged to property owners and/or other applicants for inspections by the Town's Department of Health. The receipts would be expended, not to exceed \$100,000 in FY2012, by the Director of Public Health, with the approval of the Town Manager, to pay for the services of qualified individuals to conduct health inspections, including but not limited to inspections of restaurant and food establishments, housing, septic systems and Title 5, as required by law, bylaw or Board of Health regulation, at the direction of the Director of Public Health; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg I move that Article Twelve be approved as herein stated**

**Seconded & carried**

#### **ARTICLE THIRTEEN**

To see if the Town will vote to accept the provisions of M.G.L. Chapter 32B, Section 20, which would allow the Town to establish an "Other Post Employment Benefits Liability Trust Fund"; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Thirteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE FOURTEEN**

To see if the Town will vote to amend the Zoning Bylaw of the Town of Salisbury by amending the Official Zoning Map of the Town of Salisbury by modifying the boundary of the Light Industrial (I) District in the area of Rabbit Road by including Lot Number 30 on Assessor's Map 10 in the Residential 2 (R2) District as shown on a map entitled "Proposed Zoning" dated April 13, 2011, which is on file with the Town clerk and is hereby declared to be part of the Zoning Bylaw or to take any other action relative thereto.

A copy of the Proposed Zoning map is available for review in the office of the Town clerk.

ON PETITION OF LORNA APOSTOLIDES ET AL

**Warrant Advisory Committee unanimously voted to defer to the Planning Board**

**Recommended by the Planning Board**

**Motion: Lorna Apostolides I move that Article Fourteen be approved as herein stated**

**Seconded**

**Motion: Jerry Klima**

**I move to amend Article 14 by changing the words "Residential2 (R2) District" in the fourth line of the Article to "Light Industrial (I) District".**

**Amendment seconded & carried**

**Main motion as amended seconded and carried by a hand-counted unanimous vote of 120 YES, 0 NO**

#### **ARTICLE FIFTEEN**

To see if the Town will vote to authorize the Board of Selectmen to acquire, for public way purposes by gift, purchase, or eminent domain, the fee to all or portions of the parcels of land known as Central Avenue, Driftway, and Oceanfront South (Way) between Broadway and Ocean Street, as described below:

##### Central Avenue

Beginning at the Northerly line of Broadway and continuing Northerly from said Broadway to the junction thereof with the State Highway, also known as North End Boulevard, primarily with a width of fifty feet, all as shown on Land Court Plan 3200-46 Sheets 9 & 10 and on Assessor's Map 33 as Central Avenue.

##### Driftway

Two sections of Driftway, with the first beginning at the Easterly line of the State Highway, also known as North End Boulevard, and continuing Easterly to the Westerly line of Central Avenue with a width increasing from forty five feet more or less to seventy five feet, and the second beginning at the Easterly line of Central Avenue and continuing Easterly at a width of seventy five feet to the Westerly line of land owned by the Commonwealth of Massachusetts, all as shown on Assessor's Map 33 as Driftway.

##### Oceanfront South ("Way")

Northerly	by Southerly line of Broadway 18.84 feet
Easterly	by lots 644A, 644B, 648 and 676 measuring 400 feet as shown on Land Court Plan 3200-41
Northerly	by lot 676 measuring 15 feet as shown on LC Plan 3200-41
Easterly	by lot 684 measuring 240 feet as shown on LC Plan 3200-41
Easterly	by land of the Commonwealth of Massachusetts measuring 50.47 feet as shown on Land Court Plan 3200-46 Sheet 11
Southerly	by land of the Commonwealth of Massachusetts measuring 38.04 feet and by land now or formerly of Elizabeth Kelly as shown on LC Plan 3200-46 Sheet 11
Westerly	by the Easterly line of Ocean Street, by lots 500, 501, 502, 503, 504B, 504A, 505, 506, 507B, 507A, 508 and 509 as shown on LC Plan 3200-46 Sheet 11
Northerly	by lot 455A measuring 24 feet as shown on Land Court Plan 3200-206
Westerly	by lot 455A measuring 100.43 feet as shown on LC Plan 3200-206

Northerly by the Southerly line of Broadway as shown on LC Plan 3200-206 and  
Westerly by the Easterly line of Broadway 64.95 feet as shown on LC Plan 3200-46 Sheet 11  
All of said land is shown on Land Court Plan 3200-46 Sheet 11 as the "Way" and a portion of Ocean St. Extension  
excepting 2,443.54 feet that was previously conveyed to Eugene J. Dean, Jr., Trustee of Nobege Realty Trust in  
Certificate of Title #76116 and shown as Lot 455A on Land Court Plan 3200-206; or to take any other action  
relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Fifteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE SIXTEEN**

To see if the Town will vote to petition the General Court for special legislation, as set forth below, which will  
amend the definition of "low or moderate income housing" set forth in MGL Ch. 40B, §20 as it applies to the Town  
of Salisbury to include certain mobile or manufactured homes; provided, however, that the General Court may make  
clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill  
before enactment by the General Court. The Board of Selectmen is hereby authorized to approve amendments  
within the scope of the general public objectives of this petition; or to take any other action relative thereto.

#### **AN ACT RELATIVE TO AFFORDABLE HOUSING IN THE TOWN OF SALISBURY**

Be it enacted by the Senate and House of Representatives in General Court, and by the authority of the same, as  
follows:

SECTION 1. (a) Notwithstanding sections 20 through 23, inclusive, of chapter 40B of the General Laws and any  
regulations promulgated thereunder, any manufactured home as defined in section 32Q of chapter 140 of the  
General Laws, or any other dwelling unit built on a chassis and containing complete electrical, plumbing and  
sanitary facilities, and designed to be installed on a temporary or permanent foundation for permanent living  
quarters, having been situated continuously on the same parcel in the Town of Salisbury for twenty years or more as  
of January 1, 2012, and having been assessed as a mobile or manufactured home by the Salisbury Board of  
Assessors, shall be considered "low or moderate income housing," as defined in section 20 of chapter 40B of the  
General Laws.

SECTION 2. This act shall take effect upon its passage.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima I move that Article Sixteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE SEVENTEEN**

To see if the Town will vote to accept as a public way a portion of a way known as Friedenfels Road, as heretofore  
laid out by the Board of Selectmen and shown on a plan entitled "Street Acceptance Plan in Salisbury, MA Essex  
County Showing Friedenfels Road," prepared for the Town of Salisbury, 5 Beach Road, Salisbury, MA 01952, dated  
March 8, 2011, and prepared by Earth Services Corporation, a copy of which is on file with the Town Clerk; and  
further to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift or eminent domain,  
the fee or an easement in said public way and temporary or permanent construction, drainage, utility, and related  
easements necessary or convenient to construct and use said roadway and a shared use path within the layout of said  
roadway for all purposes for which public ways are used in the Town of Salisbury; or to take any other action  
relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to defer to the Planning Board**

**Recommended by the Planning Board**

**Motion: Edwin Hunt I move that Article Seventeen be approved as herein stated**

**Seconded & carried by a hand counted vote of 124 YES, 1 NO (2/3 required)**

#### **ARTICLE EIGHTEEN**

To see if the Town will vote to authorize the Treasurer to borrow the sum of \$1,200,000.00 in accordance with  
General Laws Chapter 44, Section 7, for the purpose of funding the upfront costs of rebuilding the existing culvert  
and constructing a new culvert at Town Creek, 75% of the cost of which is to be reimbursed by a Pre-Hazard  
Mitigation grant from the Federal Emergency Management Agency and 25% of which is to be reimbursed by the

Commonwealth of Massachusetts, provided that expenditure of such funds shall be contingent on the Town being awarded such grant; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg I move that Article Eighteen be approved as herein stated**

**Seconded & carried by unanimous vote**

#### **ARTICLE NINETEEN**

To see if the Town will vote to authorize the Treasurer to borrow the sum of \$200,000.00 in accordance with General Laws Chapter 44, Section 7, for the purpose of funding the upfront costs of providing environmental remediation to a parcel of land owned by the Town at 29 Elm Street, as shown on Assessors Map #2, Lot #45, and an adjoining parcel shown on Assessors Map #2, Lot #71, which is to be reimbursed by a grant that has been awarded to the Town for this purpose by the U.S. Environmental Protection Agency; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Nineteen be approved as herein stated**

**Seconded & carried by a hand counted vote of 116 YES, 2 NO**

#### **ARTICLE TWENTY**

To take any other action that may be lawfully taken at this meeting.

**Motion: Donald Beaulieu I move to adjourn this meeting**

**Seconded & carried**

**Moderator Ray declared the meeting adjourned at 8:22 p.m.**

**Respectfully submitted,**

**Wilma M. McDonald, MMC/CMMC**

**May 17, 2011**

## **REPORT OF THE TAX COLLECTOR**

To The Honorable Board of Selectman and Citizens of Salisbury:

The following are Receipts for Fiscal Year 2011

REAL ESTATE TAXES	\$ 15,045,513.00
REAL ESTATE TAX LIENS	\$ 208,628.00
REAL ESTATE TAXES IN LITIGATION	\$ 1,344.00
PERSONAL PROPERTY TAXES	\$ 281,552.00
SEWER LIENS	\$ 225,093.00
SEWER BETTERMENT	\$ 244,064.00
SEWER BETTERMENT INTEREST	\$ 96,954.00
SEWER BETTERMENT PRE-PAYMENTS	\$ 39,957.00
SEWER BETTERMENT UNAPPORTIONED	\$ 2,522.00
SEWER USER	\$ 1,269,320.00
SEWER ACCESS FEES	\$ 117,720.00
WATER USER	\$ 2,052,387.00
WATER LIENS	\$ 18,162.00
WATER ACCESS FEES	\$ 64,235.00
MOTOR VEHICLE	\$ 922,443.00
BOAT EXCISE	\$ 3,003.00
MUNICIPAL LIENS	\$ 14,300.00

Respectfully Submitted,

Christine D. Caron, Tax Collector

## **REPORT OF THE ACCOUNTING/FINANCE DEPARTMENT**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The mission of the Salisbury Accounting and Finance Department is to provide accurate and timely financial information to local, State and Federal government officials, residents, lenders and vendors for their decision-making process. This is done all in accordance with Massachusetts General Laws and Generally Accepted Accounting Principals. This department also assists the Town Manager in formulating the Town's annual operating budget and provides analysis of data intended to guide local officials through the fiscal process and to ensure that all Town departments are operating within their approved budgets.

The following departments report to the Finance Director, who also serves as Town Accountant: Assessing, Treasurer/Collector and the Town Clerk. The Accounting Department is comprised of the Finance Director – Andrew Gould and the Assistant Town Accountant – Janet Hofmann.

- The Town's annual audit for FY 2011 was completed on September 19, 2011 with an unqualified opinion from the Town's CPA firm.
- Free Cash was certified for \$ 154,635 as of July 1, 2009 on September 16, 2010
- The Town's FY 2012 General Fund Operating Budget was approved at Town Meeting for \$19,036,052 on May 16, 2011

Respectfully submitted:  
Andrew Gould, Finance Director

The following is the actual FY2011 Annual Payroll

**SELECTMEN**

Beaulieu	Donald	\$	2,717.00
Hunt	Edwin	\$	2,717.00
Klima	Jerry	\$	2,717.00
Knowles	Fred	\$	2,717.00
Richenburg	Henry	\$	2,717.00

**TOWN MANAGER**

Beckman	Rachel	\$	500.00
Blais	Marie	\$	53,474.95
Butler	Mary	\$	5,600.00
Donovan	Agnes	\$	13,483.00
Flannery	Janet	\$	19,253.08
Gagnon	Edward	\$	18,387.50
Harrington	Neil J.	\$	102,871.42
Hume	Grace	\$	4,578.08
St. Pierre	Robert	\$	11,950.00

**CDBG**

Beaulieu	Lisa	\$	53,777.15
Smith	Jennifer	\$	35,590.23

**FINANCE**

Gould	Andrew	\$	96,910.75
Hofmann	Janet	\$	50,928.79

**ASSESSOR**

Brochu	Andrea	\$	9,349.79
Fasoli	Dianne	\$	500.00
Gorniewicz	Cheryl	\$	79,392.18
Hall	Crystal	\$	18,536.38
Kohan	Josephine	\$	11,515.01
Volpone	Sherry	\$	53,905.10

**TREASURER/COLLECTOR**

Caron	Christine	\$	64,047.52
Clinch	Catherine	\$	500.00
Wood	Liz	\$	40,987.71

**PLANNING**

Banfield	Patricia	\$	7,217.40
Hill	Leah	\$	48,302.53
Marshall	Courtney	\$	1,625.00
Pearson	Lisa	\$	83,106.84

**TOWN CLERK**

Mahoney	Wilma	\$	68,772.88
Marshall	Christine	\$	1,388.76
Morrison	Melinda	\$	26,420.00



