

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, AUGUST 12, 2019 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen, Freeman J. Condon, Chairman; Donna Abdulla, Chuck Takesian, Wilma McDonald

**ABSENT:** Selectman Ray-Parrott

**ALSO PRESENT:** Neil J. Harrington, Town Manager and Janet Flannery, Secretary

**I. Call to Order/Salute to the Flag**

Chairman Condon called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live. Chairman Condon, on behalf of the Board, expressed condolences to the family of Ted Irvin who passed away over the past weekend. The Chairman noted that Mr. Irvin was very well known and served the Town in many capacities. He will be missed.

**II. Acceptance of Minutes**

**Minutes of July 15, 2019**

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the Minutes of July 15, 2019 as written.

**III. Old Business - none**

**IV. New Business**

**a. License Renewals - none**

**b. New Licenses**

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to approve a **General** license to Debbie's Leather Forever – 2 Collins Street

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to approve a **Special Event Permit** to the Salisbury Parks & Rec for Salisbury Days scheduled for Sept. 27<sup>th</sup> – Sept. 29, 2019.

**c. License Amendments - none**

**d. Liquor License Renewals - none**

**e. New Liquor Licenses - none**

**f. Committee Appointments**

**Affordable Housing Trust** – 1 vacancy/3 years: 1 applicant: Jerry Klima.

Motion by Selectman McDonald, Second by Selectman Abdulla; unanimously voted to re-appoint Jerry Klima to the Affordable Housing Trust for a 3-year term expiring June 30, 2022.

**Planning Board:** 1 vacancy to fill an unexpired term until 6/30/21 – 3 applicants: John Schillizzi, Deborah Rider and Lisa Lane

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to place all names in nomination for a roll vote.

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Roll vote: Chairman Condon – Deborah Rider; Selectman Abdulla – Deborah Rider; Selectman McDonald – Deborah Rider; Selectman Takesian – Deborah Rider. The Chairman announced that Ms. Rider was selected to fill a term on the Planning Board to expire on June 30, 2021.

**Harbor Commission:** 1 vacancy/3 years: 1 applicant: Reggie Santos

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to re-appoint Reggie Santos to the Harbor Commission for a 3-year term expiring June 30, 2022.

**g. Update/Presentations: Building Inspector/ZBA**

Scott Vanderwalle, Building Inspector, reported that 800 permits had been issued since January, including electrical and plumbing, with a building value of almost \$13 million, resulting in about and \$17,000 in fees. There are also 70 active permits under review. In this same time frame 800 inspections have been completed: 250 were building and the remainder were gas, electrical and plumbing. He noted that he has been involved in resolving issues with several properties. For example, there are only a few cars left at 2 Collins Street; Junk in the Trunk on Bridge Road has been substantially cleaned up; and the owner 50 Seabrook Road is working with the Health Director.

Ms. Pawlisheck, chairperson of the ZBA, reported that the Board had reviewed 7 variances in recent months, approving 5 with 2 still outstanding. She also stated that there are 5 full time members and 2 alternates, which is the first time there's been a full Board since she's been on the ZBA. Chairman Condon expressed his thanks to her and indicated how impressed he is with the way she handles her meetings. Other Board members concurred.

**h. Vote to Vacate Foreclosure Decree for 76 Forest Road**

Mr. Harrington reported that the Town recently became the owner of this subject property due to a foreclosure decree. The Treasurer has requested that the Board vacate the Foreclosure Decree, as the homeowners are present this evening with the check for the unpaid taxes and all fees related to the foreclosure.

Motion by Selectman McDonald, Second by Selectman Abdulla; unanimously voted to allow Jean Marie Linscott to redeem the property at 76 Forest Road in the amount of \$7,115.47 that was foreclosed by the Town on 6//28/19 for non-payment of taxes.

**i. Vote to Set Public Hearing on a Joint Request from National Grid & Verizon**

Motion by Selectman Abdulla, Second by Selectman McDonald; unanimously voted to hold a Public Hearing on Sept. 9, 2019 at 7:15 PM for a Joint Request from National Grid and Verizon.

**j. First Reading of a Change to the Selectmen's Policy Handbook**

Mr. Harrington reminded members that the proposed amendment to the Policy Handbook was discussed at a previous meeting. The purpose of the amendment is to re-arrange the customary order of business on the agenda for meetings of the Board, and to change "Comments from Visitors" to "Public Comment."

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Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted that Section 1(A) of the Salisbury Board of Selectmen's Policy Handbook (Agenda) be amended by re-arranging the customary order of business as follows:

"After agenda item II (Approval of Minutes), insert a new agenda item III, "Public Comment," delete "Comments by Visitors" as agenda item V, and re-order the remainder of the agenda's customary order of business accordingly.

**k. Vote to Approve Contract with AFSCME Local #939 (DPW Employees) FY20-22**

Mr. Harrington had provided a copy of the proposed 3-year contract between the Town and the DPW employees. He noted that he had provided a summary of the new provisions and recommended that the Selectmen approve the contract. He expressed hope that this would be the first of all seven labor contracts to be settled before the Fall Town Meeting.

