

BOARD OF SELECTMEN MINUTES OF APRIL 14, 2014

PRESENT: Selectmen Henry Richenburg, Chairman; Ed Hunt, Fred Knowles, Donald Beaulieu and Freeman Condon

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Richenburg called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes
Minutes of March 24, 2014**

Motion by Selectman Condon, Second by Selectman Beaulieu; unanimously voted to accept the Minutes of March 24, 2014 as written.

III. Old Business

Vote to Approve the DPW Contract for FY2014-16

Vote to Approve the Police Dispatchers Contract for FY2014-16

Vote to Approve the Dept. Heads Contract for FY2014-16

Vote to Approve the Administrative Professionals Contract for FY2014-16

Vote to Approve the Finance Director's Contract

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to approve the contracts for the DPW, Police Dispatchers, Department Heads, and Administrative Professionals for FY2014-16 and to discuss the Finance Director's Contract in Executive Session.

IV. New Business

a. License Renewals:

Motion by Selectman Hunt, Second by Selectman Knowles; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Pushcart Caterers – State Reservation, Richard Surette – 218 Lafayette Rd., Trelfa Labs – 6 Merrill St., and Wholesome Home – 6D Sawyer Lane

Motion by Selectman Hunt, Second by Selectman Beaulieu; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Splash Lounge – 3 Broadway

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Splash Lounge – 3 Broadway for a juke box/live entertainment/DJ (2 licenses)

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Sunday** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Splash Lounge – 3 Broadway

b. New Licenses

Motion by Selectman Hunt, Second by Selectman Beaulieu; unanimously voted to approve a **Entertainment** license to Gracies Bar and Grill – 5 Broadway for a video game

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to approve a **Special Event Permit** for the Winner's Circle Running Club to conduct their 36th Annual Pat Polletta Race

Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to approve a **Special Event Permit** for the Winner's Circle Running Club to conduct their 25th Annual Run for the Roses Race

c. License Amendments

Motion by Selectman Knowles, Second by Selectman Condon; unanimously voted to amend the **Entertainment License** at the Good Fortune Restaurant – 2 Elm Street to include Karaoke for Thursday nights

At this time Chairman Richenburg excused himself and left the room.

Motion by Selectman Knowles, Second by Selectman Condon; unanimously voted to amend the **General License** for The Pasture at Pettengill Farm changing the address from 53 Ferry Road to 45 Ferry Road

d. Committee Appointments - none

e. Update/Presentations: COA Director/Assessors/Library Director

Liz Pettis, COA Director, announced that “Older American Month” will be celebrated during the Month of May and many different programs will be offered. On May 21st they will be offering a “mock trial” which is to introduce to seniors to the judicial system and to know what scams are out there. On May 28th a representative from the RMV will present “shifting gears” that will show warning signs of unsafe driving. Towards the end of May, the Police Dept. will be providing photo ID badges to seniors without drivers licenses.

Facility update: Repairs are going to be made in the main part of the center which was built in 1988 – ceiling tiles are to be replaced and a sliding wall that can be easily pushed back and forth will be installed, making the center more user-friendly.

Cheryl Gorniewicz, Chief Assessor, reported she has been working on properties re: ownership and public ways as part of the Blackwater River flood control project. In addition, she has been assisting the Town's consultant with the permanent and temporary easement issue for those properties that will be abutting the flood wall, and she will be working with the property owners going over the information and explaining everything to them. She also has been busy clearing titles on several other properties in the community, and also working with the Lafayette Road sewer extension committee.

Terry Kyrios, Library Director, reported she and her staff are very busy with design and construction-related issues relative to the new library, as well the pending re-location of the current library. The final architectural design has gone out to bid and the Building Committee met last week with the Clerk of the Works, Robert LaBreque. The Library will be officially closed on April 1st and preparations for the move are now underway. After some discussion it was decided that one-third of the books will be moved to the temporary site and two-thirds will go into storage at 52 Elm St. In closing Ms. Kyrios reminded patrons that books are available in Newburyport, Amesbury, Merrimack, Newburyport and Newbury and materials can be requested through the inter-library loan program.

f. Vote to Accept Peter Marggraf's Resignation from the Harbor Commission

Motion by Selectman Condon, Second by Selectman Hunt; unanimously voted to accept Mr. Marggraf's resignation from the Harbor Commission with regret and to post the vacancy.

g. Vote to Accept Daniel Richard's Resignation from the Affordable Housing Trust

Motion by Selectman Condon, Second by Selectman Beaulieu; unanimously voted to accept Mr. Richard's resignation from the Affordable Housing Trust with regret and to post the vacancy.

h. Vote to Approve Refinancing of a LIP Unit at 227B Beach Road, Salisbury

This was placed on the agenda due to it being an affordable unit and any changes that take place must be approved by the Selectmen.