**LIQUOR COMMISSION**

Pike	Cassandra	\$	612.50
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**CONSERVATION COMM.**

Robertson	Lori	\$	2,622.39
Rowden	Michelle	\$	45,798.93

**POLICE DEPT.**

Alder	Michael	\$	68,781.83
Anderson	Joseph	\$	70,095.38
Balkus	Scarlette	\$	54,942.95
Bertolino	Francis	\$	56.00
Carnes	Monica	\$	63,608.56
Collins	Ryan	\$	1,032.00
Cooper	Frances	\$	45,296.00
Dellaria	Richard	\$	41,920.00
Delling	David	\$	2,982.00
Dow	Bruce	\$	69,973.81
Ferullo	Robert	\$	1,036.00
Forget	Keith	\$	100,289.56
Goodrich	Craig	\$	952.00
Harrison	Kristine	\$	61,208.13
Hofmann	Jesse	\$	3,463.00
Hunter	Timothy	\$	110,185.72
King	Anthony	\$	140,290.78
Lannon	John	\$	3,560.00
Leary	Joseph	\$	320.00
Leavitt	James	\$	90,040.53
Lesage	Craig	\$	68,296.39
L'Esperance	David	\$	131,090.83
Lucia	Dennis	\$	2,664.00
Magnifico	Michael	\$	8,236.00
McAdams	William	\$	800.00
McCarthy	Richard	\$	160.00
McNeil	Daniel	\$	102,205.82
Merrill	Richard	\$	118,983.95
Merry	Roger	\$	1,020.00
Moody	Neil	\$	24,857.50
O'Leary	Timothy	\$	70.00
Pagley	John	\$	4,099.00
Pollard	James, III	\$	19,366.00
Powierza	Donna	\$	68,857.86
Rivet	Timothy	\$	4,974.00
Roy	Kyle	\$	5,155.00
Roy	Robert	\$	124,792.74
Santiago	Joseph	\$	320.00
Scione	Eugene	\$	87,756.55
Sforza	Steven	\$	81,188.38
Sindoni	Joshua	\$	196.00
Smith	Brian	\$	3,956.00

Sullivan	James	\$	
Sullivan	Kevin	\$	17,136.00
Szvmkowski	Patrick	\$	153,749.40
Tatro	Ronald	\$	73,618.04
Thomas	Mark	\$	8,450.00
		\$	109,625.38
<b>FIRE DEPT.</b>			
Bloom	Linda	\$	
Campbell	Patrick	\$	41,714.01
Chouinard	Dana	\$	58.00
Condelli	John	\$	32,218.02
Cutter	John	\$	38,415.05
Demand	Francis	\$	4,497.30
Doyle	David	\$	9,663.00
Foss	Adam	\$	61,563.79
Groder	Kelby	\$	29,021.18
Hamel	David	\$	28,947.65
Harrison	Greg	\$	34,710.31
Harrison	Michael	\$	32,094.91
Houghton	George	\$	27,701.69
Jordan	Jeremy	\$	11,629.08
Kelley	Jonathan	\$	5,275.00
Lee	Stephen	\$	7,206.50
Lesage	Steven	\$	28,054.30
McGuire-Doyle	Susan	\$	34,054.86
Merritt	Michael	\$	10,478.47
Murphy	Andrew	\$	59,000.76
Oliveira	Timothy	\$	29,948.78
Pollard	James	\$	68,209.06
Reusch	Michael	\$	66,388.06
Souliotis	Daniel	\$	414.00
Souliotis	Richard	\$	13,320.80
Sullivan	Keith	\$	86,979.88
Sweeney	Michael	\$	87.00
Sweet	Jonathan	\$	28,780.58
Swenson	Matthew	\$	8,432.00
Trofatter	Kenneth	\$	35,159.16
Walker	Nathan	\$	58,224.31
Wolcik	Robert	\$	4,888.00
		\$	26,037.64
<b>EMERGENCY MGMT.</b>			
Cook	Robert	\$	
		\$	12,699.96
<b>INSPECTIONAL SERVICES</b>			
DiRuzza	Christine	\$	
Downs	Gerry	\$	41,795.64
Kirk	Ronald	\$	624.00
Lovering	David	\$	18,760.52
Magliaro	Michael	\$	70,825.00
McBride	Barry	\$	19,818.74
Nadeau	Denis	\$	500.00
		\$	1,500.00

**ANIMAL CONTROL**

Congdon	Harold	\$	18,200.00
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**HARBORMASTER**

Bamford	William	\$	150.00
Carlton	Robert	\$	1,747.50
Corbin	James	\$	240.00
Jansen	Donald	\$	2,895.00
Lemar	Richard	\$	2,370.00
Milliken	George	\$	4,020.00
Pike	Raymond	\$	11,610.10
Ray	Ronald	\$	5,142.50
Santos	Reginald	\$	4,440.00
Theriault	Melissa	\$	120.00
Van De Stadt	Willem	\$	2,400.00

**DPW**

Cote	Raymond	\$	81,996.12
Keefe	Donna	\$	38,520.10
Levesque	Donald	\$	95,846.00
St. Cyr	Charles	\$	67,445.90
Vigneaux	David	\$	65,140.53
Waelter	Kathleen	\$	71,996.79
White	Linwood	\$	62,569.53

**RECYCLING**

Papandrea	Jason	\$	2,574.00
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**BEACH SERVICES**

<b>Cavallaro</b>	Ryan	\$	414.00
Goguen	Robert	\$	4,662.00
Johnson	Joe W.	\$	1,224.00
Kimball	Zachary	\$	1,237.50
Moore	Gail	\$	6,300.00
Pouliot	Tyler	\$	1,656.00
Ryan	Kellen	\$	1,107.00
Salvatore	Patrick	\$	1,359.00
Slepoy	Ryan	\$	3,510.00
Yelle	Jason	\$	1,008.00

**COUNCIL ON AGING**

Edmunds	Jacob	\$	500.00
Ells	Jeanne	\$	500.00
Farrell	Janice	\$	4,970.00
Flaherty	Sandra	\$	7,776.00
Jewett	Jason	\$	2,200.00
Kilduff	Susan	\$	15,735.00
Kime	Priscilla	\$	500.00
Pettis	Elizabeth	\$	47,994.98
Randall	Linda	\$	500.00

Roy	Joanne	\$	1,100.00
Stromert	Kristin	\$	500.00
Stygles	Barbara	\$	500.00

**VETERANS AGENT**

Mace	Raymond	\$	12,300.00
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**SEWER DEPT.**

Ingalls	Jeff	\$	85,320.56
Salvatore	Kirk	\$	55,453.00
Silva	Matthew	\$	2,025.00
Sinton	Andrew	\$	64,597.58
Wholley	Kevin	\$	68,865.24

**LIBRARY**

Bomba	David	\$	2,912.00
Bomba	Joan	\$	32,895.85
Cox	Joan	\$	26,407.20
Kyrios	Theresa	\$	42,998.48
Packer	Kristen	\$	10,279.00
Stucker	Joseph	\$	2,016.00

## REPORT OF THE WARRANT ADVISORY COMMITTEE

To the Honorable Board of Selectmen and Citizens of Salisbury:

<u>Members</u>	<u>Terms expire</u>
Dave Proctor, Chairman	2013
Bob Carroll, Vice Chairman	2012
Sue Bartlett, Secretary	2011
Ron Guilmette	2012
Al Peterson	2011
Thomas Pease <Alternate>	

The Warrant Advisory Committee is a five member board (with one alternate) that is appointed by the Town Moderator to serve 3 year terms. The Committee responsibilities are outlined in the Town Charter in the following sections:

### **Section 2-3: Committees**

(b) Warrant Advisory Committee- Members of the Warrant Advisory Committee shall be appointed by the Town Moderator. The number of members, term of office, and any other conditions of appointment or service as may be deemed necessary or desirable, shall be as established by By-Law. The subject matter of all proposals to be submitted to a Town Meeting by warrant articles shall be referred to the Warrant Advisory Committee by the Board of Selectmen. The Warrant Advisory Committee shall report its recommendations on every article contained in a Town Meeting Warrant, in writing, together with a brief statement of the reasons for each recommendation. Before preparing its recommendations, the Warrant Advisory Committee shall hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the Warrant.

### **Section 6-3: Submission of Budget and Budget Message**

Within the time fixed by By-law, before the Town Meeting is to convene in its spring session, the Town Manager, after consultation with the Board of Selectmen, shall submit to the Warrant Advisory Committee a proposed budget message and supporting document.

### **Section 6-6: Action on the Budget**

- (a) Public Hearing - Forthwith upon its receipt of the proposed operating budget, the Warrant Advisory Committee shall provide for publication in a local newspaper, a notice stating the time and place, not less than seven days, nor more than fourteen days, following such publication, at which time it will hold a public hearing on the proposed operating budget as submitted.
- (b) Review - The Warrant Advisory Committee shall consider, in open public meeting, the detailed expenditures proposed for each town agency and may confer with representatives of each agency in connection with its review and consideration. The Warrant Advisory Committee may require the Town Manager, or any other town agency, to furnish such additional information as the Warrant Advisory Committee may deem necessary to assist in its review and consideration of the proposed operating budget.
- (c) Action by Town Meeting - The Warrant Advisory Committee shall file a report with the Town Clerk containing its recommendations for actions on the proposed operating budget, which report shall be available at least seven days before the date on which the Town Meeting acts on the proposed budget. When the budget proposed by the Town Manager is before the Town Meeting for action, it shall first be subject to amendments, if any, proposed by the Warrant Advisory Committee before any other amendments shall be proposed.

While the Committee's primary focus is being the year-round eyes and ears of Town Meeting as authorized above, the committee has partnered on an ongoing basis with the executive branch of town government to help review issues that will have a financial impact on the town.

The committee annually reviews the Town's 5 year capital improvement plan and 5 year budget projections. At least one member of the committee normally attends each of the Triton budget meetings as the regional school budget is being developed. The committee also meets regularly during the year with the Town Manager and

Director of Finance to review the town financial condition and discuss the following years proposed budget as it develops.

While the committee does not hold meetings on a regular basis, on a specific night or in a specific location; all of our meetings are posted at least 2 days before the meeting at town hall and all are open to the public.

We typically hold the following meetings during the fiscal year:

- a) Starting after the prior years books are closed at the end of the summer and continuing up to the Fall Town Meeting when public hearings on all town meeting articles are held, we review the town's prior years actual financial results and all proposed fall town meeting warrant articles
- b) When they become available, we review the auditor's reports and recommendations with the Town Manager and Director of Finance.
- c) We review the Town's 5 year budget projections in December.
- d) We review the Town's updated 5 year capital improvement plan in January.
- e) We begin a series of budget meetings in February continuing until we hold public hearing for the Special and Spring Town Meetings in early May. We work with the Town Manager and the Director of Finance to provide a balanced budget to present to the town meeting. The Committee typically reviews the Fire and Police Department budgets with the Chiefs, and the Department of Public Works budget with its Director.
- f) We hold a series of meetings during the fiscal year to review the status of the town's current year actual vs budgeted financial status with the Town Manager and the Director of Finance.

Respectfully submitted:  
David Proctor, Chairman

## REPORT OF THE BOARD OF ASSESSORS

To The Honorable Board of Selectmen and Citizens of Salisbury:

The Board of Assessors is comprised of three members, each appointed by the Town Manager for a three-year term. The current board members are: Chairman, Edward Gagnon, Chief Assessor, Cheryl L. Gorniewicz, MAA and Field Assessor, Sherry C. Volpone, MAA.

Fiscal Year 2011 (July 1, 2010 - June 30, 2011) was the 2<sup>nd</sup> year of the current, nine-year, State required, cyclical review of all properties which requires the Assessing Department to complete inspections of all improved properties between 2010 and 2018.

Current statute requires each community in the Commonwealth to adjust assessments annually to reflect market value as of January 1<sup>st</sup> for the following fiscal year and to also complete a State overseen, tri-annual revaluation of all property every three years. The Fiscal Year 2009 was a revaluation year for the Town of Salisbury and the next revaluation will be in FY2012.

During FY2011 most residential properties in Salisbury saw depreciation of about 4% with the exception of waterfront values which remained fairly stable. Despite the slow economy, Commercial and Industrial property values in Salisbury increased slightly over the previous fiscal year.

The tax rate for Fiscal Year 2011 was \$10.63 (per thousand dollars of value) for all classes of property: residential, commercial, industrial and personal. The following is a comparison of the Number of Parcels, Average Assessed Value and Average Tax Bill for Fiscal Years 2007-2011.

