

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, FEBRUARY 11, 2019 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Ronalee Ray-Parrott, Chairman; Freeman J. Condon, Chuck Takesian, and Donna Abdulla  
**ABSENT:** Selectman McDonald  
**ALSO PRESENT:** Neil J. Harrington, Town Manager and Agnes Donovan, Secretary

**I. Call to Order/Salute to the Flag**

Chairman Ray-Parrott called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes - Special Meeting of Dec. 11, 2018, and Regular Meeting of Jan. 28, 2019**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to approve the Minutes of the Special Meeting of December. 11, 2018, and Regular Meeting of January. 28, 2019.

**III. Old Business - None**

**IV. New Business**

**a. License Renewals:**

**Class III**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Salisbury Petroleum & Auto Repair – 157 Bridge Road.

**Repair**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Salisbury Petroleum & Auto Repair – 157 Bridge Road.

**Common Victualer**

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Bucciarelli's Butcher Shop – 147 Bridge Road.

**General**

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: R & L Liquors – 105 Elm St.; Salisbury Winnelson – 2 Fanaras Drive; Pines Camping Area – 28 CCC Rd., and Web Wellness Muscular Therapy – 8 Merrill St.

**b. New Licenses:**

**General**

Joseph Moakley, applicant, appeared before the Board. He stated that Wrestling Academy Revival will be a professional wrestling facility where he will teach wrestling. In response to a question from Selectman Abdulla, he said it would be a year-round facility.

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Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve a **General** license for Wrestling Academy Revival – 28 Oceanfront South.

**c. License Amendments – None**

**d. Liquor License Renewals - None**

**e. New Liquor Licenses – None**

**f. Committee Appointments**

Chairman Ray-Parrott said the Town has received many applications from citizens interested in serving on Town boards and committees and that she expects the Board would begin to make appointments at its next meeting.

**g. Update/Presentation: Planning Director**

Lisa Pearson, Planning Director provided an update on the projects that the Planning Department is currently working on:

- Updating the 2017 CDBG statistics. They are finalizing Phase I of the Presidents' Street Project, which strengthened the infrastructure and improved the drainage of the involved streets. She stated this project is substantially complete. The Planning Board is seeking input from resident before closing the project.
- Social Services
  - From the 2017-2018 Grant, the Town provided scholarships to the Boys and Girls' Club providing for 24 children to attend all year, 16 to attend half a year, 8 children to attend camp during December vacation; 11 to attend during February school vacation; 9 to attend during April school vacation; and 24 to attend the summer program. From the 2018-2019 CDBG grant, the Town was able to provide for 11 yearly recipients, 2 for December vacation, and 3 are in process for February school vacation.
  - YWCA Child Care Assistance Program where the Town was able to assist six families to receive day care last year and three families so far this year.
  - Salisbury School Environmental Camp where the Town provided scholarships to seven children to attend last year.
  - The Planning Department continues to find resources to fund the Pettengill House Emergency Fund, which helped sixty-six families last year.
- Housing Rehab- although this program was not funded last year, the Planning Dept. is able to continue to rehab homes by utilizing funds from CDBG, North Shore Home Consortium and the Affordable Housing Trust. This partnership supplemented funding to help two affordable units and provides for emergency assistance.
- Ms. Pearson stated the YWCA held a successful lottery for forty-two affordable housing units in Salisbury. There were over 400 applicants. She stated that this shows that there is still a need for rental properties in Salisbury.
- Lafayette Road Sewer Project – this project is moving forward and Town staff held meetings with the Bayberry and Jak-Len Lane residents. A meeting will also be held with Lafayette Road residents and businesses on February 28, 2019. A follow-up letter will be sent to those Bayberry Land and Jak-Len residents who did not attend the first meeting. It is hoped that a

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neighborhood consensus can be developed before the new project plan is presented at the Annual Town Meeting in May.

- In response to a question from Selectman Abdulla, Ms. Pearson said the Planning Board and Affordable Housing Trust are working with Habitat for Humanity. Ms. Pearson said Habitat for Humanity changed its process regarding deed restrictions on resale properties and now these unit will be included in Salisbury's subsidized housing inventory. They are still looking for eligible home owners. There will be two building rounds, with three units in the first round and then four units in the next round. Ms. Pearson encouraged people to volunteer. Selectman Condon said he is looking forward to the start of construction.
- The Planning Department is working with the Planning Board to update the Town's parking bylaw. They hope to have a proposal ready for the May Town Meeting. In response to a question from Selectman Takesian, she stated that the current bylaws currently do not specify requirements for adequate parking other than in projects that require Site Plan Review. The only bylaw now is for businesses to have five parking units. She stated a new bylaw will help with parking design, markings on the ground, and signage.
- Ms. Pearson said a committee is being formed to look at the possibility of bringing back "Salisbury Days." She stated there is discussion regarding which activities to include and the committee is considering a muster, a 5-K race, crafts, musical performers, and food. There will be follow-up meetings to determine where and when to hold the event. Ms. Pearson stated that if anyone is interested in serving on this committee, they should contact her. Chairman Ray-Parrott stated this would be a great way to celebrate Salisbury.

**h. Vote to Approve and Submit the FY19 CDBG Grant Application**

Lisa Pearson, Planning Director, addressed the Board and provided an update of the items the FY19 CDBG grant will include in this year's funding request. She is recommending that the Town apply for \$900,000 so that we can include the following priorities:

- Housing Rehabilitation
- Presidents' Streets Project, Phase II.
- Social Services, which will include three RFQs:
  - Boys and Girls Club scholarships,
  - Funding for the Pettengill House Emergency Assistance Program.
  - YWCA Childcare Assistance Program.

Ms. Pearson noted that all three Social Services programs represented worthy applicants.

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to approve and submit the FY19 CDBG Grant application.

**V. Comments by Visitors - None**

**VI. Sewer/Water**

**VII. Correspondence - None**

**VIII. Hearings – None Scheduled**

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**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W19-136 through W19-146.

**b. Subcommittee Reports**


**XI. Executive Session - none**

**XII. Adjournment**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to adjourn at 7:39 PM.

Documents provided at the meeting and on file in the Selectmen's Office:  
Minutes of Special Meeting of Dec. 11, 2018, and Regular Meeting of Jan. 28, 2019  
Copies of licenses as listed  
Town Manager's Report

Respectfully submitted:  
Agnes H. Donovan, Secretary

Approved:   
Donna Abdulla, Clerk