

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, OCTOBER 21, 2019 – 6:30 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Freeman J. Condon, Chairman; Donna Abdulla, Chuck Takesian, Wilma McDonald, and Ronalee Ray-Parrott  
**ALSO PRESENT:** Neil J. Harrington, Town Manager, and Janet Flannery, Secretary

**I. Call to Order/Salute to the Flag**

Chairman Condon called the meeting to order at 6:33 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes  
Minutes of October 7, 2019**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve the Minutes of October 7, 2019, as written.

**III. Public Comment - none**

**IV. Old Business - none**

**V. New Business  
a. License Renewals – none**

**b. New Licenses**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve a **General** license for Seacoast Canine – 5 Fanaras Drive, Unit A

**c. License Amendments - none**

**d. Liquor License Renewals -none**

**e. New Liquor Licenses - none**

**f. Committee Appointments**

**Affordable Housing Trust:** 2 openings to expire 6/30/21 – 1 applicant: Linda Dale Brown

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to appoint Linda Dale Brown to the Affordable Housing Trust for a term to expire 6/30/21.

**Planning Board Alternate:** 1 opening to expire 6/30/20 – 2 applicants: John Schillizzi & Lisa Lane  
Roll Vote: Chairman Condon – Lisa Lane; Selectman Abdulla – John Schillizzi; Selectman Takesian – John Schillizzi; Selectman McDonald – Lisa Lane; Selectman Ray-Parrott – John Schillizzi  
By a vote of 3 – 2 John Schillizzi was appointed as an Alternate on the Planning Board with a term to expire 6/30/21.

**g. Update/Presentations: School Committee**

Ms. Litkofski spoke about some new programs in the District. For example, she mentioned that, in addition to honor roll students, others will now be acknowledged, including those who excel in extracurricular activities, such as sports. Also, there is a “pies on wheels” program where the students

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bring pies to the senior centers and interact with older citizens. She also stated that the School Committee is working to get the three member communities to agree on changes to the Regional Agreement in time for a proposal to be made to the respective town meetings in the spring of 2020. In addition, Salisbury Elementary has been nominated as a PTA school of excellence and Brian Forget has been named Superintendent of the Year. Finally, a full SPED review will be done by the District over the next few years and the Superintendent will be working to implement any recommended changes.

**h. Vote to Lay Out Driftway as a Town Way**

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; Voted:

Whereas the Board of Selectman of the Town of Salisbury, acting pursuant to G.L. c.82, §§21-24, having deemed that common convenience and necessity require the lay out as a town way of Driftway, hereby lays out Driftway as a public way as shown on the referenced plan which is on file in the Selectmen's office, and

Whereas the boundaries of said way as laid out are shown on a plan entitled "Plan of Land in Salisbury, MA showing Street Acceptance of Driftway," dated October 4, 2019, prepared by Millenium Engineering, Inc., which was referred to the Planning Board and which plan is hereby adopted as a part of this order, and all land lying within the above described boundaries of Driftway is hereby laid out as a town way.

The aforementioned plan is hereby forwarded to the Town Clerk for filing and the foregoing layout is hereby reported to the Town for acceptance. Adopted Oct. 21, 2019. VOTE: 4 yeas, Selectman Abdulla abstained. Motion carried.

**i. Vote to Set Public Hearing re: National Grid Request to Construct a line of Underground Conduits at 57 Railroad Ave.**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted schedule the public hearing on November 4, 2019 a 7:30 PM.

**j. Vote to Set Public Hearing re: National Grid Request to Construct a line of Underground Conduits 137 Atlantic Ave.**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to schedule the public hearing on November 4, 2019 at 7:15 PM.

**VI. Sewer/Water**

**VII. Correspondence**

Notification from Xfinity re: change of some programs.

**VIII. Hearings**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

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**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W20-38 through W20-47.

Selectman Abdulla reminded the public that the Annual Fall Town Meeting is scheduled for Oct. 28<sup>th</sup> and urged everyone to attend.

Chairman Condon announced that there will be an executive session to consider the exchange of Town-owned real property for the purpose of finding a suitable location for a new visitors' center and public restroom facility close to Salisbury Beach, as holding such a discussion in open session may have a detrimental effect on the bargaining position of the Board. Selectman Abdulla recused herself and left the meeting room.

**XI. Executive Session - none**

- a. The purpose of the executive session is for the Board to consider the exchange of Town-owned real property located at 24 Railroad Avenue, 18 Railroad Avenue and 17 Cable Avenue

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to go into executive session for the purpose of considering the exchange of Town-owned real property at 24 Railroad Avenue, 18 Railroad Avenue, and 17 Cable Avenue for an alternative parcel of land on which to construct a new visitors' center and public restroom facility in close proximity to Salisbury Beach.

Roll Vote: Selectman Ray-Parrott – yes; Selectman Takesian – yes; Selectman McDonald – yes; Chairman Condon – yes.

Chairman Condon announced that the Board will NOT re-convene in public session at the conclusion of the executive and that those in attendance will include members of the Board, the Town Manager, the Board's secretary and Town Planner.

**XII. Adjournment**

Meeting adjourned at the conclusion of the Executive Session at 8:12 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Oct. 7, 2019

Copies of license as listed

Information re: National Grid requests

Town Manager's Report

Respectfully submitted:


Janet E. Flannery, Secretary

Approved: \_\_\_\_\_

Chuck Takesian, Clerk

## MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: October 21, 2019

Re: October 21<sup>st</sup> Report to the Board

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Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Warrant Advisory Meeting and Public Hearing

The Warrant Advisory Committee met with me and Finance Director Karen Snow on Oct. 8 to review the end-of-year financial status of the Town and discuss the draft warrant for the Oct. 28 Annual Fall Town Meeting. The required public hearing on all warrant articles was then held on October 15. There are 18 articles sponsored by the Town, one proposed by the Charter Review Commission, and three petitioned articles. Following public testimony, the WAC voted to recommend for approval all articles on the warrant.

2) Triton Teacher Negotiations

Once again, I have been appointed by the three Triton communities to serve as the local representative on the Triton School Committee's personnel and negotiations subcommittee, for the purpose of assisting with the upcoming contract negotiations between the District and the teachers' union. An introductory meeting with the teachers was held on Oct. 15 and a schedule of negotiating sessions was adopted. The current contract expires at the end of the 2019-2020 school year and it is hoped that a new contract will be approved by next spring.

3) Regional Health Services Meeting

The semi-annual meeting between myself and the Mayor of Amesbury to assess our shared health services and animal control agreement was held in the Mayor's office on Oct. 17. The arrangement continues to work well for both communities. The regional Health Director, Jack Morris, brought us up to speed on recent activities and also pointed out the need for a new animal control vehicle, the cost of which would need to be shared by Amesbury and Salisbury. He will present a plan for acquiring a new vehicle shortly, so that the funds can be budgeted in the respective FY21 budgets of both communities.