<b>PROPERTY TYPE FY2011 TAX RATE \$10.63</b>	<b>Number of Parcels in FY2011</b>	<b>AVERAGE FY2011 ASSESSED VALUE</b>	<b>AVERAGE FY2011 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2018	313,541	\$3,332.94
AVERAGE CONDO VALUE	695	265,086	\$2,817.86
AVERAGE COMMERCIAL VALUE	355	490,542	\$5,214.46
AVERAGE INDUSTRIAL VALUE	34	860,824	\$9,150.55
<b>PROPERTY TYPE FY2010 TAX RATE \$9.86</b>	<b>Number of Parcels in FY10</b>	<b>AVERAGE FY10 ASSESSED VALUE</b>	<b>AVERAGE FY10 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2016	328,169	\$3,235.75
AVERAGE CONDO VALUE	674	281,218	\$2,772.81
AVERAGE COMMERCIAL VALUE	351	483,224	\$4,764.59
AVERAGE INDUSTRIAL VALUE	35	816,389	\$8,049.59
<b>PROPERTY TYPE FY2009 TAX RATE \$9.16</b>	<b>Number of Parcels in FY09</b>	<b>AVERAGE FY09 ASSESSED VALUE</b>	<b>AVERAGE FY09 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2013	339,888	\$3,113.37
AVERAGE CONDO VALUE	650	299,634	\$2,744.64
AVERAGE COMMERCIAL VALUE	357	476,093	\$4,361.01
AVERAGE INDUSTRIAL VALUE	39	740,182	\$6,780.07
<b>PROPERTY TYPE FY2008 TAX RATE \$8.46</b>	<b>Number of Parcels in FY08</b>	<b>AVERAGE FY08 ASSESSED VALUE</b>	<b>AVERAGE FY08 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2002	355,174	\$3,004.77

AVERAGE CONDO VALUE	561	307,997	\$2,605.65
AVERAGE COMMERCIAL VALUE	284	594,198	\$5,026.92
AVERAGE INDUSTRIAL VALUE	37	734,384	\$6,212.89

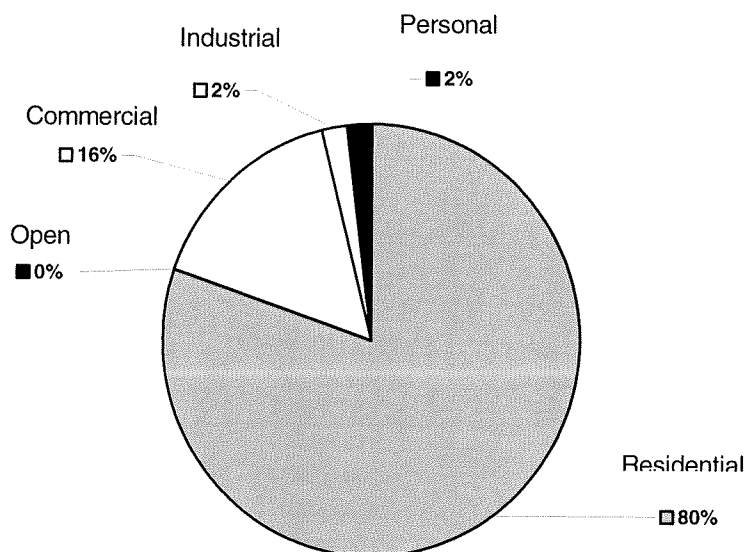
<b>PROPERTY TYPE</b>	<b>Number of Parcels in FY07</b>	<b>AVERAGE FY07 ASSESSED VALUE</b>	<b>AVERAGE FY07 TAX BILL</b>
<b>FY2007 TAX RATE \$8.18</b>			
AVERAGE SINGLE FAMILY VALUE	1991	360,359	\$2,947.74
AVERAGE CONDO VALUE	481	310,966	\$2,543.70
AVERAGE COMMERCIAL VALUE	285	541,203	\$4,427.04
AVERAGE INDUSTRIAL VALUE	36	582,825	\$4,767.51

In an FY2011 comparison of the 34 communities in Essex County, Salisbury had the second lowest Average Single Family Tax Bill. Salisbury is second only to Lawrence where there is a split tax.

The following graph & table represent the Fiscal 2011 valuation and tax levy by class.

<b><u>VALUATION</u></b>	<b><u>(FY2011 RATE OF \$10.63)</u></b>	<b><u>TAX LEVY</u></b>
Residential	\$ 1,172,362,778	\$ 12,462,216
Open Space	\$ 0	\$ 0
Commercial	\$ 228,383,148	\$ 2,427,713
Industrial	\$ 31,269,270	\$ 332,392
Personal Property	\$ 27,887,370	\$ 296,443
<b>TOTAL</b>	<b>\$ 1,459,902,566</b>	<b>\$ 15,518,764</b>

### **FY2011 Assessments by Classification**



Respectfully submitted:  
Cheryl Gorniewicz, Chief Assessor  
Edward Gagnon, Chairman  
Sherry Volpone, Field Assessor



## **REPORT OF THE FIRE DEPARTMENT**

To The Honorable Board of Selectmen & Citizens of Salisbury:

During the past year the Fire Department received a Federal Grant in the amount of \$95,000.00 which enabled the department to replace all the protective clothing for department members. The past year saw call volume level off with a total of 2057 incidents reported. All department members completed rapid intervention course which provides training should a firefighter become trapped in a fire.

As we have stated in the past it is extremely important for residents to make sure there is a house number on a highly visible location in the front of your property. The numbers should be at least 3 inches high. The Fire Department wants to remind the citizens of Salisbury to be sure to change their batteries both in the spring and fall when you change your clocks. Along those same lines, residents should make sure they install carbon monoxide detectors on all levels of their home.

I would like to take this time to thank the citizens of Salisbury who assisted us by helping clear the fire hydrants in front of their property as well as the continued support for the Fire Department in general.

I would also like to thank the members of the Department for the excellent job they continue to do, and to thank the Town Manager and the Board of Selectmen, as well as the Town's boards and commissions, for their support and assistance.

Respectfully submitted,  
Chief Richard Souliotis

Type of Call	Number of Calls
Assist Citizen	87
Assist Other Agency	10
Burning Without A Permit	0
Carbon Monoxide Investigation	24
Complaint	2
Electric Problem	1
Fire Alarm Activation	92
Fire-Brush-Grass	4
Fire-Other	21
Fire-Structure	8
Fire-Vehicle	11
Flooding Problem	2
Gas Investigation	9
Haz-Mat Incident	4
Inspections	318
Investigations	184
Master Box Alarm	32
Medical Emergency	976
Motor Vehicle Accidents	232
Mutual Aid	17
System Trouble	4
Wires/Down/Arcing Wires	19
Total Calls	2057

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## **REPORT OF THE POLICE DEPARTMENT**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Salisbury Police Department is currently a 15 man department, comprising of a Chief, 3 Sergeants, 1 Detective Sergeant, a Detective and 9 Officers.

The Regular Full-Time is augmented by 4 Reserve Officers, 12 Special Officers and currently 3 Traffic Control personnel.

The Town of Salisbury is a diverse coastal resort community covering approximately 18 square miles and a year round population of approximately 8000 persons. The summer time population has been said to exceed 35000 persons.

The Police Department, on a typical calendar year, answers approximately 11,500 calls for service. The calls for service are extremely diverse, like the community is. In FY2011 we had 857 arrests, stopped 2315 motor vehicles for various infractions, investigated 257 Domestic related issues, wrote 1263 incident reports and investigated over 275 motor vehicle crashes.

Further; the Salisbury Police Department has fostered partnerships with various community entities such as Triad, Council on Aging, Salisbury Beach Betterment Association, Salisbury Beach Partnership Association, and the Chamber of Commerce to name a few, and we continue to support the various Salisbury Town Offices, such as the Planning Commission, Building, Inspector, Health Inspector, DPW and Fire Department. We also work extremely hard with our local regional school district to support a safe and healthy school climate, and we support local charities and the endeavors of local merchants who choose to support those charities.

Given the level of man power, the calls for service, and other services provided by the Police Department to the community makes us a very busy department.

Respectfully Submitted:

Richard Merrill  
Acting Chief of Police

## REPORT OF THE DEPARTMENT OF PUBLIC WORKS

To the Honorable Board of Selectmen & Citizens of Salisbury:

The Department of Public Works consists of eleven (11) full-time employees, working as a team to collectively fulfill daily work requests as well as continually working to meet the long term public service requirements of our Town. Their responsibilities exist within the following ten (10) areas: 1) Highway, 2) Parks & Recreation, 3) Cemeteries, 4) Beach Services 5) Recycling & Solid Waste, 6) Stormwater Management, 7) Sewer Billing & Administration, 8) Wastewater Operations and Maintenance, 9) Water Management 10) Special Projects

The Divisions are as follows:

### **HIGHWAY:**

Responsibilities include, but are not limited to: roadway maintenance, construction and inspection, engineering, road signs, traffic markings, street opening and utility permits, sidewalks and curbing, storm drains, snow and ice control, public parking areas, equipment repair, municipal buildings, forestry, parks and recreation, cemeteries, solid waste & recycling.

#### Street Maintenance

500 catch basins cleaned

4,500 Feet of drain pipe cleaned

578 Tons of Asphalt used for street repairs

Since April 2009, the Public Works has been issuing Trench Permits (Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq. (as amended). Donald R. Levesque, Director of Public Works, is the permitting authority. From July 1, 2010 through June 30, 2011, **108 Trench Permits** were issued by the Department.

#### Street Sweeping

Critical Areas/Center of Town

Beach Area / Special Events

All Areas North of Allen Drive

#### Snow Plowing/Sand & Salt Roadways

The Public Works Department is responsible for plowing and sanding more than 50 miles of streets (Approx. 150 streets), 4 Municipal parking lots, schools, 6 Municipal facilities, and approx. 2.5 miles of sidewalk. Post snow/ice operations may include scraping, pushing back, hauling and removing snow.

2010-2011 snow season: 84.60" snow accumulation

### **Nor'Easter – January 11-12, 2011**

Snow Emergency was declared by Massachusetts Governor Duval Patrick

20-25 mph winds with gusts up to 45mph

Heavy, wet snow

No flooding due to low tides but local beaches experienced some erosion

### **Chapter 90 Funding**

The Department of Public Works applies for approval of funds and oversees all aspects of Chapter 90 funded road maintenance projects.

Recent Projects include:

Installation of lighting at the Hilton Center / Municipal Center Parking Lot, Follymill Road

Drainage Installation in the area of #17-#56 Follymill Road: catch basins, piping, stone, finished with binder coat of asphalt.

Spring Street & Lion's Way CDBG Project - \$70,000 was contributed to paving costs

### **PARKS AND RECREATION:**

The Department of Public Works continuously works to maintain and upgrade our existing parks, playgrounds and nature trails.

### **Town of Salisbury Parks & Recreation Commission – Established May 1998**

#### History of the Commission

The Parks & Recreation Commission was recognized and approved by the Town at a Special Town Meeting on May 18, 1998. It is made up of five (5) members with appointed terms lasting three (3) years. (The appointed Commission replaced the “Youth Commission” established May 20, 1996.)

#### Parks & Recreational Facilities

The following facilities exist under the jurisdiction of the Salisbury Department of Public Works and the Parks & Recreation Commission:

Lion’s Park – located behind the Fire Dept.

Memorial Field – located behind the Boys & Girls Club

Beach Field – located on Beach Rd

Town Common - located at center of Town next to the Library

Skate Board Park – located next to the Beach Municipal Parking Lot

#### Parks & Recreation Commission Annual Events

Easter Egg Hunt was held on Saturday, April 9<sup>th</sup>, 2011. Over 200 children between the ages of 2 and 8 years old attended, along with family members. Entertainment included Nancy Sweeney of Coastal Music, Violet the Clown and a special visit from the Easter Bunny.

Fall Festival and Hayride was held on Saturday, October 23<sup>rd</sup>, 2010. Salisbury children and their families enjoyed hayrides along the Ghost Trail, carnival games, music and refreshments.

#### Parks & Recreation Commission Members:

Ronalee Ray-Parrott, Chairperson

Michael Roberge, Asst. Chairperson

Courtney Marshall

Kim Lever

Donald R. Levesque, DPW Director

Donna Keefe, Secretary & Consultant

The Parks & Recreation Commission generally meets on the 1<sup>st</sup> Wednesday of the month at 7pm. Meetings are held at the Department of Public Works located at 39 Lafayette Road and are open to the public.

Special Thanks: The members are grateful for the many volunteers and local organizations that continually extend their support. Many of our events/programs would not be possible without their loyalty.

Thanks to the members of the Sea Spray Garden Club the landscaping in front of our DPW Building is looking great! Thanks for your ongoing support!

#### **CEMETERIES:**

The Public Works Department continues to maintain and/or monitor our Town Cemeteries:

True Cemetery

Maplewood Cemetery

Old Colonial Burying Ground

Long Hill Cemetery (private cemetery)

- Long Hill Cemetery Board of Trustees Chairperson: Ray Champagne.

