



**Town of Salisbury**  
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**Citizens Advisory Committee Meeting**  
**August 26, 2013**

The Citizens Advisory Committee and the Department of Planning & Development held a Public Hearing on August 26, 2013, at the Boys and Girls Club, 18 Maple St., Salisbury, MA at 5:00 PM.

In attendance were Citizen Advisory Committee Members: Berenice McLaughlin, Melinda Morrison and George McKenna  
James Keenan, Director, Boys and Girls Club LMV  
Lisa Pearson, Director of Planning & Development,  
Lisa Beaulieu, Program Manager  
Terri Mahoney, Admin. & Financial Asst.

Ms. McLaughlin offered a motion to open the meeting at 5:00 p.m. Ms. Morrison seconded the motion and it carried unanimously.

**CDBG FY2011 Grant Review**

L. Pearson explained that the grant is being closed out. She explained how the funds benefited the Boys and Girls Club, Pettengill Emergency Assistance and the Environmental Camp; which takes place in November, 2013.

Concerning Housing Rehab, she explained that 12 were completed which is a higher number than we applied for but we were able to use reprogrammed funds. All open projects are these reprogrammed funds.

She also explained that all funds were spent for the Gardner Street Phase I project.

**CDBG FY2012 Grant and Amendment**

L. Pearson explained that we have until December to use these funds. We do have some funds left at this point.

Boys and Girls Club – The Club is finalizing the billing so we can close out the grant.

L. Pearson explained that all Pettengill House funds were spent.

Gardner Street Phase II – Lions Way to Elm Street – L. Pearson updated the Board that the top coat of pavement and the line painting is complete. Loom, seeding and tree planting is scheduled for the first week of September. There is one walkway to do, and one driveway to be done.

She explained that once Gardner St. is done, we can transfer any extra funds to Housing Rehab. She explained that there is 1 mobile home replacement in process. We will purchase the trailer and move it to replace an older one. A general contractor will oversee the whole schedule.

L. Pearson explained that 7 families have been approved for Environmental Camp and one is in process. This is a popular and educational program. Once again, it requires that all paperwork be submitted in a timely manner. Mr. McKenna inquired if a lot of the families were below poverty level; response was yes. These kids can't go without these funds. Reminder notices will be sent out for the Camp. Program Income funds are used for this program.

L. Pearson explained that based on the current invoices, we will have \$47,619.61 left in the Gardner Street Project and request that these funds be reprogrammed to Housing Rehab.

Mr. McKenna offered the motion to move up to \$47,619.61 of the Gardner Street funds to 4A & 4C Housing Rehabilitation. Ms. Morrison seconded the motion. It was unanimous.

### **CDBG FY2013 Grant**

L. Pearson explained that the Town was notified on July 26, 2013 that we were awarded the grant.

The Grant will be used for Housing Rehabilitation, Boys and Girls Club, Pettengill House Emergency Assistance and Lincoln Ave./Howard George Court Phase I. Ms. Pearson explained that Pettengill House does all of the income qualifications themselves, while the CDBG office does it for the Boys and Girls Club. The next step is subrecipient agreements and income qualifications.

L. Pearson updated the CAC on the next steps for the waterline for Lincoln Avenue Neighborhood Infrastructure Project Phase I. Millennium prepared the bid for Lincoln Ave. The Permitting has been done for Lincoln Ave.; which will save money on the next grant. The next step is Environmental clearing. We will bid in January/February to get the most competitive bids.

### **CDBG FY2014 Grant Application**

Mr. Keenan, Director of the Boys & Girls Club, again showed interest in the Scholarship Program. He explained how the grants help the children and their parents (such as the B&G club offers ½ days and summer camp so adults can work full time.). The \$30,000 grant also benefits the Boys and Girls Club, as these funds can be used for other programs within the club.

General conversation continued regarding the B&G Club; Ms. McLaughlin asked if anyone ever turned away; where are most children from; staff qualifications, etc.

L. Pearson announced that Pettengill House is once again interested in Emergency Assistance.

L. Pearson explained that she was not sure when the grant was due as the date has not been announced. If the funding is for Presidents Streets, we need 100% participation. We need 42 residents to income qualify; we have gotten 23 surveys back. Her staff is working on this.

Mr. McKenna asked the consequences if no one answered the surveys. Ms. Pearson explained that we would again go door to door and make phone calls; whatever it takes.

All present discussed the President's Street area. There is a great need for drainage and road work.

On the motion of Ms. Morrison, seconded by Ms. McLaughlin, it was voted unanimously to adjourn the meeting at 6:25 pm

Prepared by:

Terri Mahoney

Administrative and Financial Assistant