

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 27, 2017 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Chuck Takesian Chairman; Wilma McDonald, Henry Richenburg, Freeman J. Condon, and Ronalee Ray-Parrott

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Takesian called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of October 30, 2017

Motion by Selectman Richenburg, Second by Selectman Condon; unanimously voted to approve the Minutes of October 30, 2017 as written.

III. Old Business - none

IV. New Business

a. License Renewals for 2018:

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Car's of Yesteryear's – 42-44 Bridge Rd., Causeway Enterprises, Inc. – 77 Bridge Rd., Salisbury Auto Center – 76 Elm St., Salisbury Auto Salvage – 16 Main St., and Chris Auto Body – 100 Elm St.

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Causeway Enterprises, Inc. – 77 Bridge Rd., and Salisbury Auto Salvage – 16 Main St.

Motion by Selectman Condon, Second by Selectman McDonald; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Black Death Restoration – 25 Atlantic Ave., Daaboul & Sons Auto Repair – 76 Elm St., Great Bay Autobody-Marine – 162 Bridge Rd., NE Rebuilt – 191 Lafayette Rd., and Gray's Garage – 35 Elm St.

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Normandy Lounge – 18 Broadway

Motion by Selectman Ray-Parrott, Second by Selectman Richenburg; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Marine Towing & Charter – 39 Ferry Rd., Moonlight Limousine – 60 Lafayette Rd., Breakwater Boat Sales – 161 Bridge Rd., Bradley McAllister – 136 Rabbit Rd., EJ Tremblay Excavating/Trucking – 67 Bridge Rd., Kadee's Tumbleweed – 135B Elm St., Divided House – 145 Elm St., Linda's Alpha-Omega – 2 Elm St., Ramson Kennel – 29 Blacksnake Rd., Riverfront Marine Sports – 33 Old Elm St., and Black Bear Campground – 54 Main St. – 3 licenses

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Motion by Selectman Richenburg, Second by Selectman Condon; unanimously voted to renew an **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Black Bear Campground – 54 Main St., for an arcade and Normandy Lounge – 18 Broadway for a live band and juke box.

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to renew a **Sunday** license to: Antonio's Pizzeria – 188 Lafayette Rd., Kitten's – 99 Bridge Rd., Normandy Lounge – 18 Broadway, and Winner's Circle – 211 Elm St.

b. New Licenses

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to approve a **Special Event Permit** to the Winner's Circle for their annual Hangover Classic Road Race on January 1, 2018, subject to the receipt of the insurance liability certificate, the DOT and DCR permits.

Motion by Selectman Condon, Second by Selectman Richenburg; unanimously voted to approve a **General** license to Little Sweet P & Me – 54 Elm Street.

Motion by Selectman Ray-Parrott, Second by Selectman Richenburg; unanimously voted to approve a **General** license to Swell Willey's – 4 Broadway

c. License Amendments - none

d. Committee Appointments - none

e. Update/Presentations: Health Director

Jack Morris, Health Director, indicated that there's a lot of activity at this time.

- As mentioned at his last presentation, 7 properties have gone into the receivership program, 3 of which have come into compliance and the other owners are working on cleaning up their properties. There is one property on Collins Street that has been an ongoing problem for a year and a half. Several orders have been filed in Court that the owner ignored and she didn't show up for a hearing, resulting in her arrest and spending time in a correctional facility. The Town has obtained a search warrant, and the owner has been brought back to Court and has been removed from the premises. The Town is scheduled to go to Housing Court this Friday and is now at the point where the judge will appoint a Receiver to take over the property.
- Another housing issue is 128 Railroad Avenue, where the landlord was fined \$26,000; he appealed this to the Board of Health, who reduced the fine to \$13,000, holding the remainder in escrow; if there are any more problems he will not get the \$13,000 back.
- A new home inspector has been hired, Gary Courtemarche, who is working out well.
- The Board did update their regulations and adopted them in October. The Title V regs were scaled down a bit because they are being updated at the State level.
- The Regional Health Services Agreement expires in June of 2018 and he, the Town Manager, and the Mayor of Amesbury have met re: renewal of the agreement, which will be presented to the Selectmen after the first of the year.

