

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 18, 2019 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen, Freeman J. Condon, Chairman; Chuck Takesian, Wilma McDonald, and Ronalee Ray-Parrott
ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary
ABSENT: Selectman Abdulla

I. Call to Order/Salute to the Flag

Chairman Condon called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes
Minutes of October 21, 2019**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve the Minutes of Oct. 21, 2019 as written.

III. Public Comment

IV. Old Business

a. 2020 Liquor License Renewals:

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve the renewal of the 2020 liquor licenses for: Connie's Stagecoach, Good Fortune, Gourmet Pantry, Hideaway Pub, Mapow Restaurant, Mike's Package Store and Stateline Liquors.

b. General License – The Original Bob's Shooting Range & Gun Shop – 90 Lafayette Rd.
(tabled from the Meeting of Nov. 4, 2019)

The applicant was not present.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to leave this item on the table.

c. Vote to approve petition of National Grid & Verizon to construct underground electric conduits at 57 Railroad Ave. and re-locate Pole #9

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve the request as presented.

V. New Business

a. License Renewals:

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **Class I** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Priority Motor Group – 157-160 Elm St., and Wall's Ford – 2 Merrill St.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Bill's Auto Sales – 60 Main St., Causeway Enterprises – 77 Bridge Rd., Jim's Auto Body – 128-130 Bridge Rd., and Cars of Yesteryears – 44 Bridge Rd.

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Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Jim's Auto Body – 128-130 Bridge Rd., and Causeway Enterprises – 77 Bridge Rd.

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Coastal Collision & Accessories – 191 Elm St., Bill's Auto Service – 32 Pike St., Claxton Powersports Repair – 142 Lafayette Rd., Black Death Restoration – 25 Atlantic Ave., Hatheway Auto Service – 66 Bridge Rd., Jim's Auto Body – 128-130 Bridge Rd., and Vinnie's Garage – 29 Bridge Rd.

b. New Licenses - none

c. License Amendments - none

d. Liquor License Renewals – approved under Old Business

e. New Liquor Licenses - none

f. Committee Appointments

Affordable Housing Trust: 2 openings – on for a term to expire 6/30/20 and one for a term to expire on 6/30/21. There are 2 applicants: Deborah Rider Incumbent and Rebecca Taylor.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to re-appoint Deborah Rider to the Housing Affordable Trust for a term to expire 6/30/21.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to appoint Rebecca Taylor to the Affordable Housing Trust for a term to expire 6/30/20.

g. Presentation: Bartholomew & Company – Review of Investment of Town's Funds

Ms. Snow introduced Chuck Patterson and Kathleen Glowacki of Bartholomew & Company who then gave a brief overview of the FY2019 Annual Review of the Town's investments, which had previously been provided to the Selectmen.

Chairman Condon thanked them both for coming and credited the Town Manager, Finance Director and Treasurer for retaining Bartholomew & Company because up to the point of their engagement the Town had not realized anything close to the rate of return that it is now receiving on its investments.

h. Vote to Approve Transfer of Surplus Funds from the Police Station Construction Capital Fund to the General Fund

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve the transfer of \$3,197.80 in surplus funds from the Police Station Construction Capital Project Fund 5130 to the General Fund; said monies to be applied to pay a portion of the fiscal year 2020 annual debt service on the \$114,800 Police Station Design bonds dated Sept. 15, 2017, in accordance with MGL Chapter 44, Section 20.

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i. Vote to Approve Transfer of Surplus Funds from the Town Creek Culvert Capital Project Fund to the General Fund

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the transfer of \$31,244.18 in surplus funds from the Town Creek Culvert Capital Project Fund 1155 to the General Fund; said monies to be applied to pay a portion of the fiscal year 2020 annual debt service on the \$346,200 Town Creek Culvert Construction bonds dated Sept. 15, 2017, in accordance with MGL Chapter 44, Section 20.

j. Vote to Schedule Public Hearing re: Stock Transfer application for R&L Liquors – 105 Elm St.

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to schedule a Public Hearing re: a Stock Transfer application for R&L Liquors – 105 Elm Street.

VI. Sewer/Water

VII. Correspondence

VIII. Hearings

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W20-51 through W20-54.

Selectman Takesian wished everyone a happy Thanksgiving and then announced that the annual Christmas tree lighting is scheduled for December 1st at 6:00 PM on the Town Common.

Chairman Condon commended Lisa Pearson and the Planning Dept. for organizing the Veterans' Day ceremony, which was well attended.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 7:50 PM.

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Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Oct. 21, 2019


Copies of licenses as listed

Town Manager's Report

Respectfully submitted:


Janet E. Flannery, Secretary

Approved: _____


Chuck Takesian, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: November 18, 2019

Re: November 18th Report to the Board

Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Veterans Day

The Town held its second annual Veterans' Day ceremony on Monday, November 11, at the Town Common. A social was held afterwards in the community meeting room at the library. A crowd of over 100 residents braved wintry conditions to hear remarks from the Chairman of the Board, Congressman Seth Moulton as our featured speaker, and William Shuttleworth as a surprise addition to the program. Mr. Shuttleworth recently complete a walking trek across the entire country to raise aware of issues faced by today's veterans.

2) Conservation Agent Vacancy

The search for a permanent replacement for Michelle Rowden as the Town's Conservation Agent is currently in its second iteration. The first search was scuttled when both finalist candidates withdrew from consideration. We are currently interviewing candidates again and I hope to be able to get a new person on board by the beginning of the new calendar year.

3) Welcome Center Update

I have decided to part ways with the architectural firm that had been engaged in designing a new welcome center/public restroom facility, which we are hoping to locate at Salisbury Beach Center. The previous firm designed a beautiful building, but the costs estimates were too high for me to justify going forward at the Fall Town Meeting with a borrowing plan. Unfortunately, the decision to go with a new architect will set the Town back a bit in terms of timing, but we learned a great deal about the environmental regulations and the cost of building a public structure in a coastal flood zone over the past several month, and I believe we are better prepared to work with a new architect on a design that is more functional and affordable.

Our goal is to choose the ultimate location for this new facility and have the new design complete in time to seek financial support from the Annual Town Meeting in May of 2020. In the meantime, we will continue to seek an additional commitment of resources from the State to help make this project a reality as soon as possible.

4) Lafayette Road Sewer Project

Plans are moving ahead to start the Lafayette Road sewer extension project next spring as planned. The Town recently acquired a parcel of land along the corridor as the site for a sewer pump station, and we will be meeting with officials from our consulting firm, Weston and Sampson, this week to get an update on final engineering plans. As the project moves forward next year, we plan to post periodic updates on the Town's website on the progress, so that the public can be aware of any potential disruption to residents and businesses along the Lafayette Road corridor.