

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, OCTOBER 16, 2017 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Wilma McDonald, Vice-Chairman; Henry Richenburg, Freeman J. Condon, and Ronalee Ray-Parrott
ABSENT: Chairman Takesian
ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Vice-Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes of September 25, 2017

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to approve the Minutes of September 25, 2017 as written.

III. Old Business - none

IV. New Business

a. License Renewals - none

b. New Licenses

Motion by Selectman Ray-Parrott, Second by Selectman Richenburg; unanimously voted to approve a **General** license for Ciao Bella Skincare – 102 Bridge Road

Motion by Selectman Ray-Parrott, Second by Selectman Richenburg; unanimously voted to approve a **General** license for Raja's Smoke Shack – 158A Bridge Road

c. License Amendments - none

d. Committee Appointments - none

e. Update/Presentations: DPW Director/Planning Director

DPW Director Lisa DeMeo was not present due to illness.

Lisa Pearson, Planning Director, reported that work was done on several projects during the summer months. After Town Meeting, she will be putting a plan together for the next season.

- The Seabrook Road project has been completed and surveys were sent out regarding traffic count and the speed limit.
- Pleasant Street is now under construction and it is the hope to have it completed by the end of November.
- The final police station meeting was held today and there are only a few things to be accomplished on the final punch list.
- Town Common: She is working with the architect to keep the cost down. The project has been re-bid and it is the hope to be under construction at the end of next month. The committee is working on finalizing the names to be put on the veteran's honor roll.

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- The largest project recently has been Partridge Brook Park. The skate park is completed and one of the fields is being used by Flag Football. The Border-to-Boston Trail should be put out to bid next year. The dog park is still being worked on.

Selectman Condon commended Ms. Pearson for all she has accomplished and continues to do.

f. Discussion of Town's Community Development Strategy

The Town Manager had provided a copy of the current Community Development Strategy to the Board and asked them to look it over and if they had any comments or changes to inform the Planning Director. A copy of the final revised document will be provided to the Board to approve.

g. Discussion of Criteria for Including Names on New Veterans Monument at Town Common

Mr. Harrington had provided a memorandum to the Board regarding the proposed new veterans monument and explained that the intent is to get an accurate list of the individuals from Salisbury who served in World War I and II, the Korean War, the Vietnam War, and the Gulf War. It is the Committee's focus to replace the names presently on the memorial and add any names that may have been missed. Since the Committee felt that the criteria for having an individual's name on the memorial was a matter of Town policy, the Board of Selectmen should vote on it. However, this item was for discussion only tonight and the Board took the matter under advisement.

V. Comments by Visitors

VI. Sewer/Water

VII. Correspondence

The Board received a letter from Karlene Johnson tendering her resignation from the Council on Aging. Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to accept the resignation with regret and to send a letter of thanks.

The Board received a letter from Comcast notifying the Town of changing in their packages.

VIII. Hearings - none

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Richenburg, Second by Selectman Condon; unanimously voted to ratify the signing of the following weekly warrants: W18-49 through W18-56.

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b. Subcommittee Reports

Lafayette Corridor Sewer Extension: Selectman Richenburg reported that there was no change to the status of the project. A re-evaluation of ways to reduce the cost of the project is ongoing but the Town still needs to find additional resources of money. Right now, the projected cost of betterments is too high, but the project is still on the front burner. The Board, the Town Manager and the Town are all committed to this project.

Selectman Ray-Parrott announced that the Democratic Committee will be sponsoring a toiletry drive at the upcoming Town Meeting.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 7:45 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Sept. 25, 2017

Copies of licenses as listed

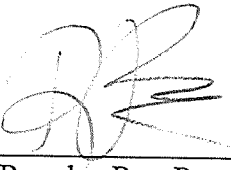
Memo Re: Criteria for including names on the new Veterans Monument

Town Manager's Report

Respectfully submitted:

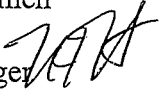
Janet E. Flannery, Secretary

Approved: _____


Ronalee Ray-Parrott, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: October 16, 2017

Re: October 16th Report to the Board

Outlined below is a summary of activities over the past three weeks. Please let me know if you have questions about any of these items.

1) Warrant Advisory Committee

As you can imagine, preparation for the upcoming Annual Fall Town Meeting has consumed a great deal of my time in the past few weeks. The Committee met on Oct. 5 to review the draft warrant, and again on Oct. 10 to hold a public hearing on the warrant articles. There are 27 articles on the warrant and the Committee voted to recommend adoption of each article. As you know, Town Meeting will be held next Monday, Oct. 23, at 7:00 PM.

In connection with several of the articles on the warrant that seek funding from Free Cash, I am pleased to report that our Free Cash has been certified by the Dept. of Revenue as follows: General Fund - \$1,304,196; Water Enterprise Fund - \$1,975,212; Sewer Enterprise - \$3,863,409. If all of the warrant articles seeking funding from Free Cash are approved, the Town will still have over \$600,000 left in the General Fund Free Cash account.

2) Police Dept. Accreditation

I was very pleased and proud to attend a ceremony held last Thursday, Oct. 12, at which the Salisbury Police Dept. was fully accredited by the Mass. Police Accreditation Commission. As you know, this status has been one of Chief Thomas Fowler's goals since he came to Salisbury a little more than 5 years ago. This achievement places our town's Police Department among those law enforcement agencies in the State whose policies and procedures, as evaluated by the Commission, an independent agency, meet national standards for professional excellence. In addition to Chief Fowler, my thanks go to Lt. Anthony King, the Department's Accreditation Officer, and his assistant, Sgt. Robert Roy. This is a tremendous achievement for our Police Dept. and our community, and I commend Chief Fowler and his staff for their dedication and commitment to making it happen.

3) MassDOT Meeting

On Oct. 3, DPW Director Lisa DeMeo and I met with staff from our local regional district of the Mass. Dept. of Transportation, District 4, to go over the status of all State roadway projects underway or in the planning stages for Salisbury. It was a very productive meeting and a good opportunity for us to voice our concerns about projects that are either behind schedule or should be considered by MassDOT. In this latter category, we expressed a strong desire for District 4 to study the condition of Rte. 1A along North End Boulevard and meet again with us to put together a plan for a major upgrade of this well-traveled roadway. I will keep the Board and the public informed about the status of our continuing discussions with MassDOT re: North End Blvd.