



**Town of Salisbury
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**Citizens Advisory Committee Meeting
January 13, 2014**

The Citizens Advisory Committee and the Department of Planning & Development held a Public Hearing on January 13, 2014, at Salisbury Town Hall, 5 Beach Road, Salisbury, MA at 5:30 PM.

In attendance were Citizen Advisory Committee Members: Berenice McLaughlin, Melinda Morrison and George McKenna
Lisa Pearson, Director of Planning & Development,
Lisa Beaulieu, Program Manager
Terri Mahoney, Admin. & Financial Asst.

Town of Salisbury residents:
Pam Murray, Richard Murray, Jason Mead, Gavin Mead
Millennium Engineering:
Brian Murray

Mr. McKenna offered a motion to open the meeting at 5:30 p.m. Ms. McLaughlin seconded the motion and it carried unanimously.

CDBG FY2012 Grant and Amendment

Housing Rehabilitation-5 Units- 3 complete, 1 will be done within a week. There is 1 income qualification in process and L. Pearson explained that the funds for this came from reprogrammed funds. Ms. Pearson also discussed the rising costs of mobile homes since Hurricane Katrina. One of the Housing Rehab projects was one that we have working on for a long time because of funding. This family needed to demolish an unsafe mobile home, and we were finally able to locate a newer, used one..

Gardner Street Phase II – Project complete. L. Pearson explained that the remaining punch list items were replanting of trees, extra fill, etc. There is just some landscaping left to do.

Boys & Girls Club Scholarship Program-32 yearly scholarships, 17 for December, 11 for February, 12 for April, 27 for summer. Total of 338 beneficiaries; all funds are spent.

Pettengill House Emergency Assistance Program-54 households; 135 beneficiaries. All funds were spent by June, 2013.

Environmental Camp- 13 approved; 51 beneficiaries; all funds are spent. Approximately \$5K to \$6k is spent on this program.

L. Pearson indicated that Program Income is monies we received back from Housing Rehab; such as if/when a house is sold and the lien is paid off. We put these funds back into our Programs to assist more LMI families.

CDBG FY2013 Grant Application

Housing Rehabilitation- 1 contract, 2 income qualified, 1 project (using additional funds from CTI-Community Teamwork Inc.). L. Pearson explained this project involves a disabled person who needs her housing to be handicap accessible. She and her young son will be moving in to an addition at her parents' home. CTI hires the Contractor and will pay up to \$30k. Our Housing Rehab through CDBG will pay the extra \$10,000 if needed. Ms. Pearson also explained that the Affordable Housing Trust has contributed funds to a couple of emergency projects where funds were needed.

Lincoln Avenue Neighborhood Infrastructure Project Phase I – permits and approvals are done. Bid will go out on January 29th, Due February 19th, for a start date of April 15th (weather permitting). Mr. Murray from Millennium explained that the 6" pipes will be replaced with 8"; all work is being upgraded and one more fire hydrant is being added.

Boys & Girls Club Scholarship Program – Sub recipient agreement was signed. 15 approved for yearly scholarships; 11 attended the Club during the December Holiday week.

Pettengill House Emergency Assistance Program- Sub recipient agreement was signed. Ms. Pearson explained that this program runs from September to September and there is a limit of \$500/household. Pettengill is working with several families on this program.

CDBG FY2014 Grant Application

L. Pearson stated that based on the recommendations from CAC/Selectmen/Public, we are looking at:

Boys & Girls Club – After putting out our Request for Services, Jim Keenan stated interest in continuing the program. They are requesting \$30,000. There is a great need for this program and it impacts many LMI families; in 2012 the Program had 338 beneficiaries.

Pettengill House - After putting out our Request for Services, Tiffany Nigro stated interest in continuing the program. They are requesting \$20,000.

Housing Rehabilitation – There are currently 49 are on the waiting list. L. Pearson said the aim is to fund 4 rehabs in the upcoming year. This might be tight with the funding but this is our goal.

Although we could do more, we have determined the impact on the residents for the Social Services is great.

Lincoln Avenue Neighborhood Infrastructure Project Phase II.
There was a general discussion concerning this project. In order to complete this project, funds will be needed from Don Levesque - (Chapter 90 funds) and also Program Income. Mr. McKenna asked if Chapter 90 funds were used on other projects, Ms. Pearson replied yes. He is able to commit to \$30,000 on this Project.

We have discussed both one and two sidewalks on this project with the tight funding. Mr. Brian Murray suggested that curbing be put in on one side and sidewalks on the other or maybe

downgrade the materials used for the sidewalk to save funds. An audience member (Richard Murray) intervened – “I will give up one sidewalk for a concrete sidewalk”. General consensus is they did not want to change the quality of the sidewalks. All of the sidewalks in the area are concrete as they will last longer. It was also pointed out that all the poles are on one side; which makes it harder to put sidewalks in.

A new resident Jason Mead (17 Lincoln) relayed that his house is very close to the street now and asked how this project will affect his property. L. Pearson showed him the plans. Brian Murray and L. Pearson explained that before starting the project, every homeowner will be met with to find out their concerns concerning the project to show the exact impact.

It was pointed out that the project will have to cut into driveways so it is best to meet with everyone.

L. Pearson pointed out that L. Beaulieu is always available for questions by phone or in person. On waterline projects, L. Beaulieu will send out updated letters on the project.

Jason Mead also said he was OK with one sidewalk.

L. Beaulieu stated that Brenda Chouinard telephoned her on January 13, 2014 to confirm that the curb cuts for Lincoln Avenue were included in the plans. They are.

President Street neighborhood – Income survey’s almost complete. We are missing 2. The residents are very interested in this project, the need is great. Until the income survey is complete we can’t move forward.

We are limited to \$850,000 and to do all projects we would not have enough funds.

G. McKenna motioned to adopt all points concerning the FY 14 grant application: Boys and Girls Club, Pettengill House, Housing Rehabilitation Program and Lincoln Avenue Neighborhood Infrastructure Project Phase II – Concerning the Lincoln Ave Infrastructure, a motion was made, that due to budgetary restraints, there will be only one (1) sidewalk constructed.

B. McLaughlin seconded the motion. Motion passed.

L. Pearson explained that she was going to the Selectman’s meeting at 7 to report their recommendation for the FY14 grant and ask for their vote.

On the motion of Ms. Morrison, seconded by Mr. McKenna, it was voted unanimously to adjourn the meeting at 6:35 pm

Prepared by:
Terri Mahoney
Administrative and Financial Assistant