Chester and Julia True generously provided the Town with a book of recorded burials, which the Trues’ began compiling several years ago, while visiting Salisbury from California. Chester and Julia True physically walked

through various local cemeteries, stopping at each gravesite to record their findings. Their recordings were then compiled into a book that was donated to the Town. A copy of this book is available for viewing at the Salisbury Public Library and the Department of Public Works.

### **BEACH SERVICES - PARKING LOT / COMFORT STATION**

A Seasonal Supervisor (Gail Moore) was hired to manage the daily operations at the ticket booth, parking lot and Town beach areas, and also to serve as direct Supervisor to Seasonal employees.

The warmer than usual temperatures in July and August (2010) brought an influx of travelers and area residents to the beach to enjoy ocean breezes, fireworks, festivals, live concerts and local flavors, including Salisbury's famous beach pizza and native seafood.

#### The Hunt Memorial Parking Lot – Salisbury Beach

Seasonal Passes (Residents):	305
Seasonal Passes (Non-residents):	3
Day Passes:	15, 240

### **RECYCLING**

The Town of Salisbury operates a Drop-Off Recycling Center located at 19 Old County Road (Off Beach Road/Route 1A). The facility is open to residents (non-commercial) on Saturdays from 9am to 2pm and there is an attendant on site.

**NO COST PAPER RECYCLING:** Paper Retriever Collection Bins are in place at the Drop-Off Recycling Center (Old County Road) and behind our Fire Department (just before entrance to Lion's Park.) The bright green and yellow bins are easy to spot and provide residents with a convenient and cost free way to recycle unwanted papers, rather than disposing of paper in their household trash. The bin at the Recycling Center is accessible on Saturdays from 9am to 2pm. A 2<sup>nd</sup> bin (behind the Fire Station) is accessible 24-hours per day/7 days per week. Residents are encouraged to recycle paper using the Paper Retriever. Please deposit clean paper only into the bins ~ No Cardboard or Paperboard is accepted.

#### Special Collection Events:

Christmas tree recycling – Christmas trees may be dropped off at the Recycling Center located on Old County Road (please remove all lights and tinsel.)

Annual Hazardous Waste Collection Day is held on the 1<sup>st</sup> Saturday in November.

The Department of Public Works extends its appreciation to Clean Harbors Environmental Services for their participation in the Town's Hazardous Waste Collection Day.

### **LANDFILL MONITORING**

The Town is currently monitoring wells and overseeing periodic surveys as required by the Department of Environmental Protection.

### **STORMWATER MANAGEMENT**

**PROTECTING OUR WATERSHEDS:** The Town of Salisbury continues its participation in the Greenscapes Program, sponsored through the Greenscapes North Shore Coalition.

In exchange for our contribution we were provided with the following information on a wide range of topics such as pesticide and fertilizer alternatives, composting, rain gardens and other strategies to reduce stormwater runoff:

- 1) Greenscapes Educational Brochures
- 2) Greenscapes Newspaper Articles
- 3) Homeowners Workshop on Organic Lawn Care
- 4) Greenscapes Web Link and Image for Municipal Web Site
- 5) Email Newsletter & Media Relations
- 6) NPDES Outreach & Education NOI Assistance

**SEWER BILLING AND ADMINISTRATION:** The total number of connected properties is 2,514. The Department of Public Works extends its appreciation to the Sewer Rate Study Committee members for their hard work and continued dedication to the Town.

**Salisbury Wastewater Treatment Facility**

In FY 2011, the Salisbury WWTF received 257,000,000 gallons of raw wastewater, an average flow of 704,000 gallons per day. Of this flow, a total of 397,500 pounds of Carbonaceous Biochemical Oxygen Demanding, (CBOD) substances and 447,500 pounds of Total Suspended Solids, (TSS) were received. The removal percentage of these parameters was 99.2% and 98.6% respectively. While only an 85% removal is required from permitting agencies, this facility continues to achieve very impressive BOD & TSS removals.

Two of the plant effluent pumps, a 7.5 hp & a 15 hp, were removed, rebuilt and reinstalled.

Two of the eight sand-filters were cleaned of growth built up over the year.

One new pump was installed @ The Way pump station.

A new pump and variable frequency drive unit was installed @ the Lincoln Ave pump station.

An entire electrical feed panel was installed @ the North End Blvd pump station.

The main pump station on Ferry Lots Lane was updated with 2 new 40 hp pumps. As well as a 20 hp pump being pulled, rebuilt and reinstalled.

Four sets of Toxicity tests were performed on plant effluent.

All 4 Ultra Violet disinfection units continue to require upkeep but are much cheaper to maintain, safer for operators, and are more environmentally friendly then the chlorination process most treatment plants are required to use. Replacement of burnt ballasts, burnt bulbs, and quartz tubes were the most common items that needed attention.

As always, the pump stations continue to require constant attention. The new line of "flushable" products such as baby wipes, heavy duty paper towels, disposable toilet brushes etc., has caused a maintenance nightmare. These items get wrapped inside of the pumps and cause backups at the stations and can cause flooding into homes, not to mention the cost associated with callouts and repairs of these pumps. This department urges residents to take care what they flush.

Listed below are the constituents of which proper treatment is measured against.

Avg. Daily Flow: 704,000 gallons  
Avg. Influent CBOD\*: 185.5 MG/L  
Avg. Effluent CBOD: 1.4 MG/L  
Avg. Influent TSS: \*\* 208.8 MG/L  
Avg. Effluent TSS: 2.9 MG/L

\* Carbonaceous Biochemical Oxygen Demand

\*\* Total Suspended Solids

Overall this department enjoyed another successful year of operation.

Respectfully Submitted,  
Jeff Ingalls, Plant Manager

**SALISBURY WATER DEPARTMENT:**

The Town of Salisbury Water Department is managed by the Department of Public Works and operated and maintained by Pennichuck Water Services of Merrimack, NH. The Operations and Maintenance Contract between the Town of Salisbury and Pennichuck Water Services will expire on June 30, 2012.

Salisbury's water infrastructure consists of:

- a) Three Gravel Packed Wells
- b) Transmission (major lines) and distribution lines
- c) System Monitoring Wells
- d) Fire Pump Stations
- e) Storage Tanks
- f) Services
- g) Meters
- h) Fire Hydrants
- i) Land

#### **Hydrant / Water Mains Flushing**

As part of our ongoing maintenance program, The Water Department through its contractor, Pennichuck Water Services, conducts an annual water main and hydrant flushing program, generally during the spring season.

#### **Water Billing Updates:**

Effective July 28, 2010, customers of the water department now have the option of paying their monthly Pennichuck Water bills Online. We are pleased to announce the addition of this simple and convenient online payment system

**Water Service Accounts:**                      Approx. 3,477

#### **SPECIAL PROJECTS:**

##### **Beach Tank Replacement**

The Beach Tank Replacement Project went out to bid (2<sup>nd</sup> time) in March 2009. The successful bidder was Caldwell Tanks, Louisville, Kentucky: 2.6 Million. The total cost of the project is projected at 3 Million. The Town was able to secure a low-interest loan as well as some stimulus funds to pay for the replacement tank. The project is expected to be completed 440 Days after the Notice to Proceed is issued. A Demo of the old water tank was performed in October 2009.

##### **Water Exploration / Wellhead Protection**

New Well # 8: The plans and specs for a new well # 8 are targeted for construction during FY12. The additional water source will provide 300,000 gals/day.

The Town is looking for additional Zone II Water Protection for the area and exploring additional sites within the Town for future water supply sources.

##### **Water System Chemical Control Upgrades**

Weston & Sampson Engineers submitted a BRP WS 29 permit application on behalf of Salisbury for modifications to the Town's water system. The purpose of these modifications was to keep in compliance with the DEP's Chemical Safety Control Strategies promulgated July 1, 2009.

##### **Blackwater River Flood Risk Management Project**

The Town of Salisbury has been experiencing major flooding of low-lying areas along the Blackwater River Estuary for many years. Seeking a short-term solution, the Town has been routinely placing sandbags along a 3,000 Ft. perimeter in the vicinity of 10<sup>th</sup> and 11<sup>th</sup> Streets. This was necessary to preserve the integrity of the existing berm. The impact on public utilities, roadways, and properties prompted Town Officials and the Commonwealth of Massachusetts to request the assistance of the Army Corps of Engineers with a funding source and technical expertise to permanently resolve this problem. Town Officials, working with the Army Corp of Engineers, are now moving ahead with plans to construct a flood wall approximately 3,000 Ft. in length and 2-3 Ft. in height. Along with the installation of the floodwall, it is expected that pumping stations will also be installed to further alleviate flooding in the area.

In April 2011, the Town issued a Request for Proposals for Professional Land Surveying Services showing Metes and Bounds of fifty (50) tracks of land and associated minor structures as part of the Blackwater River Flood Risk Management Project. The cut-off date for submissions was May 5<sup>th</sup>, 2011. A Site walk date was held for all bidders on April 21<sup>st</sup>, 2011 10:00AM at the end of 12<sup>th</sup> Street. All bidders were encouraged to attend. The Town held interviews with successful firms on May 12<sup>th</sup>, 2011. On May 25<sup>th</sup>, 2011 the DPW recommended Millennium



Engineering of Salisbury, MA for the price of \$23,440 based on qualifications, experienced and available staff; including a licensed surveyor with 40 years of experience and licensed engineers. Millennium also has experience with similar projects and is very familiar with the site and surrounding area. Their company records consist of extensive survey info/plans within the project location which is expected to expedite the project.

#### **Bridge Road Tidegate**

Engineering Contractor: Pare Corporation, Foxboro, MA

Scope of Work: Engineering services relative to the evaluation of the tide gate located within the former railroad embankment adjacent to Route 1 in Salisbury.

Initial Tasks: Embankment Inspection and topographic site survey.

Ongoing Tasks: Tide Gate Monitoring

During the Patriot's Storm of 2007, the Town Creek Bridge/Culvert collapsed during the storm tide. The Town was able to temporarily rebuild it to stop the flooding using FEMA disaster funds. However, a permanent fix is still needed and the Town has been working with State & Federal Legislators to obtain pre-hazard mitigation funding from FEMA. With the help of Congressman John Tierney, the Town was able to secure the federal grant that will cover three-quarters of the cost of a final solution. It's more cost-effective for FEMA to spend money fixing the culvert because it costs more money to pay for repairs from repeated flooding. State funds are expected to recover the remaining 25 percent of the project cost, thanks to Senator Steven Baddour and State Representative Michael Costello who both helped in lining up the funding. The project will not only include rebuilding the existing culvert, but also building a second one to better control the waters. The project will also have environmental benefits as well. The section of marsh in the area of the culvert is being inundated with phragmites and other invasive vegetation. The project will increase salinization in the salt marsh, preventing the further proliferation of unwanted plant species. The project has the support of several environmental agencies because it will enhance the environmental viability of the marsh and improve the habitat for wildlife.

#### **Industrial Park/Rabbit Road Sewer Project**

General Contractor: Albanese Brothers, Inc. of Dracut, MA

Engineering Contractor: Weston & Sampson Engineers, Inc. of Portsmouth, NH

Scope of Work: The installation of 9,000 Linear Feet of Sewer Main / Laterals

#### **Wastewater Treatment Plant – Sludge Removal Project**

In April 2011, We-Care Organics began dredging settled sludge from the buffering section of the secondary lagoon. This portion of the lagoon is designed to allow treated particulate matter to settle out prior to pumping to the sand filters. Over the years, this settled material had almost filled this entire area, thus not allowing solids to settle, instead being pumped to the sand filters. If allowed to continue, this would bind the filters, shortening their life span.

The dredge was pumping to the storage area next to the process building and then pumped up to the large storage tank. We-Care Organics would draw from this tank, apply polymers, and then run the sludge through a high speed centrifuge to remove as much water as possible. The remaining sludge was then lifted to a trailer truck using a conveyer belt. When the trucks were full, the sludge was hauled away to a processing center in Maine.

The project went smooth, lasting approximately seven (7) weeks. Forty-four (44) truckloads of dewatered sludge were removed, each truck containing roughly thirty-one (31) tons, 17% of this product being dry solids. Overall, approximately 2.7 million pounds of solids were removed.

The main objective of this project was to allow the solids to settle out prior to pumping to the sand filters and to also add detention time to the lagoon. The detention time has now been increased by approximately four (4) days. The average secondary effluent TSS test for March and April 2011 was 29.1 mg/l and for June and July has now dropped to 15.1 mg/l.

The staff at the Wastewater Treatment Plant will continue to closely monitor the results, however they feel confident that they should not need to repeat the dredging process for at least another 3-4 years and will budget for future needs.

Submitted by Jeffrey Ingalls, Wastewater Treatment Plant Manager

**Salisbury Square Right-Hand Turn Lane**

The Massachusetts Department of Transportation completed the widening of the School Street/Bridge Road intersection prior to the Memorial Day Weekend in May 2011. There is now a dedicated right-hand turn lane at the intersection which will expedite beach traffic and also help with increased commuter traffic due to the temporary closing of Amesbury's Hines Bridge.

