

Salisbury Harbor Commission

*Town Hall, Beach Road
Salisbury, MA 01952*



R.B. Santos

Vice-Chairman

MINUTES OF MEETING

DATE of MEETING: January 10, 2019

CALL TO ORDER: 7:02

MEMBERS PRESENT: C. Chapman, R. Santos, M. St Jean, T. Olsen, D. Chretien,
R. Pike,

MEMBERS ABSENT: M. Audette, Three Open Positions

GUESTS: Glen Davis, Salisbury Assistant Harbormaster

ACCEPTANCE OF MINUTES:

12/20/18 Approved Unanimous

CORRESPONDENCE:

See Harbormaster's report attached

HARBORMASTER'S REPORT:

Harbormaster's report dated 9/20/18 attached

OLD BUSINESS:

1. No action has been taken on the project to upgrade the patrol boat's warning lighting system.
2. No progress on the matter of disposal of Avanti To, or collection of funds due from Mr. Sinese.
3. The Harbormaster reported no progress has been made on opening Back River for recreational clamming.

NEW BUSINESS:

1. The Commission voted to approve a proposal (copy attached) to renovate the former Rings Island Fire Station/Rings Island Rowing Club building and utilize it as a

Harbormaster's Department office and Operation Center. The motion included and approved of the initial sum of \$25,000.00 for this purpose. Motion R. Santos second M. St Jean – passed by unanimous vote.

2. The Commission approve the additional sum of \$50.00 for the purpose of purchasing the new pump out boat.
3. The Commission approve the Boating Fees Rate Sheet for calendar year 2019. Motion R. Santos Second D. Chretien – Passed by unanimous vote.

COMMENTS FROM VISITORS:

None

The next regular meeting will be held on February 21, 2019

A motion to adjourn was made at 7:40 D. Chretien /T. Olsen Passed by unanimous vote.

R.B. Santos
Vice-Chairman

HARBORMASTER REPORT FOR HARBOR COMMISSION MEETING -1/17/2019

CORRESPONDENCE / CALLS

- A. OUTGOING
 - a. CVA Reports Sept, Oct
 - b. CVA Summary for West Newbury Oct - Dec
 - c. Camera installation equipment accepted (and operational)
 - d. Email to houseboats — retroactive fees for pumping services 2018
 - e. Order for new pumpout boat check is mailed, official request on town letterhead — request for invoice from Town Mgrs asst
- B. INCOMING
 - a. Attend Shellfish Constable Annual Meeting
 - b. Acceptance of pumpout boat order and we're on the schedule for July I

HARBORMASTER REPORT

A. HARBORMASTER PROJECTS

- a. Office Relocation — have moved to Police Dept — 2nd story office, printer operational, and now phone (with same office number)
 - b. All boats tucked away for the winter
 - c. Initial camera placement 1) town pier, 2) Broadway seaward, 3) Broadway facing west and 4) Intersection of Beach Road and Reservation entrance functions as a repeater since technician could not gain access to water tower
 - d. Trojan Auction bidder did not come forward to accept remove boat — will go forward with one last auction in the spring
 - e. Town employee ID cards for all assistants — issued by SPD
 - f. Data searched and collected for transient mooring fees -
- B. SHELLFISH CONSTABLE PROJECT**
- a. Request from Selectmen on status of recreational clamming on Blackwater River — not open due to bacteria counts; I committed to take water samples this winter and have them tested for bacteria counts and coordinate data with DMF Gloucester
- C. 2018 WWP Revenue status:**
- a. 2018 - \$79,137.38
 - b. 2017 - \$70,470 wwp revenues; \$4116 citations; wait list \$42
 - c. 2016 - \$69,355 = 98.6%, 472 boaters 96.3% of 2013 (\$67k by treasurer)
 - d. 2015 - \$67,439 = 95.9%, 479 boaters = 97.8% of 2013
 - e. 2014 \$66,453 -94.5% , 461 boaters - 94.1% of 2013
 - f. **BENCHMARK** - 2013 \$70,325 revenues - 490 boats

Proposal to Restore Rings Island Fire Station

PROPOSAL

The Salisbury Harbor Commission proposes to repair, modify and improve the town owned building located on 4th street on Rings Island in Salisbury for the purpose of establishing a headquarters, office and storage facility to meet the needs of the Salisbury Harbor Department.

The proposed facility would include an office for the Salisbury Harbormaster, workshop toilet facilities and a heated year-round storage and maintenance area.

This building, previously known as the Rings Island Fire Station/Rings Island Rowing Club has been relatively unused and unmaintained for approximately the last 5-7 years except for a short time as a Fire Department storage facility. The building is presently in poor shape, the roof is leaking badly and the exterior is badly in need of repair and paint.



What the Commission Requires:

1. The Commission requires exclusive use of the building.
2. The Salisbury Harbor Commission request the Town of Salisbury grant to the Commission a ten (10) year no fee lease on the building and the immediate surrounding land.

What the Commission will do:

1. The Commission is prepared to expend a sum of twenty-five thousand dollars (\$25,000.00) to perform improvements to the building to make it weather tight, including replacing the roof and replacing the side entrance door.
2. The Commission will work closely with the Town Planner to obtain any grants that may be available to renovate the building.
3. The Commission will immediately take action to clean out the interior of the building and dispose on all the trash presently inside the building.
4. The Commission will develop a program of incremental repairs (approximately \$5,000.00 per year) to complete repairs to the exterior of the building including painting as funds become available,

Benefits to Harbormaster:

1. This facility will provide a office in close proximity to the waterfront and the berthed patrol and pump-out boats.
2. It will provide a heated year-round indoor workshop area for maintenance, repair and modification of equipment.
3. It will provide organize winter indoor storage for equipment removed from the boats. No equipment or boats, requiring outside storage will be kept at this location. All boats and buoys will continue to be stored at the Small Boat Facility on Friedenfels Road.
4. It will allow a small boat to be stored inside, on its trailer, during the winter months. That will allow us to have an asset that would be quickly deployable in response to an emergency on the water.
5. This office location will allow us to watch our River and Ocean Front Cameras much closer to our water assets, so that If we need to deployed we can respond much quicker and know exactly where we need to respond to and the circumstances.

Benefits to the Town:

1. A deteriorated, neglected public building will be put to a constructive use.

2. A public commission and department head would be able to work with the Town Planner to attract grant fund to continue renovation of the building.
3. A responsible town commission and department will have the responsibility for maintaining the property.
4. The office space, at the Police Station, presently occupied by the Harbormaster will be made available for other use.

Benefits to the Neighborhood:

1. A badly rundown Town property and eyesore would be renovated.
2. A public agency would be responsible for Maintenance and upkeep of the property.
3. A responsible town commission, answering directly to the selectmen will be available to respond to any complaints concerning the property.
4. Limited off street parking would be available for residents in the winter.



December 18, 2018