

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, SEPTEMBER 12, 2016 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Wilma McDonald, Chairman; Freeman J. Condon, Chuck Takesian, and Ronalee Ray-Parrott

ABSENT: Selectman Richenburg

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of July 18, 2016 Special Meeting, August 15, 2016 Regular Meeting, and September 1, 2016 Special Meeting

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to approve the Minutes of July 18, 2016 Special Meeting, August 15, 2016 Regular Meeting, and September 1, 2016 Special Meeting

III. Old Business - none

IV. New Business

a. License Renewals – no renewals received

b. New Licenses

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to approve a **General** license for Beyond the Leash – 5 Fanaras Dr., Unit A

This license is for a boarding and training facility, some preliminary rooming and a separate area for daycare. The applicant did receive the variance from the ZBA and their only stipulation was that there is not to be more than 50 dogs on the premises at a time.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve a **Special Event Permit** for the Winner's Circle Running Club to hold the Annual Cassidy's 5K and Fun Walk on 9/25/16

c. License Amendments - none

d. Committee Appointments - none

e. Update/Presentations: ZBA/Conservation Commission

Neither presenter was present this evening.

f. Vote to Approve Project Prioritization List for Complete Streets Program

Mr. Harrington had provided information to the Board explaining that Salisbury has been accepted into MassDOT's "Complete Streets" Program and was awarded \$50,000 to hire a consultant to prepare a Prioritization Plan for public roadways within the Town. Acceptance of this plan will allow the Town to be eligible for construction funds as they become available from MassDOT for projects that are "shovel ready" for this fiscal year and any subsequent year in which funding for this program is

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contained with the State Budget. However, before the Town is eligible to receive construction funding under this Program the Selectmen must vote to adopt the Prioritization Plan.

Ms. Pearson then explained that she had started working on this project about two months ago with the assistance of a Consultant from Howard, Stein Hudson. There have been several meetings with the consultant in preparing the Prioritization List that had been given to the Board. She also pointed out that these are State funds that would be granted to the Town and are not matching funds and Mr. Harrington explained that the Town would have to pay the money up front for construction but as projects are done the Town would be reimbursed. The consultant then gave a brief power-point presentation. It was pointed out that although the checklist of projects was put together in numerical order according to a weighted scoring system, the Town is not obligated to fund any of the potential improvements in the order in which they appear.

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to approve the Prioritization List for the Complete Streets Program as presented.

g. Vote to Approve Sale of Bond Anticipation Notes for Water Project (Well #8), Well Construction, Police Station Design, Police Station Construction, Lafayette Road Sewer Phases 2 & 3, and Elm Street Library Construction

Karen Snow, Finance Director, gave a brief overview of the sale of the general obligation bonds and the issuance of the refunding bonds, as well as the sale of bond anticipation notes. She also indicated that by re-financing the original purchase of the Water Company assets there was a savings to the Town in the amount of \$1.7M over the next 14 years. She also reported the Town is in very good standing and has a AA Bond rating as well as a SP-1+ BAN rating.

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to approve the following motion which was read into the record and made a part of these Minutes:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's \$12,545,000 General Obligation Refunding Bonds dated October 15, 2006 maturing on August 1 in the years 2017 through 2031, inclusive (the "Refunded Bonds"), and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$12,630,000 General Obligation Municipal Purpose Loan of 2016 Bonds of the Town dated September 15, 2016 (the "Bonds") to Citigroup Global Markets Inc. at the price of \$13,485,278.45 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on August 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

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<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2017	\$735,000	4.00%	2027	\$865,000	2.00%
2018	770,000	4.00	2028	890,000	2.00
2019	785,000	4.00	2029	910,000	2.00
2020	685,000	4.00	2030	880,000	2.00
2021	715,000	4.00	2031	245,000	2.25
2022	740,000	4.00	2032	250,000	2.40
2023	770,000	4.00	2033	255,000	2.45
2024	805,000	4.00	2034	260,000	2.50
2025	835,000	4.00	2035	185,000	2.50
2026	860,000	2.00	2036	190,000	2.50

Further Voted: to approve the sale of a \$15,484,200 2.00 percent General Obligation Bond Anticipation Note of the Town dated September 15, 2016, and payable September 15, 2017 (the “Notes”) to JP Morgan Securities LLC at par and accrued interest plus a premium of \$183,797.45.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated August 30, 2016 and a final Official Statement dated September 7, 2016 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated August 30, 2016, revised September 7, 2016 and a final Official Statement dated September 8, 2016, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: to authorize the execution and delivery of a Refunding Escrow Agreement dated September 15, 2016, between the Town and U.S. Bank, National Association, as Refunding Escrow Agent.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such

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procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Selectman Condon commended and thanked both Ms. Snow and Mr. Harrington for their efforts and putting the Town in the financial position it is in.