**SPECIAL NOTE OF THANKS:**

The Department of Public Works is grateful to the Trial Court Community Service staff and their community volunteers. This group is instrumental to the DPW and with the diligent supervision of Charles (Chuck) St. Cyr (Highway) has helped us complete cleanup tasks at our parks, beach areas, nature trails and other town locations where an extra hand is welcome.

Respectfully submitted:

Donald Levesque, DPW Director

## **REPORT OF THE HUMAN RESOURCES DEPARTMENT**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Human Resource function encompasses a variety of activities and responsibilities that significantly influence and impact the Town's personnel, both present and retired.

In an on-going effort to keep abreast of state and federal regulations/laws, I continue to complete many webinars which saves the Town money instead of having me attend seminars around the state. The webinars are conducted via live broadcasts and interactive responses. The range of topics include personnel policy making, employment laws, changes to medicare and social security, FMLA/MLA updates, ADA laws and updates and other human resource related functions.

Some of the areas of responsibility are:

- Process new employees through the personnel system and administer their benefit package if applicable.
- Medical and Life Insurance and deferred retirement investment administration
- Liaison and administrator for the Town of Salisbury with the Essex Regional Retirement Board for current and retired employees.
- Research and keep abreast of State and Federal employment laws and regulations and implement as needed with approval from the Town Manager to ensure compliance for equal employment opportunity and other government obligations.
- Assist in investigations as requested by Town Manager.

### **Activities in-process and completed during FY2011:**

Researched and provided some current and former employees with payroll information allowing them to buy back their time of employment with the Essex Regional Retirement Board. This is an on-going effort due to the nearing retirement age of some current and former employees.

Continue to work closely with the Employee Assistance Program with their representative to ensure complete confidentiality of any employee utilizing this program. We have an impressive percentage of utilization which is confidential and only percentage reports are issued, never names. They have expanded the resources this year making the program even more effective.

Coordinate and implement all wellness programs through our medical provider MIIA.

Continue to attend the Massachusetts Municipal Association meetings that pertain to Human Resources or as directed by the Town Manager.

### **Goals for FY2012:**

- Assure the on-going implementation of human resource compliances and make the Town Manager aware of any impact.
- Continue to assist the retirees in whatever areas they need help with understanding changes in medicare, the Town's medical plan and guide them as to whom to contact in various organizations that may help them further.
- Continue with the webinars and attend Massachusetts Municipal Meetings that relate to Human Resources or as directed by the Town Manager.
- Combine personnel records from other sites here at Town hall to ensure an all inclusive personnel record for each employee. Working with the Town Manager to make storage available in my department.
- Broaden the Employee Handbook which I generated in 2008 to encompass long-term solutions for circumstances as they arise, and have it reviewed by the Town Manager and Town Counsel. The goal would be to release it to employees as a guide to what is expected of them as an employee of the Town of Salisbury.

As always, I would like to thank the Town Manager and Board of Selectmen for allowing me to not only serve the citizens of Salisbury but to be of assistance to our employees, both present and retired.

Marie Blais  
Director of Human Resources

## REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Salisbury Council on Aging continues to provide essential, quality and responsive services to older residents and their families. The Hilton Senior Center is a community focal point where older adults come together for services and activities that reflect their experience and skills, or those wanting to develop and respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the center and the community. Given that the well-being of each resident impacts the entire community, it is the goal of the Council on Aging to support independence, encourage life satisfaction and promote vital aging for older residents now and into the future.

The population age 60 and older (1,940) represents approximately 23% of the current total population of the Town of Salisbury. This steadily increasing proportion of our senior population continues to reinforce the value of our senior center. Of the Town's FY 11 budget, 0.5% was allocated to the Council on Aging. An estimated 43% of the FY 11 budget for the Council on Aging was funded through supplemental resources.

### FY 11 Budget summary

Town of Salisbury	93,324.00	
Formula Grant - Ex. Office of Elder Affairs	9,030.00	
Service Incentive Grant	2,500.00	Program Manager
Newburyport Society for Relief of Aged Women	5,000.00	Transportation needs
Mass Rural Transit Program Helping hands	790.00	Van tires/ printer
Amesbury Class of 1955	500.00	Transportation / Prescriptions
Salisbury Cultural Arts Council	1,500.00	Programming
Central Church Christian Outreach	200.00	MVRTA coupons
Personal Donations	7,681.00	Donations for programming, office supplies, etc
<b>Total Cash Donations</b>	<b>27,201.00</b>	

### In Kind Donations

Operation Able	21,230.00	* (in kind custodial, kitchen and office assistance)
Knights of Columbus	2,200.00	2,200.00 (in kind summer help/ computer instructor)
MVNP	4,000.00	Kitchen Mgr paid through MVNP
Friends of the Salisbury COA	2,500.00	est. (postage, monthly birthdays, vol dinner.)
Friends of the Salisbury COA	1,614.00	Commercial Freezer
BTOP (Broadband Tech Opportunities Grant)	3,744.00	Computer Instructor Umass Lowell 2 days per week
Anonymous donor	4,500.00	4 HP computers, 1 HP server, Staples gift cards, IT Support
Wayne Capolupo	3,200.00	all inclusive holiday lunches for seniors
<b>Total accountable in-Kind donations</b>	<b>42,988.00</b>	

- Operational Able program participation ended 12-31-11
- *Note: We also receive many more in-kind donations from facilitators, as well as Home Health Agencies, Assisted Livings and Rehabs which goes for meals, entertainment and special events.*

## 2011 Highlights. Seniors Served FY 11: 23,803

### Nutrition Services

6,852 Meals delivered to homebound residents	2,517 rides provided via the Council on Aging Van
3,163 meals were served at the Salisbury Council on Aging	1,551 rides for shopping and errands
843 meals were served during social events	397 rides for medical appointments
10,858 total meals	569 rides to the Senior Center and for assistance

### Transportation Services

#### Community Interaction

Essex County Sheriffs Dept. team members continue to maintain our building, update and clean.  
Salisbury Police and Fire Fighters hosted our holiday and pasta dinners making the event possible.  
Community Service Fair hosting and participation  
Sparhawk school students scrapbooking classes, computer lessons and wii.  
Whitter Vo-Tech Choral Group performance  
Whittier Vo – Tech Key Club students served seniors pasta dinner  
Salisbury Elementary After School Kids Club holiday letters, cards and gifts.  
AMR – blood pressure screening twice monthly  
Elder Services Merrimack Valley – SHINE Counselor twice monthly  
TRIAD – SPD, SFD, ECSD, Attorney Generals office monthly collaboration  
Amesbury Village, Angels at Home Health Care, Maplewood Rehabilitation, Salisbury Assisted Living and Atria senior living - social events for our seniors.

#### Programming

Blood Pressure Screening  
Podiatrist appointments  
Flu Clinic  
Telephone Reassurance Program  
Van driver training  
Blood drives  
Visual impairment workshop  
Watercolor painting classes  
Birthday Parties 415  
Casino Games 145  
Holiday Police Luncheon 126  
Knitting and Quilting  
New Years Luncheon 68  
Senior Prom 57  
Valentines Day Party 85  
Ho-Down Cookout 60  
Seaglass Dining 80  
Lifeline screening  
Tax Preparation (AARP)  
Medicaid Blue Cross seminar  
Mass EDP equipment distribution program

SCORE  
Fitness Exercise 2,547  
Bereavement seminars  
Healthcare proxies  
Heart Health  
TRIAD  
Intergenerational Programming  
Couponing  
Bingo  
Protecting your assets seminar  
Wireless network now at Senior Center  
Earth Day: garden cleanup  
Mothers Day Breakfast  
Veterans Forum  
Medical lending library  
Ice cream socials  
Computer classes  
Cribbage  
Notary services  
Seminars – Educational, Health, Wellness  
SHINE

The variety of programming continues to increase as the Council on Aging explores new ways to educate seniors on issues that are of major concern to them. Joined by our Board of Directors, staff and dedicated volunteers we continue to strengthen our programs, build relationships and reach out to those less fortunate and look to new ways to keep people invigorated and involved. The Senior Center is an excellent place to make new friends, learn new skills and gather useful information. We invite you to visit the center and take a tour of the facility, sample our fitness programs, take a computer or art class, attend an educational seminar and meet some of the wonderful, lively people who participate on a regular basis here at the center. We think you will be surprised and pleased by what we offer. On behalf of the COA we thank you for the opportunity to continue to serve the older adults of Salisbury, their caregivers, and their families.

Respectfully submitted,  
Elizabeth Pettis, COA Director

## REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen & Citizens of Salisbury:

“Under Massachusetts General Laws, state and local regulations and community direction, Boards of Health are held responsible for disease prevention and control, and health and environmental protection and promoting a healthy community. Boards of Health serve as the local arm of both the Mass. Department of Public Health and the Mass. Department of Environmental Protection. To fulfill their duties, they develop, implement and enforce health policies, oversee inspections to maintain minimum standards for sanitation in housing and food service, and assure that the basic health needs of their community are being met.” (MAHB Website)

The Salisbury Board of Health is comprised of five (5) members appointed by the Town Manager. Currently, there is a Regional Health Director shared with the City of Amesbury. Several consultants are employed to carry out the basic duties of this office. One shared Administrative Assistant is employed to handle inquiries from the public and internally and provides guidance regarding administrative tasks and completion of forms and paperwork.

This board plays an integral part in overseeing inspections for sanitation in housing and food service as well as informing the public of basic health needs in this community. Aside from these very important roles, this body also reviews and approves regulations related to health and sanitation issues. This past year regulations were revised and approved. A new housing inspection program to meet basic necessary codes in housing/dwellings/apartment was implemented.

The Board of Health takes tobacco sales to minors very seriously and is working with the merchants to continue to educate the public regarding the Massachusetts laws regarding the sale of tobacco. The town was recently invited to join the Tobacco Control Program in the Andover Regional Collaborative. In an effort to reach out to the Salisbury residents, the Board of Health offered flu vaccines during the late fall.

The following licenses have been issued by the Salisbury Board of Health:

Restaurants	74
Prepackage Food	22
Motels	14
Septic Installers	30
Septic Haulers	9
Trash Hauler	8
Swimming Pools	10
Campgrounds	6
Tattoo Salons	1
Tanning Salons	1

### Board of Health – Responsibilities

Septic systems – New and Upgrades

Private Wells

Sewer Waivers

Housing – Rental Inspections-Certificate of Habitability

Restaurants – Inspections and Licensing

Pools – Inspections and Permitting

Motels Inspections and Licensing

Prepackaged food –Inspections and Licensing

Campgrounds – Inspections and Licensing

Emergency Management – Flood, medical etc.

Public Health Nurse- Communicable Disease Investigations, Flu Clinics, etc.

Beavers

Tattoo Parlors

Body Piercing 1996 By-Law  
Tobacco Permits  
Planning Board Support; Multifamily Housing, Commercial, Accessory Apartments  
Budget  
Cancer-Annual Report  
Fee Schedule  
Floor Drain Regulation  
Board of Health Consultants; Septic, Housing, Food Service  
Secretary  
Member MBOH  
Training – Food Safe, BOH Orientation

Respectfully submitted:  
Jack Morris, Health Director

## REPORT OF THE BUILDING INSPECTOR

*July 1, 2010 - June 30, 2011*

<b>Building Permits</b>	<b>Total revenue: \$86,355</b>
<b>Electrical permits</b>	<b>Total revenue: \$21,764</b>
<b>Plumbing &amp; Gas permits</b>	<b>Total revenue: \$26,080</b>

*Year to date Total Revenue: \$134,199*

### *New Construction Permits for FY2011 :*

New Construction Permits include:	(5) Single family dwellings	Value \$779,000
	(2) Three unit condo	Value \$764,000

No New Commercial Construction

Value of Commercial Building Renovations: \$622,440

Respectfully submitted:  
David Lovering



## REPORT OF THE DEPARTMENT OF PLANNING AND DEVELOPMENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Planning Department is staffed by Lisa Pearson, Director of Planning and Development; Michelle Rowden, Conservation Agent; Leah Hill, Assistant Planner; Pat Banfield, Planning Board Secretary; Lori Robertson, Conservation Commission Secretary; Lisa Beaulieu, Program Manager; David Lovering, Rehabilitation Specialist; and Jennifer Smith, Administrative and Financial Assistant.

We work closely with and provide administrative support to the Planning Board, Master Plan Committee, Zoning Review Committee, Conservation Commission, Housing Partnership, Zoning Board (with 40B projects), Zoning Review Committee, Citizens Advisory Committee, Salisbury Coastal Trails, Energy Committee, Open Space Plan Committee, Library Building Committee, State Storm Damage Assessment Team and North Shore Home Consortium.