Motion by Selectman Abdulla, Second by Selectman McDonald; unanimously voted to approve the Contract with AFSCME Local #939 (DPW Employees) for FY2020-2022.

**V. Comments by Visitors**

Mr. Mitchell Markarewicz provided copies of documents to the Board relative to the Board of Health's policy on Certificates of Habitability, claiming that because he had previously signed an affidavit stating that he did not rent out any portion of his property to non-family members, he should not be required to sign another such affidavit. The Chairman accepted the documents and said the Board will review them, take them under advisement, and someone would get back to him in a timely fashion.

**VI. Sewer/Water**

**VII. Correspondence**

Letter from the President and CEO on behalf of the Institution for Savings Charitable Foundation with a donation as a sponsor of the 2019 Salisbury Days.

**VIII. Hearings – none**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W19-236 through W19-245 and W20-4 through W20-19.

Chairman Condon commended the Police Chief on the Department's National Night Out Event and thanked him on behalf of the Town.

**XI. Executive Session - none**

**XII. Adjournment**

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Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to adjourn at 7:50 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of July 15, 2019

Copies of licenses as listed

Pole Hearing Information

Town Manager's Report

Respectfully submitted:


Janet E. Flannery, Secretary

Approved:

  
\_\_\_\_\_  
Chuck Takesian, Clerk

## MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: August 12, 2019

Re: August 12<sup>th</sup> Report to the Board

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Outlined below is a summary of activities over the past four weeks. Please let me know if you have questions about any of these items:

1) Overnight Parking at Beach Lot

Starting this week, the Town is implementing a trial program to allow overnight parking by residents of the south end of the beach in the Town-owned beach parking lot on the corner of Beach Road and Cable Avenue. The program is designed to allow local residents and property owners negatively affected by the loss of on-street parking in their neighborhood to have access to an alternative location where they can park their cars overnight.

Those seeking to participate in the program must purchase a \$10 resident sticker pass, which will allow them access to unlimited parking in the Town lot during the day, and an additional \$20 pass for overnight parking in the lot. There is a designated 75-space area in the rear of the parking lot and passes may be purchased from the Town Clerk's office or at the DPW. The program will run for the remainder of this summer season, after which we will evaluate the "plusses and minuses" and make a recommendation for a more permanent policy, if necessary, for the Board to adopt before next summer.

2) New Land for Expansion of Cemetery Space

At its meeting of August 2, the Cemetery Commission requested that I express to the Board their desire for the Town to seek additional cemetery space in town. A consultant currently is surveying Long Hill Cemetery to determine how much land is available for future burials, but it is obvious that we will need new cemetery space in the not-too-distant future. If the Selectmen agree, I would like to begin the process of either identifying Town-owned or privately-held land that we could consider purchasing, in order to ensure the long-term availability of burial plots in our public cemeteries.

3) Ring's Island Water District Legislation

Following the adoption of the State's FY2020 budget, I reached out to Sen. DiZoglio and Rep. Kelcourse's office regarding the status of the Town's home rule bill re: a proposed merger between the Ring's Island Water District and the Town's Water Dept. The bill was reported favorably out of committee in late June and is currently in the Committee on Bills in Third Reading, which is the last stop before a final version of the bill can be voted upon by both branches of the Legislature. The Dept. of Revenue has raised concerns about some of the

financial provisions of the bill. We will need to convene our local study group and discuss with Town Counsel ways in which the language of the bill might possibly be amended to address some of the concerns raised. If we can iron out the proper final language of the bill, I will then push to have it voted upon as soon as possible, so that we can plan for a full merger by the beginning of the next fiscal year in July of 2020

4) Labor Contract Negotiations

As you know, I have been holding negotiating sessions with our 7 unions for the past several months, with an eye toward reaching agreement on new contracts for all of our unionized staff. There is one new labor agreement that has been reached, and I am close to a final settlement with a few others. Since we were not able to set aside funding in the FY20 budget in salary reserve to fund any new contracts, my goal is to have all the contracts settled before the Fall Town Meeting, so that I can put together a warrant article to fund the FY20 costs from our Free Cash. Funding for future contract years will then be included in subsequent operating budgets.

5) Recreational Marijuana Establishment Opening

I am pleased to report that Alternative Therapies Group's application for a license for the sale of adult use recreational marijuana was approved by the State Cannabis Control Commission in the past few weeks and a final inspection of their site at 107 Elm Street was conducted on Wed., August 7. We are waiting to hear from ATG, but it is anticipated that the establishment may be given the green light to open very shortly. Plans are being made to coordinate security with the Police Department and we anticipate that ATG will announce its official opening date soon.

6) Town Audit

The audit of the Town's budget and accounts for FY19 began on August 5 and will continue for the next several weeks.