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to approve the refinancing of Unit 227B Beach Road.

i. Vote to Sign Proclamation Declaring April as "Donate Life Month"

Chuck Colburn, President of the Lions Club, read the Proclamation and requested that the Selectmen vote to join Governor Patrick proclaiming April as "Donate Life Month".

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to adopt and sign the Proclamation as read.

j. Vote to Adopt Order of Lay Outs for 10th Street West, 11th Street West, 12th Street West, Lewis Ave., Florence Ave., Carter Ave., and Humphrey Ave.

Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to table until the next meeting in order to have the abutters properly notified by mail.

k. Vote to Adopt Order of Lay Out for Ocean Front South

Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to table until the next meeting in order to have the abutters properly notified by mail.

l. Vote to Approve Amendment to the Pennichuck Contract

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to table.

V. Comments by Visitors

Cheryl Papandrea, former member of the Board of Health, stated that she is concerned with the appointment of Chuck Takesian to the Board.

Chuck Colburn of Bridge Road stated that he would like to have something looked into. He claimed he was taken by ambulance from his home to Anna Jacques Hospital and his insurance was charged almost \$2,000; he thinks it would behoove the Town to look again into establishing its own ambulance company.

Robert Gallagher referred to the Manager's comment that his new appointments to the BOH do not have an agenda and Mr. Gallagher said it is clear that Mr. Takesian has an agenda. He questioned whether Mr. Takesian was going to faithfully and honestly enforce regulations that he has stated are unconstitutional.

Kevin Henderson thanked the Police Dept. for "busting" the drug deals in his neighborhood.

Tom Saab thanked the Manager for replacing the Board of Health. He found them difficult to deal with and state that they brought strife and pain to the citizens, as well as to the Health Director. His next concern was when additional sand for the beach would be coming. He thinks the Selectmen need to take a stand and find out when it could be expected.

VI. Sewer/Water

Approval of Revised Warrant Article

At the last meeting, the Lafayette Road sewer study committee brought a proposal forward for a

preliminary sewer expansion study and recommended the appropriation of a sum of money from the sewer enterprise fund for this purpose, which was included in a proposed warrant article for Town Meeting. Since that time it was suggested that several other streets be included and further work was done on an estimate of funds necessary to complete the preliminary design. This has resulted in an amendment to the proposed warrant article, which the Selectmen were requested to approve.

Motion by Selectman Beaulieu, Second by Selectman Hunt; unanimously voted to see if the Town will vote to transfer the sum of \$460,000.00 from Sewer Enterprise Free Cash to Sewer Enterprise Fund FY2014 Line Item Number 6000.0440.5307 (Purchase of Services – Engineering) for the purposes of funding the preliminary engineering design costs for the potential extension of town sewer service to the streets listed in the attached memoranda entitled:

“Scope of Work Summary & Fee Schedule, Preliminary Design Phase Revised Scope of Work – Lafayette Road Corridor” and

“Scope of Work Summary & Fee Schedule, Preliminary Design Phase Revised Scope of Work – Ferry Road Area”

VII. Correspondence

VIII. Hearings - none

IX. Town Manager’s Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen’s office.

X. Selectmen’s Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to ratify the signing of the following weekly warrants: W14-161 thru W14-167.

Selectman Hunt asked about pot holes and when they would be fixed, not only in Salisbury but all towns. The Manager said the State had appropriated an additional \$40M for road repairs and Salisbury will be receiving an additional \$39,000; the program has to be in place by the end of June and work completed in September.

XI. Executive Session - none

Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to move into Executive Session at 8:30 PM to discuss the Finance Director’s Contract with the intention of not returning to open session. Present will be the full Board, Town Manager and Secretary. Roll Vote: Selectman Beaulieu – yes; Selectman Knowles – yes; Selectman Condon – yes; Selectman Hunt – yes; Chairman Richenburg - yes

XII. Adjournment

Meeting adjourned after Executive Session at 8:39 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of March 24, 2014

Copies of licenses as listed

Resignation Letters

Order of Lay Out Information

Pennichuck Contract

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: _____
Fred Knowles, Clerk