### **Funding Received:**

<b><u>Awarding Entity</u></b>	<b><u>Total</u></b>	<b><u>Use</u></b>
Department of Conservation and Recreation	\$50,000	Ghost Trail Construction/Vaughn Connection
Federal Grant: Jobs Access and Reverse Commute	\$545,431 \$60,653	Permanent Bus route 54 (With MVPC and MVRTA)
Essex National Heritage	\$2500	Cemetery Survey
North Shore Home Consortium	\$30,702	Housing Rehabilitation
Department of Housing and Community Development	\$800,000	Community Development Block Grant
DEP	\$40,000	Recycling
Department of Conservation and Recreation and Essex National Heritage	\$15,700 \$3950 (MVPC)	Regional Planning Grant to study the Merrimack River Trail
MA DOT	\$100,000	Engineering Salisbury Bike Path along Route 1/Gillis Bridge
Mass Bays Research and Planning Grant	\$40,000	Stormwater Management

### **Community Development:**

In September the Town received its contract for the FY 2010 Community Block Grant from the Department of Housing and Community Development in the amount of \$800,000. This grant will allow the Town to accomplish the following projects: begin the infrastructure project on Spring Street & Lions Way which includes streets, sidewalks, water and drainage; begin the public process for engineering plans of Lincoln Avenue and Howard George Court; provide scholarships for the Boys & Girls Club and Emergency Assistance to the Pettengill House.

During this time period, the Department also administered the FY2009 Grant and closed out the FY2008 Grant. The FY2009 grant programs enabled the Town to rehabilitate 17 units of housing (\$432,157.46); complete the process for engineering plans and bid ready specs for Spring Street, Lions Way and Gardner Street (\$76,667.78); and provide funding (\$25,000) which assisted 93 children at the Boys and Girls Club. Children from 7 households received scholarships for the environmental camp (\$2084).

Through the use of program income, we were able to work with Salisbury Elementary School and provide \$3976 in scholarships so that 11 low/moderate income children can attend the 6<sup>th</sup> grade overnight environmental camp.

**Rail Trail:**

The Planning Department has coordinated the construction of 0.6 miles of the west end of the ***Ghost Trail***, including a connection to Bases Loaded and the Old Elm Street parking area in coordination with local volunteers and Iron Horse Preservation Society, Inc.

With the completion of the Old Eastern Marsh Trail and the Newburyport Rail Trail, crossing Bridge Road has become a safety concern. The proposed ***Friedenfels Rail Trail Connector project*** will be a multi-use paved trail located adjacent to and underneath the Gillis Bridge and will include a sidewalk along Friedenfels Rd. that will connect the sidewalk on the Gillis Bridge to the Salisbury Rail Trail. This Project has been added to the Transportation Improvement Plan, and the MA Department of Transportation has begun to engineer the project. We expect to begin construction in the summer of 2012.

**Brownfields:**

We continue to work with Merrimack Valley Planning Commission, TRC and DEP on 29 Elm Street. We have received a \$200,000 EPA clean-up grant and have contracted with TRC Environmental Consultants to assist with the clean-up process. Due to the additional Phase 3 and Phase 4 work, we are seeking to secure additional funding to complete this project.

**Infrastructure:**

- Maple Street is complete
- Reconstruction of Spring St and Lions Way beginning
- Engineering on Lincoln Ave and Howard George Court underway

**Plans:**

The Planning Department, in collaboration with many committees, departments and the public, has worked on the following plans and studies this year:

- Revised Open Space and Recreation Plan
- Partridge Brook Park Plan
- All Hazard Mitigation Plan
- NPDES Phase 2 MS4 General Permit
- Merrimack River Trail Project
- MVPC Brownfields to Brightfields
- FY11 Commonwealth Capital
- Recycling Study
- Community Rating System
- Border to Boston Rail Trail Engineering from Seabrook Line to Mudnock Road
- Right to Farm Bylaw and Agricultural Commission
- Large Scale Ground Mounted Solar Projects
- Wind Energy Facilities Zoning Bylaw

It has been a pleasure serving as Planning and Community Development Director for the Town of Salisbury. I hope to continue in this multi-faceted position in the years ahead.

Lisa Pearson  
Director of Planning and Community Development

## REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Salisbury Planning Board is a 6 member appointed board, comprised of 5 members and 1 alternate member:

Larry Cuddire, *Chair*  
David Holscher, *Vice-Chair*  
Don Egan, *Clerk*  
Robert Straubel  
Berenice McLaughlin  
Lou Masiello, *Alternate*

The Planning Board is staffed by Lisa Pearson, Director of Planning and Development, Leah Thovmasian Hill, Assistant Planner, and Patricia Banfield, Secretary.

### **Inclusionary Housing Requirements of the Salisbury Zoning Bylaw**

The Planning Board shall adjust the maximum Housing Contribution payment annually. "The annual adjustment shall be equal to the percentage change in the median sales price of single family homes in the Town of Salisbury during the previous calendar year, as reported by the Warren Group and rounded to the nearest tenth of a percent".

At the February 23, 2011 Planning Board meeting, the present maximum rate of \$16,784.99 per unit was adjusted by decreasing the rate by 8.5% to **\$15,356.59 per unit**, to be effective March 1, 2011.

### **Project Permits issued July 2010 - June 2011:**

- Approvals Not Required (ANR) = 6
- Subdivisions=1
- Site Plan Review, Major (SPR) = 3
- Minor SPR = 1
- Partial Certificates of Completion = 2
- Certificate of Completion = 4

### **Rules and Regulations**

Planning Board revised their Rules and Regulations in March 2011 at a properly scheduled public hearing of the Planning Board.

### **Master Plan Implementation Committee**

- Berenice McLaughlin is the Planning Board's delegate to the Master Plan Implementation Committee (MPIC)
- There are 18 specific goals for the Planning Board
- The Board prioritized our assigned strategies- each board member rated the PB goals according to high, medium and low priority. The average for each goal was calculated, which allowed the PB to prioritize the strategies. The PB isn't assigned to act alone on these strategies, need to also coordinate with other boards and departments to get these done.
- The MPIC meets at various times throughout the year to go over the accomplishments and struggles of the various departments and committees tasked with completing the goals of the Master Plan.

### **October 2010 & May 2011 Town Meeting Articles**

#### October 25, 2010 Town Meeting:

One zoning change was recommended by the Planning Board:

1. Amend the Zoning Bylaw by deleting Article XVIII, Site Plan Review, and inserting in place thereof a new Article XVIII (Warrant Article 14)-Passed at Town Meeting

#### May 16, 2011 Town Meeting:

One zoning change was recommended by the Planning Board:

1. Amend the Zoning Bylaws by amending the Official Map by modifying the boundary of the Light Industrial (I) District in the area of Rabbit Road by including Lot Number 30 on Assessor's Map 10 in the Residential 2 (R2) District. Amended at Town Meeting by changing the words Residential 2 (R2) to Light Industrial (I) District. (Warrant Article 14)-Passed at Town Meeting

Street Acceptance:

1. The Planning Board recommended the acceptance as a public way a portion of a way known as Friedenfels Road (Warrant Article 17)-Passes at Town Meeting.

### **Experience**

The current board members bring their knowledge and experience to the Planning Board from service on a variety of other Town Boards. These include: Conservation Commission, Zoning Review Committee, Master Plan Committee, Sewer Commission, Board of Health, Rail Trail Committee and the Master Plan Implementation Committee.

Respectfully submitted:

Larry Cuddire, Chairman

## REPORT OF THE CONSERVATION COMMISSION

To the Honorable Board of Selectmen and Citizens of Salisbury

The Salisbury Conservation Commission is comprised of seven volunteer residents and was established to protect the Town's natural resources in a regulatory and advisory manner. The commission is responsible for administering and enforcing the Massachusetts Wetlands Protection Act and Regulations.

The Commission Members for fiscal year 2011 were:

Sheila Albertelli, Chairwoman  
Louis T. Marini, Vice Chairman  
Laurence O'Brien, Clerk  
Richard A. Whaley  
Michael Greene  
Charles Takesian

The only two paid staff members who support the Commission are the full-time Agent and part-time Administrative Assistant. All questions from the public regarding the Commission and its jurisdiction are dealt with by these two employees. Their office is located in Town Hall and they are available during regular Town Hall hours, but appointments are recommended.

Notices of Intent: 17  
Requests for Determination: 22  
Abbreviated Notices of Resource Area Delineation: 0  
Enforcement Orders: 7

A few of the more noteworthy projects that came before the Commission during this fiscal year included four separate road projects put forward by the Massachusetts Department of Transportation in the areas of I95, I495, Rabbit Rd and Route 110. The Town also received approval for a road and drainage improvement project on Lions Way.

There were two separate filings for removal of invasive species on a large scale. A *Phragmites* removal project was submitted by the owners of the Atlantic Breeze property on Beach Road. The U.S. Fish and Wildlife Service took on Perennial Pepperweed in several locations of the salt marsh.

The largest proposed solar park in the Commonwealth was reviewed and approved by the Commission, located off Rabbit Road. The project included 30+ acres of solar panels that are expected to produce approximately 6 megawatts of electricity.

The most anticipated and closely watched project, however, was surely the Army Corps of Engineers and Department of Conservation and Recreation's Merrimack River dredging and beach nourishment project. With the cooperation of all the partners of the Merrimack River Beach Alliance, a plan to dredge the Merrimack River and place the dredged material onto the beaches of Salisbury and Plum Island was approved. The project in Salisbury was sponsored by the Army Corps of Engineers and the Massachusetts Department of Conservation and Recreation. The dune that was created was located south of public access #2 on Atlantic Avenue.

Respectfully Submitted,  
Michelle Rowden, Conservation Agent

## REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and Citizens of Salisbury:

Applications: Total 37

Variance/Finding/Special Permits Issued: 29

Denials: 5

Withdrawn: 1

New Construction approvals:

- (5) Single family
- (1) Two family

Commercial:

- (1) Bank Clock Tower

Variances / Findings Approved:

- Additions 6
- Decks 9
- Garages 2

Special Permits:

- New Business 2

Respectfully Submitted  
Kendra Pike-Osgood  
Chairman

## REPORT OF THE TRITON REGIONAL SCHOOL DISTRICT SUPERINTENDENT'S REPORT

During the past year the district's work has continued to focus on ensuring that our schools are characterized by best practice in teaching and learning. This is reflected in our professional development plan, which is now generated through a more participative process. Our development work centers on clarifying the answers to five essential questions:

- What do we want students to know, understand and be able to do at the end of each grade level?
- How will we know if students have learned what we intended them to learn?
- What will we do when students have not learned what we intended them to learn?
- How will we ensure that all students are appropriately challenged?
- How will we demonstrate our accountability through providing valid and reliable information about student progress?

Our response to the fourth question is being sharpened through the work of the District Differentiation Specialist, who is working with and alongside teachers through trimester "residences" in each of the elementary schools.

While students' progress on the state's annual MCAS tests is not uniform across the grade levels, by the time students reach Grade 10 92% are proficient or better in Language Arts and 88% are proficient or better in Mathematics. Student growth, as measured by the state's Student Growth Percentile, is in the typical range, with Grade 6 showing the greatest assessed growth.

Reviews of the use of homework and how we grade student work have begun. Students and families will have opportunity to make their views known as part of the process.

Our students excel beyond the classroom. This calendar year has seen a resurgence of the high school football team, while our wrestlers won their state championship. The recently established DECA after school program that develops business leadership skills and entrepreneurship is sending students to the state competition in its first months of operation.

The School Committee is currently reviewing its strategic plan. At this stage meetings with parents/guardians have been held in all the schools to gather their ideas about the district's mission, vision and core values.

While much of our school fabric is relatively new, Pine Grove School's needs for refurbishment are a priority for capital improvement. Accordingly the School Committee has authorized the submission of a Statement of Interest to the Massachusetts School Building Authority, which is the first step in engaging the state in a discussion about the school's needs.

The high school continues to be accredited by the New England Association of Schools (NEASC) and Colleges. Under the leadership of Interim Principal Kathryn Dawe, the faculty is preparing the progress report that will provide the blueprint for the school's development over the next few years. Following a recent visit, a senior NEASC official indicated that she was very satisfied with the progress made and the commitment of the faculty.

The quality of what is available in our schools is reflected in the continuing reduction in the number of children who attend public schools outside the district.

Thanks to a \$525,000 commitment by *The Institution For Savings*, plans are taking shape for the refurbishment of the high school stadium, where the track and the bleachers are becoming unsafe. The intention is to replace the home side bleachers, and provide a full-sized turf field for all field sports within an improved track. The *Triton Education Foundation* is leading the fund raising effort.

At the turn of the year the School Committee approved a proposal that the district investigate the merit of merging the middle and high schools under a single Principal. It is envisaged that Grades 7 through 9

would be organized as a Lower School under a Head of Lower School, while the older grades would form the Upper School – also with its own Head. The aim would be to establish greater continuity in the curriculum, teaching and learning, and student support within a developmentally appropriate organization. An important goal will be to strengthen the structures that support the academic and social/emotional development of adolescents. The investigation of the proposal will include a consultation process.