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f. Harbor Commission – Requesting Approval for Increase in Waterway & Docking Fees

Reggie Santos had submitted the Commission's request to approve the boating rates for 2018. There is a small change proposed to the rate for tying dinghies up at the Town Pier because the town is getting more aluminum skiffs longer than 12 feet, causing more wear and tear on the floats.

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to approve the new Waterway and Docking Fee Rate Schedule as requested by the Harbor Commission.

g. Set Public Hearing Date for National Grid to Install a New Pole on Baker Road

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to schedule a public hearing on December 18, 2017 at 7:15 PM for a new pole installation as requested by National Grid.

V. Comments by Visitors - none

VI. Sewer/Water – no action required

VII. Correspondence - none

VIII. Hearings – none scheduled

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W18-70 through W18-76.

b. Subcommittee Reports

Lafayette Corridor Sewer Extension: Everything is still status quo.

Chairman Takesian commented on the good turnout at the tree lighting and also mentioned that the Historical Commission had the historical house open for refreshments after the lighting.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman McDonald, Second by Selectman Richenburg; unanimously voted to adjourn at 7:35 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of November 2, 2017 (postponed from Oct. 30th)

Copies of licenses as listed

Town Manager's Report

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Respectfully submitted:
Janet E. Flannery, Secretary

Approved: _____


Ronalee Ray-Parrott, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: November 27, 2017

Re: November 27th Report to the Board

Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Broadway Mall Meeting

Representatives from the Project for Public Spaces (PPS) were in town on Nov. 13 and 14 to follow up on several items relating to the changes that the Town implemented on the Broadway Mall during last summer. They presented preliminary findings from over 800 surveys that were submitted to the Town, either as a result of a brief interview or sent online to the websites of the Town and local businesses. Over the course of the next month, PPS will prepare a formal report on the findings of the surveys, their follow-up interviews with beach merchants and Town staff, and concerned stakeholders. Based upon this report, we will utilize the winter months to put together a plan for next summer.

In conjunction with this effort, a small group of Town officials has begun to craft a series of recommendations for parking changes at Salisbury Beach to be implemented next summer. With the appropriation for kiosks approved at Town Meeting, the group is looking at dividing the parking areas in and around the Beach Center into zones, with differential parking rates. We expect to make a presentation to the BOS over the winter.

2) Beach Nourishment Projects

Due to the helpful work of the Merrimack River Beach Alliance (MRBA), there is a good possibility that the Town may be able to benefit from dredged sand from two upcoming projects: the dredging of the Piscataqua River in Maine and another dredging of the mouth of the Merrimack River in Newburyport harbor. Both projects will be managed by the U.S. Army Corps of Engineers.

In the case of the Merrimack River dredging, it is being recommended that the so-called "disposal" sites for the dredged material be offshore of Plum Island and Salisbury Beach. It is estimated that approximately 170,000 cu. yds. of material will be available. In this scenario, the federal government will pay for the entire cost of the project. If onshore deposit of sand is desired, it would add \$2 million to the cost, which would need to be paid by the receiving communities.

In the case of the Piscataqua River dredging, it is estimated that approximately 300,000 cu. yds. of material will be available. At a total cost of \$3-4 per cubic yard, this represents a unique, but expensive, opportunity for Salisbury Beach and Plum Island to add new sand to the current littoral system. A cost-sharing formula needs to be agreed upon among the receiving towns and it is our intention to request that the State contribute to the project as well. In Salisbury's case, we would request that State funding come from the Salisbury Beach Trust Fund administered by DCR. If the Town is going to make a financial commitment to reserve a portion of the available dredged material, we would need to do so by next spring's Annual Town Meeting.

3) Town Common Project

Due to higher-than-expected bids, the Town Common/veterans memorial project was re-bid, with much more favorable results. The new low bid came in at about \$225,000 and a contract has been signed. The project is being funded in part by a PARC grant awarded earlier by the State. Preliminary work on the project will begin shortly, with the removal of certain trees and the temporary relocation of all current monuments on the Common. The deadline for completion of the entire project has been set for May 1, 2018.

4) Plains School RFP

I am happy to report that the Town received four proposals for the recent RFP that was issued for the sale and redevelopment of the former Plains School building. Our previous RFP attempt last year produced no satisfactory proposals. The Town Planner will be contacting each of the respondents for follow-up interviews and a final recommendation will be made based on a combination of proposed purchase price and use of the property.