V. Comments by Visitors

Ray Champagne, President of the SBBA, said he was here to present to the Board and the Town Manager an open letter that the Betterment Association had prepared expressing concern about the location of the new welcoming center. He then gave the letter to the Board and proceeded to read it. The SBBA is concerned as to where the new comfort/welcoming center is going to be located and they believe it should not be on the Broadway Mall. One possible location they recommended is the site of the current comfort station at the old Police Station. After some discussion, Lou Masiello said that wherever the comfort station ends up, the Town should select a location in an open and public manner. He also said he feels all groups/committees should be involved and that there should be open meetings for public input before a decision is made. Patric Hanno suggested a location in the municipal lot where the ATM machine is located that would be a convenient location for people coming and going from the beach. Selectman Condon agreed and said he had suggested that spot as an option. He also said he feels all options are open, but that the Town needs to take a look at the location of the welcoming center in the context of the construction of a new boardwalk and the need to re-do the whole mall. Mr. Harrington said that he had stated several times that there are going to be public meetings re: the location of the new welcoming center, with lots of public input. Senator O'Connor Ives and Representative Kelcourse have expressed an interest in participating in these meetings. He also agreed with Selectman Condon that the entire Broadway Mall needs an upgrade. He said he was committed to a major overhaul of the Mall, but was waiting to receive the report of the Project for Public Spaces group that was in Salisbury over the summer gathering data from local residents and business owners on recommended improvements for the mall area. He said that after he received the PPS report, the process of looking at an appropriate location for the new welcoming center would begin and that public participation will be strongly encouraged.

VI. Sewer/Water

VII. Correspondence

- Letter from the Cardinal's Office re: inviting all men and women who serve our communities as public safety personnel to a special Mass on Sunday, October 9th at 11:30AM at the Cathedral of the Holy Cross in Boston.
- Letter of resignation from Brendan Burke resigning from the Planning Board. Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to accept his resignation with regret and to post the vacancy.
- Letter from Ray Pike, who was present, requesting that the Selectman invite Ring's Island and Town residents to volunteer for appointment to a study committee for a Historic District on

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- Ring's Island. The Selectmen indicated that they haven't taken a position on the matter, so if there is a group of people wanting to form a committee they can do so and the Selectmen may not need to be involved at all. Mr. Pike said he will provide more information to be discussed again at a later date.
- Comcast Communications Quarterly report.
- M³ Quarterly Report (formerly Mass Interchange)

VIII. Hearings - none

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W17-29 through W17-42.

b. Subcommittee Reports

Lafayette Corridor Sewer Extension: Mr. Condon reported that the study group was in the process of preparing a Warrant Article for the Fall Town Meeting.

Police Station: Mr. Condon reported that the project was proceeding in a positive manner. He noted that it may be a week or two, perhaps three behind schedule but on budget.

Selectman Ray-Parrott mentioned that on the week-end of Sept. 23 and 24 there is a 100-mile bike ride scheduled and she said "sharing the road" is incredibly important and that she doesn't think that people realize safety is so important to the riders. She wanted people to know that the roads may be very busy on that Saturday.

Chairman McDonald said she had received a call from an individual about having a Medical Marijuana Dispensary in town, and the Manager said he was approached also by someone who asked if the Board was amendable to meeting with him. Selectman Condon suggested possibly having a workshop on this matter, allowing a half hour for each individual to give their presentation, and if goes further the Board can consider scheduling the matter as an agenda item for a future Board meeting.

XI. Executive Session

Vote to Approve Contract for Assistant Town Manager

Vote to Approve Contract for Confidential Administrative Assistant to Police Chief

As Mr. Richenburg was absent and he had indicated to the Chair that he had a few questions on both contracts, Selectman Condon moved that both items be tabled. The motion was seconded by Second by Selectman Takesian, and it was unanimously voted to table both matters until the next meeting.

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XII. Adjournment

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 8:35 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Minutes of July 18, 2016 Special Meeting, August 15, 2016 Regular Meeting, and September 1, 2016 Special Meeting

Copies of licenses as listed

Memorandum re: Complete Streets Program

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: _____
Ronalee Ray-Parrott, Clerk