Our work is reliant on public funds and the willingness of the communities we serve to invest in the future of their children. Last year a budget that maintained programs and services at their 2010 levels was approved. Since then the MASS Budget and Policy Center has published an analysis that shows that state funding of public schools currently shortchanges school districts' special education funding by \$1 billion, and health insurance funding by \$1.1 billion. The result has been a reduction in the proportion of total spending on teaching and learning, and a transfer of costs to local taxpayers.

My warmest thanks to all who support the district's schools.

Respectfully submitted,

Christopher Farmer



## REPORT OF THE SALISBURY ELEMENTARY SCHOOL PRINCIPAL

To The Honorable Board of Selectman and Citizens of Salisbury:

This year will begin my 22<sup>nd</sup> year in education and my 8<sup>th</sup> year as Principal of Salisbury Elementary School. Salisbury Elementary School continues to form into a *Professional Learning Community*. The PLC model is a powerful way of working together that profoundly affects the practices of schooling. It requires the school staff to *focus on learning rather than teaching, work collaboratively on matters related to learning, and holding itself accountable for the kind of results that fuel continual improvement*. (DuFour, 2005)

I am very fortunate and excited to have the following educators join the Salisbury Elementary School 'family':

- Ms. Shannon Nolan (Assistant Principal)
- Ms. Megan Campbell (Grade 3 Teacher)
- Ms. Johanna Leate (Grade 5 Teacher)
- Ms. Jennifer O'Rourke (Special Education Teacher)

Currently we have 28.3 classroom teachers, 5.5 special education teachers, 1.5 speech and language pathologists, an Occupational Therapist (.8), an adjustment counselor, a social worker, a reading specialist, a math specialist, an art teacher (.8), a technology teacher, a music teacher (.8), a physical education teacher (.8) and 14.3 instructional assistants. Our Title I team consists of a Director, and 3 teachers.

Our school is fully supported by community, local business and parents. Our active PTA has monthly meetings to assist with fundraising and bringing us closer as a community. Salisbury's School Council has never been stronger; they help to determine the direction and policy for Salisbury Elementary School.

Salisbury Elementary School continues to focus on a four 'Big Ideas':

### 1. Reading at Grade Level

- a. *Reading is the most important skill that students can acquire in school (Meese, 2001). It is closely tied to writing, spelling, mathematics, and content area activities.*

### 2. Developing Number Sense and Automaticity

- a. *A "good intuition about numbers and their relationships. It develops gradually as a result of exploring numbers, visualizing them in a variety of contexts, and relating them in ways that are not limited by traditional algorithms" (Howden, 1989).*

### 3. Parent, Family and Community Involvement

- a. *According to this review of recent research published by the Southwest Educational Development Laboratory (2002), students with involved parents, no matter what their income or background, are more likely to:*
  - i. *Earn higher grades and test scores, and enroll in higher-level programs*
  - ii. *Be promoted, pass their classes and earn credits*
  - iii. *Attend school regularly*
  - iv. *Have better social skills, show improved behavior and adapt well to school*
  - v. *Graduate and go on to post-secondary education*

### 4. Building Relationships

- a. *Students need a strong sense of comfort and safety from both physical and emotional abuse and criticism in their classrooms. Students do well when they believe that they can depend on the teacher and their classmates. This comfort is achieved by rules and*

*regulations in the classroom that are sensible and consistently enforced. Teachers build a trusting relationship by helping and encouraging students and by stopping inappropriate behavior, such as racial and gender harassment (Campbell, 2010).*

Over the past year, we have had much to celebrate:

- Salisbury Elementary School is one of 4 schools in the country to be chosen as a Wilson Language Best Practice Demonstration Site. This past summer, Mr. M. was invited to speak of Salisbury's success at the 2012 Wilson Leadership Conference held in Providence, Rhode Island.
- Salisbury Elementary School achieved NAEYC accreditation for its early childhood program.
- Salisbury Elementary School has received a grant from the Department of Education to develop a Project Based Summer School Program. Ms. Carla Collins and staff have received many accolades from the Department of Education for their dedication and hard work. SES is just one of 4 schools in the entire state of Massachusetts to receive the grant for the past two years.

Respectfully submitted:

James L. Montanari  
Principal

## TRITON REGIONAL MIDDLE SCHOOL

### PRINCIPAL'S REPORT

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Triton Regional Middle School continues to grow as a community committed to meeting the unique needs of young adolescents. Our knowledgeable faculty and staff strive to ensure each student reaches his or her fullest potential. Through a blend of rigorous and challenging curriculums, high quality instruction and expectations, and numerous extracurricular opportunities, Triton Regional Middle School is quickly becoming the school of choice in the Cape Ann area.

At the beginning of the 2010-2011 school year the Middle School reaffirmed its commitment to ensuring that the school make its Annual Yearly Progress goal in Math. I am very happy to report that that goal was realized. I wish to applaud and recognize the entire faculty and staff whose efforts and dedication made it possible for our school and students to achieve. These efforts included: a detailed analysis of the MCAS, looking at both school-wide and individual student performance; the adjustment of curriculums to better align to the standards, and the corresponding mapping of the curriculums both diary and consensus. Common assessments were developed and administered to help us gauge students learning, and classroom interventions were employed to help those students who weren't making satisfactory progress.

In order to grow the communities support for Triton's mission and the school's positive image, considerable efforts were made to increase our community service initiative. Giving back to the community has always been an integral part of the Middle School spirit, but this past year the Triton Regional Middle School pulled together to collect more than 300 coats, 3000 food items and more than 500 dollars to help local families in need.

With the Triton Summer University, the Middle School broadened its reach beyond the confines of the school building and typical school year.

This past summer students were able to participate in a series of enrichment courses through the Summer Enrichment University at Triton. Courses ranging from *Who do You Think you Are?*, to *Forensic Science-based on the popular CSI TV show*, allowed students to explore and learn beyond the scope of the School's traditional curriculum.

With the support of the 21<sup>st</sup> Century Community Learning Centers Grant, programs like Drama Workshop, Select Choir, the Green Thumb Nursery, Jazz Band, Art Enrichment and our award winning Math League Team offer students an opportunity to express their creativity and talents.

The continued success of our school is due in part to the thoughtful participation of family and community members. Your support, generosity and involvement have been steadfast and help to make the Triton Regional Middle School a school of excellence.

Thank you to all of you who make our success possible.

Respectfully submitted,

Jared Fulgoni, Principal

## TRITON REGIONAL HIGH SCHOOL PRINCIPAL'S REPORT

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The mission of Triton Regional High School is *to guide all students in realizing their individual potentials by providing opportunities to be educated in a safe, academically challenging, and culturally rich environment*. This Mission Statement and the expectations for student learning can be found on our website - [www.trsd.net/high](http://www.trsd.net/high). Just click on "About the School" to learn more about the high school and our community of learners. For additional information, we encourage you to check out the Triton Today section on the home page of the district web site for current School Committee and district news.

We are proud of the fact that the high school offers a rigorous curriculum, which includes twelve Advanced Placement courses, including English Language and Composition, English Literature and Composition, US and European History, Calculus, Physics C: Mechanics, Biology, Chemistry, Spanish Language, French Language and Culture, Studio Art and Art History. We will be offering two additional AP courses, Music Theory and Statistics, during the 2012-2013 school year. Additionally, our Senior English curriculum allows for students to choose from various electives dependent upon their interest level while providing opportunities to be immersed in a rich stimulating course of study. In addition, we have formed a partnership with Salem State University to offer dual enrollment classes that are held on campus. Over forty students have participated in the dual enrollment program since the spring of 2010 and have earned college credits. We will continue to work collaboratively as a school community utilizing and seeking resources to create a school culture that will have a lasting impact through the challenge and education of each student.

The high school continues to meet Adequately Yearly Progress benchmarks with our grade 10 MCAS scores in English Language Arts and Math. Starting with the class of 2014, freshmen participate in the Biology or Engineering/Technology MCAS test as part of the graduation requirement. We are confident our students will continue to succeed on the MCAS tests and we will see an ever-increasing proportion of our students achieving in the Proficient and Advanced categories. To support our goal, we provide MCAS tutoring both in the spring and fall for students and we continue to strive to offer additional MCAS preparation assistance for students in need of remediation.

We are committed to guiding ALL students in realizing their individual potentials. To this end, we have implemented an alternative education classroom in the high school, focusing on the specific individualized needs of some of our struggling learners. We are working to ensure that all students receive the benefits of education and this program is designed to improve achievement for the struggling learner. Students in this classroom have the opportunity to achieve success by utilizing a web-based credit recovery program in addition to being taught in a smaller, individualized program.

As you may be aware, the high school is currently addressing the considerable recommendations made to us by the Commission on Public Secondary Schools of the New England Association of Schools and Colleges (NEAS&C). These recommendations were made to the high school back when it received accreditation in 2005. Although Triton High School has made considerable improvements in student achievement and overall performance, after meeting with the Director of the Commission in the fall of 2011, it was realized that the high school has much additional work ahead of them in meeting these recommendations. It is important to note that we have been assured by the Director of our continued accreditation status. However it was also discerned that the high school, while having made many positive changes and advancements in student achievement and success, still has "room to grow" and additional measures for creating a comprehensive strategy for improvement are needed.

The School Council's School Improvement Plan will focus on these NEASC recommendations and will prioritize the recommendations for the school. The School Council is steadfast in providing support and guidance in leading this course for effective change giving careful attention to the evidence on current results and possible improvements. One of the primary goals for the school is the creation of a Student Advisory Program. The goal of this program is to develop a supportive, individualized and personalized environment for the students. A Student Advisory Program will provide each student with an adult mentor in the building, providing a consistent human element strengthening relationships among people and fostering an environment conducive to learning. The challenge for us as a school is to understand each

student and how he or she learns best. Through this learning, we can develop the right structures and tactics to challenge each student and engage him or her in their learning.

Meeting the learning needs of our students requires dedicated resources, systems, and processes. One of these resources is in the area of our business department. After hearing from students and listening to their requests, we are expanding the program options in our business department to better meet their needs upon graduation. These added curriculum offerings will help us provide students with more real world experiences in addition to those already offered to students working in the "Viking Corner Store" and the school bank. To further these goals for our students, the Institution for Savings Bank holds a Credit for Life Fair for all juniors in the high school gymnasium. The Credit for Life fair is a nationally recognized program designed to help high school students develop personal financial management skills that they will use throughout their lives. Last year Triton students participated along with students from Ipswich, Georgetown and Newburyport high schools.

The District's 21<sup>st</sup> Century after school enrichment program continues to be a resounding success with a great many students. There are 152 high school students actively participating in the many varied opportunities available to them after school. Students in The Learning Center Program continue to maintain a paper-recycling program. Students can be seen collecting used paper from throughout the building. The public is welcome to get involved. A green collection bin is kept behind the building, near the power plant. Interested individuals are welcome to place their used paper in that bin.

Parents continue to partner with the school and make major contributions via support groups such as the PTA, BOOSTERS, GRADVENTURE, and TMPO. We are pleased that a number of parents continue to serve in volunteer capacities at the school, such as after-school help in the library/media center, and we hope to find ways to encourage even more volunteerism in the future. We are indebted to Carla Collins, our volunteer program coordinator, for her help and encouragement. The Triton Education Foundation has also become very involved in supplementing the needs of our school as well as the other district schools such as providing Smart boards, projectors, and laptop carts. TEF was instrumental in the development of the Newburyport Five Cents Savings Bank College and Career Center, which serves to greatly enhance our developmental guidance curriculum.

Our students continue to receive noteworthy recognition in a number of state and national academic, athletic, and artistic venues. For example, sixty-four students were named to the John and Abigail Scholarship Program. To qualify, these students must rank in the top 25 percent of those taking the MCAS test. Students are offered four years of free tuition at the University of Massachusetts or at any of the state or community colleges. Our visual and performing arts students, in particular, have gained considerable recognition at the regional and state levels.

Students continue to participate with energy and enthusiasm not only in athletics, extra-curricular and co-curricular activities but also in community service programs. Again this year we hosted a number of events for our senior citizens including the Senior Citizen Prom, a spring breakfast, and the Holiday Tea. Various student groups sponsored a blood drive for the American Red Cross, participated in the Salisbury Santa's Helper Program, assisted physically challenged children at the Special Olympics, helped with fundraising for the Salvation Army and visited needy children during Thanksgiving at the Lawrence Boys and Girls Club.

On behalf of the students, staff and administration of Triton High School, I would like to express our gratitude to the citizens of our district. In particular we appreciate the continuing and focused efforts of our School Council and the Triton Regional School Committee.

