

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, OCTOBER 3, 2016 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Wilma McDonald, Chairman; Freeman J. Condon, and Ronalee Ray-Parrott  
**ABSENT:** Selectmen Richenbourg and Takesian  
**ALSO PRESENT:** Neil J. Harrington, Town Manager and Janet Flannery, Secretary

**I. Call to Order/Salute to the Flag**

Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes - none**

**III. Old Business - none**

**IV. New Business**

**a. License Renewals - none**

**b. New Licenses - none**

**c. License Amendments**

**Common Victualer** – Chamathai – 50 Elm St. (change in hours: previously Tue-Sun 11AM – 9PM)

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to approve an amendment in hours to the **Common Victualer** license as follows: Tue., Wed., Thu. 4PM – 11PM; Fri., Sat., Sun. 11AM – 9PM.

**d. Committee Appointments**

**Harbor Commission** – 2 openings for 3 years – 1 for 2 years and 1 alternate: 1 applicant – Mark Audette requesting re-appointment

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to re-appoint Mark Audette to the Harbor Commission for a 3 year term, expiring June 30, 2019, and continue to post the vacancies.

**e. Update/Presentations: DPW Director/Planning Director**

**DPW Director Don Levesque** spoke about the water restriction that has been in effect. However, DEP has issued a “severe drought warning” and he is recommending that the Selectmen vote to declare a mandatory water ban to go into effect on Tuesday, Oct. 4, 2016. With the ban, there would be no outside watering with the exception of 3 areas in Town. Specifically, the area of the Blackwater River Flood Control Project, the fields in back of the Elementary School that have just been completed, where the grass must be kept watered, and at the new Police Station. In order to be able to enforce the ban, he asked if the Board could take a vote instituting the ban as a policy of the Town. He then spoke briefly on the following:

- **Street Maintenance:** Cleaning has been completed on approximately 700 catch basins; the Chapter 90 Street Paving program has to be re-bid because the current one expires at the end of October. Ferry Road, Ferry Lots Lane, Mudnock Road, True Road and March Rd. have been

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paved under the current bid. In addition, 43,012 linear feet of line painting was done, 15 catch basins were raised; crosswalks were painted in Salisbury Square; and tree maintenance was done in 6 areas in Town.

- **Projects:** Water Projects – Improvements have been made to Wells 5, 6, and 8; exploration is ongoing for new water sources; leak detection is underway; and gate valves were replaced in the area of Main St., Lena Mae's Way and Toll Road/High St. He is working with the Town's consultants, Weston & Sampson, on the EPA Administrative Order regarding sewer, especially tidal discharge. He is also working on a GIS inventory of all water & sewer utilities and mapping outfall pipes and manhole structures. Finally, roadway borings are taking place in various locations throughout the northern corridor as part of the Rte. 1 sewer preliminary design.
- **Other Projects:** Blackwater River Flood Control – The Army Corps and the Town are working together on this project, which is moving along nicely. Improvements were made to the beach parking lot/restrooms earlier this summer. He is assisting the Planning Department with the boardwalk, the Complete Streets project, and the police station, and is still working on the punch list for the library.

The Board then voted on instituting the outdoor water ban. Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to institute the water ban effective October 4, as requested.

**Planning Director Lisa Pearson** reported that the Prioritization Plan for the Complete Streets program has been filed. Bids for the boardwalk are due October 21<sup>st</sup> and it is the hope to have that project completed in the spring. Also, the contract with the architect to move forward with the welcoming center has been signed; the Police Station is moving along and on schedule; the 29 Elm Street project has been completed; and the Community Garden season is coming to an end, but there are a few people who do winter gardening. She is getting ready for the next CDBG grant round and will be seeking funds for housing rehab, the Boys & Girls Club and Pettengill House.

**f. Parks & Recreation: Update of Upcoming Events**

Ryan McAdams of the Parks & Rec Commission reported on the Brewfest that was held this summer and was very successful; they are looking to have another one next summer. The Fall Festival is scheduled for October 22<sup>nd</sup>. Volleyball has started and is held Mondays at 6:00 PM. He then stated that his main reason for being here tonight was to present a new Field & Facility Permit Policy, which was provided to the Board, a copy of which is on file in the Selectmen's Office. It is the Commission's hope to get the policy up and running in January of 2017.

**g. Vote to Sign the FY17 Sewer Rate Relief Fund**

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to sign the FY17 Sewer Rate Relief Fund as requested by the Treasurer.

**h. Vote to Refer to the Planning Board a Zoning Amendment to Article XII Beach Overlay District**

Mr. Harrington stated that the Planning Board held several workshops and meetings over the summer to the present time to look at potential amendments to the Beach Overlay District zoning. The

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Planning Board submitted an article for Town Meeting which was drafted by RKG Associates and the Salisbury Beach Partnership Group re-submitted its own article from last spring because they were not in 100% agreement with the one submitted by the Planning Board by the filing deadline. In an attempt to craft a compromise article that might gain enough support to pass Town Meeting, he is submitting an article that is 99% the same as the one submitted by the Planning Board and referred by the Selectmen at their last meeting for a public hearing. He hopes this will be the final version that will get accepted by all parties.

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted, pursuant to MGL Chapter 40A, Section 5 to refer to the Planning Board a Zoning Amendment to Article XII Beach Overlay District, as submitted by the Town Manager.

**V. Comments by Visitors - none**

**VI. Sewer/Water**

**VII. Correspondence - none**

**VIII. Hearings - none**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W17-52 through W17-54.

**b. Subcommittee Reports**

**Lafayette Corridor Sewer Extension:** Selectman Condon reported that the study committee is still trying to finalize the betterment estimates and will keep the Board updated moving forward.

**Police Station:** Selectman Condon reported that there has been a lot of visible progress inside the building, and that everything is moving ahead and pretty much on schedule.

Chairman McDonald asked the Manager to get in touch with the two individuals who inquired about a medical marijuana facility in Salisbury and that maybe the Board could have a workshop to hear what each one had to say. It was agreed that the Workshop would be held on October 26<sup>th</sup> at 6:00 PM.

**XI. Executive Session**

**Vote to Approve Settlement of Litigation re: 13<sup>th</sup> Street East**

**Vote to Approve Contract with Teamsters Local #170 (Dept. Heads)**

**Vote to Approve Contract with Teamsters Local #170 (Administrative Professionals)**

**Vote to Approve Contract with AFSCME Local #939 (DPW Employees)**

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Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to Table all items listed under Executive Session until the next meeting.

**XII. Adjournment**

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 7:59 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Copy of license as listed

Field & Facility Permit Policy

Info re: the Zoning Amendment to Article XII

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: \_\_\_\_\_  
Ronalee Ray-Parrott, Clerk