Respectfully submitted,

Kathryn E. Dawe  
Principal

## **SCHOOL COMMITTEE – 2011/12**

### **NEWBURY REPRESENTATIVES**

### **TERM EXPIRES**

Suzanne Densmore  
32 School Street, Byfield  
(978) 465-5311

2012

Robin Williams  
12 Scotland Heights Drive, Newbury  
(978) 462-0415

2013

Dina Sullivan  
21 Coleman Road, Byfield  
(978) 463-0930

2014

### **ROWLEY REPRESENTATIVES**

### **TERM EXPIRES**

Mary Murphy  
377 Wethersfield Street  
(978) 948-7917

2012

Paul Lees  
71 Wilson Pond Lane  
(978) 948-2334

2013

Lane Bourn  
349 Central Street  
(978) 948-7744

2014

### **SALISBURY REPRESENTATIVES**

### **TERM EXPIRES**

Linda Litcofsky  
66 Rabbit Road  
(978) 463-6877

2012

Deborah Choate  
8 Lions Way  
(978) 462-4578

2013

Jane Purinton  
20 Toll Road  
(978) 465-7821

2014

## RESIDENT ENROLLMENTS AS OF OCTOBER 2011

School	Grade	Enrollments
NES	Pre-K	59
	K	69
	1	71
	2	67
	3	60
	4	88
	5	87
	6	64
Total		565

School	Grade	Enrollments
PGS	Pre-K	42
	K	55
	1	89
	2	77
	3	74
	4	76
	5	69
	6	78
Total		560

School	Grade	Enrollments
SES	Pre-K	60
	K	63
	1	59
	2	67
	3	67
	4	80
	5	72
	6	74
Total		542

<u>Triton Regional Middle School</u>	
Grade 7 Newbury Students	71
Grade 8 Newbury Students	64
Grade 7 Rowley Students	57
Grade 8 Rowley Students	63
Grade 7 Salisbury Students	93
Grade 8 Salisbury Students	82
<u>Triton Regional High School</u>	
Grade 9 Newbury Students	65

Grade 10 Newbury Students	68
Grade 11 Newbury Students	47
Grade 12 Newbury Students	55
Grade 9 Rowley Students	62
Grade 10 Rowley Students	52
Grade 11 Rowley Students	48
Grade 12 Rowley Students	66
Grade 9 Salisbury Students	71
Grade 10 Salisbury Students	66
Grade 11 Salisbury Students	73
Grade 12 Salisbury Students	58

<b><u>TRSD Residents Attending Other Schools</u></b>	
<b>Charter</b>	45
<b>Private</b>	114
<b>Parochial</b>	89
<b>Public</b>	196

### **Salaries – Triton Regional School District**

#### **SCHOOL COMMITTEE MEMBERS**

<b>Name</b>	<b>FTE</b>	<b>Salary</b>
N – DINA SULLIVAN	1.0	\$ 500
N – SUZANNE DENSMORE	1.0	\$ 500
N – ROBIN WILLIAMS	1.0	\$ 500
R – LANE BOURN	1.0	\$ 500
R – MARY MURPHY	1.0	\$ 500
R – PAUL LEES	1.0	\$ 500
S – DEBORAH CHOATE	1.0	\$ 500
S – LINDA LITCOFSKY	1.0	\$ 500
S – JANE PURINTON	1.0	\$ 500

#### **ADMINISTRATION**

<b>Name</b>	<b>FTE</b>	<b>Salary</b>
CHRISTOPHER FARMER	1.0	\$ 165,000
BRIAN FORGET	1.0	\$ 123,500
MARY KATE CARBONE	1.0	\$ 115,000
DAVID MAGEE	1.0	\$ 103,000



## **REPORT OF THE WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

To the Honorable Board of Selectmen and Citizens of Salisbury:

Whittier offers 20 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, Science and Math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-ninth year. To date we have graduated 9,460 students from the day school. The enrollment for the Evening School from Salisbury is 10.

The October 1, 2009 day school enrollment is as follows:

	Boys	Girls
Grade 9	8	2
Grade 10	8	3
Grade 11	6	9
Grade 12	11	2
TOTAL – 49		

2011 graduates – 13

The cost to Salisbury for the school year 2010-2011 was \$610,445.00.

Respectfully submitted:

William P. DeRosa - Superintendent  
Alana Gilbert – Salisbury Representative

## REPORT OF THE SALISBURY LIQUOR LICENSE COMMISSION

To the Honorable Board of Selectmen and Residents of Salisbury:

The Salisbury Liquor Commission meets the second and fourth Thursday of every month throughout the year in the Colchester Room in Town Hall. Town officials and residents are welcome and encouraged to attend any of these meetings.

Upon the issuance of annual licenses, the Commission takes this opportunity to wish license holders a prosperous New Year, while at the same time reiterate the Commission's policy of zero tolerance for over serving and under age serving and/or selling of alcoholic beverages.

Inspections of pouring establishments, as well as liquor stores, are done on a monthly basis by two assigned Commissioners. These inspections are based on M.G.L. c.138, s.56. "for enforcing the provisions of the laws and regulations that control the beverage alcohol industry in Massachusetts."

Any violations or questionable conduct observed may be subject to a written violation notice or a letter requesting the owner/manager to attend a regular meeting to discuss issues, concerns or violations observed by the Commissioners. The main purpose of inspections are for the general safety of the public and to be sure that establishments follow laws pertaining to the selling, serving, storage, and purchasing of alcoholic beverages, as well as the integrity of the business being conducted. The majority of violations are for over-serving patrons or underage selling.

Members of the commission attended Alcoholic Beverages Control Commission (ABCC) trainings, including trainings on new computer applications and processes. The Salisbury Liquor License Commission also hosted an ABCC training on Enforcement of the Massachusetts Liquor Control Act and False Identification/Fraudulent Document Detection and invited neighboring license commissions and police departments as well.

Liquor Licenses held in Salisbury for the Fiscal Year 2011 included:

### Annual

16	All Alcoholic on Premises Licenses
4	Wine & Malt on Premises Licenses
4	All Alcoholic Package Stores Licenses
5	Wine & Malt Package Stores Licenses

### Seasonal

2	All Alcoholic on Premises Licenses
0	All Alcoholic Package Store License
0	Wine & Malt on Premises License
1	Wine & Malt Package Store License

### One Day License

2

As in past years, the commissioners would like to thank the Board of Selectmen, Police Department, Fire Department, and Board of Health, as well as the residents of Salisbury, Massachusetts.

Respectfully submitted:

Gilbert Medeiros, Chairman  
Brian McMenimen, Vice Chairman

John Guerin  
Michael Gilbert

Chris Walsh  
Sean McCarthy  
J. Peter McDonnell

## **REPORT OF THE SALISBURY PUBLIC LIBRARY**

To the Honorable Board of Selectmen and the Citizens of Salisbury:

The prevailing economic downturn continues to drive library usage. More patrons are using the public computers to job hunt, apply for jobs and build their resumes. With the addition of wireless internet, more people are bringing in their laptops and working from the library.

The Salisbury Public Library has 3812 active borrowers, up 227 from the previous year. Total circulation remained steady at 35,410 and interlibrary loans continued to increase to 12,594. This year we had a decrease in circulation of VHS movies and a significant increase in DVDs as well as museum passes and CD audio books. Our library patrons were able to download audio books and ebooks online through the Merrimack Valley Library Consortium.

There were 63 children's programs this year with an overall attendance of 1055. One hundred and twelve children participated in the annual summer reading program. The Friends of the Salisbury Public Library sponsored 30 programs for adults including author lectures, antiques appraisal day, the monthly book group and the annual book sale.

The process of building a new Salisbury Public Library met another milestone in FY11. Salisbury's grant application was filed on January 28, 2011 for the Massachusetts Public Library Construction Program Grant. Grant awards are expected to be announced in July 2011.

It is with great sadness that I report the unexpected death of Library trustee Donna Stucker. Mrs. Stucker served on as a trustee for more than twenty years and was a member of the Long Range Planning, the Library Vision and the Building Committees. Her son Joseph Stucker has been appointed to serve the rest of her term.

FY 11 Trustees:

Chair: William Carroll, Vice-Chair Donna Stucker, Secretary: Maureen Dupray, Treasurer: Karen MacInnis, members: J. Nicholas Sullivan and Erica Hixon.

Respectfully submitted,

Terry Kyrrios  
Director

## **REPORT OF SALISBURY HOUSING AUTHORITY**

To the Honorable Board of Selectmen and Citizens of Salisbury:

For the period July 2010 to June 2011 Salisbury Housing Authority (SHA) housed 13 applicants at Great Meadow Village and 6 applicants in Section 8 HCV (Housing Choice Voucher). Of these 19, 10 were homeless. SHA is working closely with our local Veteran Agent and the Salisbury Housing Rehab Program to bring as many benefits as possible to our local applicants. In some cases the mix of benefits (veterans and home repair subsidy) helps applicants remain in their own home. In other cases, the resources administered by DHCD's new Department of Housing Stabilization and their local agent, Community Teamworks (CTI), provide housing for applicants we cannot serve here. We count these among our success stories.

The Salisbury Housing Authority (SHA) administers State and Federal elderly housing and rental assistance programs in Salisbury for an average of 170 participants. Great Meadows Village, our state Chapter 667 elderly housing complex provides housing for elders and disabled individuals, who may be non-elderly. SHA also provides rental assistance for approximately 64 families with Section 8, Massachusetts Rental Voucher Program (MRVP) and Alternative Housing Voucher Program (AHVP) funds. We are committed to promoting "adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination" in Salisbury. We also provide direction to the Town's families in need of housing and emergency assistance. Given the growing number of families who qualify for rental subsidy and the decrease in subsidies available, MA State has restructured DTA Homeless services into DHCD's Department of Housing Stabilization. Although the process for homeless services is now more streamlined, it can be difficult for new applicants to navigate. SHA remains ready to provide that direction as best as possible.

The Great Meadows Tenant Organization remains an active and helpful entity, organizing several events for the tenants throughout the year. Highlights include the annual Fall Fair, Thanksgiving Dinner, Christmas Dinner, Yard Sale, and various other events. (GMVTO accepts donated items for the Yard Sale.) Interested Readers should feel free to call 978-465-6384 for the current schedule and upcoming events. Maureen Beede, GMVTO President, and Jack Foley, GMVTO Vice-President, have resurrected past efforts to develop Veteran's Park, so your donations are most welcome.

In response to funding decreases from both Federal and State sources, SHA has scaled-down the level of landscape and beautification services, but we encourage local support to improve our elders' quality of life. Our Volunteers are currently seeking donations for the Veteran's Park. Readers should feel free to contact SHA office at the above street & email addresses, or phone & fax numbers for further information regarding either subsidized housing matters or tax-deductible donations.

Respectfully Submitted:  
Daniel Ouellette, Executive Director

## **REPORT OF THE RENT CONTROL BOARD**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Rent Control Board is made up of three members and has met monthly for the past year. The following are new issues that have been brought forth.

1. The Rent Control Board received documentation in September confirming the purchase the Kendall Lane property by Salisbury Estates Realty Trust from the Newburyport Five Cent Savings Bank.
2. Two hearings were held; one on October 19, 2010 and the other on November 30, 2010. The hearings were held with five residents concerning possible Certificates of Eviction being issued to them due to unpaid rent. In all cases, agreement was reached on the unpaid rents.

Respectfully submitted:

Henry Richenburg, Chairman  
Alana Gilbert, Secretary  
Fred Knowles, Member

## **REPORT OF THE DEPARTMENT OF VETERANS SERVICES**

To the Honorable Board of Selectman & Citizens of Salisbury:

The Department of Veterans Services operates under the Code of Human Services Regulations as promulgated by the Commissioner of Veterans Services for the Commonwealth to the local City and Town Offices.

All veterans should submit a copy of the DD-214 to this Department to be on file for record purposes.

The Salisbury Veterans Services Office assumes responsibility to assist local veterans, their dependents or widows, in filing for benefits under Chapter 115 of M.G.L. from the State Department of Veterans Services. The State reimburses the Town 75% of money expended under this program.

As Director of the Department I am available to assist applicants in filing for other State and Federal assistance programs, such as V.A. disability compensation both service and non-service related, widows' pensions, employment assistance through Massachusetts Dept. of Employment and Training, S.S.I. applications, housing for elderly, community action applications, fuel assistance, Medicaid applications and any other program that will assist veterans, their widows or dependents.

Currently we have 38 families receiving benefits under Chapter 115. This program has grown dramatically in the last few years as the "baby boomer" generation reaches full retirement age.

My position remains part time, but I am available whenever necessary to address any concerns of our local veterans, widows or dependents. I am now in my 24<sup>th</sup> year as Veterans Director and hope to be available for a few more years.

It has been a great honor to serve as Director and to provide much needed services to our veterans. I can be reached at 603-760-2265 and will meet with all applicants as soon as possible after being called.

Respectfully submitted:  
Raymond E. Mace, Jr., Director

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