

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, OCTOBER 29, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Ronalee Ray-Parrott, Chairman; Wilma McDonald, Chuck Takesian, and Donna Abdulla
ABSENT: Selectman Condon
ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Ray-Parrott called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

At this time Chairman Ray-Parrott introduced Brownie Troop 72433 who then led us in the Pledge of Allegiance.

II. Acceptance of Minutes - none

III. Old Business

General Licenses: T&A Small Engine Repair & Junk in the Trunk – 156 Bridge Rd.

The applicant was not present as requested and the Chairman said that this is the third time this issue has been on the agenda and he still is not in compliance. This will not be put on the agenda again until he is in compliance with the Building Inspector and Conservation Agent.

IV. New Business

a. License Renewals - none

b. New Licenses

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to approve a **Common Victualer** license for Nick's Place – 111 Lafayette Road (new owner).

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to approve a **General** license for Hook Slaya Studios – 203 Lafayette Rd.

c. License Amendments - none

d. Liquor License Renewals - none

e. New Liquor Licenses - none

f. Committee Appointments - none

g. Update/Presentations: Finance Director/Conservation Commission

Finance Director, Ms. Snow announced that FY18 has been closed out and free cash has been certified at \$1,142,384 which is half of the general fund budget. The stabilization fund balance was \$762,000 of which \$185,000 has been appropriated bringing the balance down to \$582,000 which is 2.2% of the general fund. There is about \$84,000 in a reserve fund which was set up in 2018 to help pay sick and vacation time when someone is going to retire. This is important to keep putting money in this fund. The auditors are on site this week for the final close out of FY18. FY19 budget was also

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balanced and approved at the Fall Town Meeting. She will be meeting and working with the Dept. Heads to prevent them from going over budget. The FY20 budget will start over the next month or so and she will start getting the information out to the Dept. Heads about watching their budget. Another priority is to look at old receivables and tax title balances and she will be working with the Assessors and Tax Collectors office on that.

Conservation Commission Agent was not available.

h. Schedule Pole Hearing for National Grid to Install a New Pole at 16 Atlantic Ave. and install underground facilities

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to hold a Pole Hearing for National Grid to Install a new pole at 16 Atlantic Ave. and install underground facilities, on Monday, November 19, 2018 at 7:30 PM.

i. Vote to Approve Transfer of Remaining Balance of Funds in Ameresco Project to General Fund

Now that the budget has been amended and is official, the Selectmen need to approve the transfer of the remaining balance in the Energy Conservation project (Ameresco) fund to the General Fund to be applied to the project's FY19 deb service.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve a transfer of the remaining balance of \$11,530.01 in the Energy Conservation Capital Project Fund 5150 to the General Fund; said monies to be applied to pay a portion of the fiscal year 2019 annual debt service on the \$1,140,000 Energy Conservation bonds dated September 15, 2016, in accordance with MGL Chapter 44, Section 20.

V. Comments by Visitors

Several of the Brownies stated what they were doing throughout the year such as touring the bank, touring the fire station, planning the butterfly garden, becoming a pen pal, sending valentines, etc. Chairman Ray-Parrot thanked them for coming this evening and said they were welcome to come back any time.

VI. Sewer/Water

VII. Correspondence

Notice of an upcoming celebration on November 11th to commemorate the new Town Common.

VIII. Hearings

7:30 PM – New Wines & Malt License for Zyacorp d/b/a Cinemagic – 6 Merrill St.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to open the hearing a 7:32 PM.

Mr. Collins who is in charge of operations for Zyacorp. They currently have 8 locations 3 of which are licensed in NH to sell alcohol. He stated that Salisbury is the first one in Massachusetts that they have applied for a liquor license and it would only be for beer and wine. All inventory is locked up and all of the people who handle the alcohol have to be 18 years of age, are TIP certified and trained. When a

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customer purchaser the beverage they are given a wrist band and are only allowed to buy two drinks that cannot be taken outside or into the restrooms.

Selectman McDonald asked how it is controlled that the alcohol isn't shared with an underage patron and Mr. Collins said there are employees monitoring the inside of the movie sections going up and down the aisles to insure this doesn't happen.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to close the hearing at 7:38 PM.

Motion by Selectman Takesian, Second by Chairman Ray-Parrott for lack of a second; voted to approve the License. VOTE: 3 yeas – Selectman McDonald opposed – motion carried.

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman McDonald Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W19-61 through W19-67.

Selectman McDonald announced that early voting will be held here in the Town Hall during regular operating hours for the next two weeks.

Chairman Ray-Parrott announced that there will be an Open House at the Fire Station this Saturday from 10AM – 1PM.

XI. Executive Session - none

Chairman Ray-Parrott announced that there will be an Executive Session for the purpose of considering the value and potential sale of Land-of-Low-Value real estate and to discuss in open session may have a detrimental effect on the negotiating position of the Board.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to move into Executive Session at 7:48 PM for the purpose of considering the value and potential sale of Land-of-Low-Value real estate parcels located off Rabbit Road, specifically Assessors Map 10 – Lots 18, 26 & 28. Those attending would include the member of the Board of Selectmen, the Town Manager, the Board's secretary, and the Chief Assessor and the Board will not re-convene to Open Session.

Roll vote: Selectman Abdulla – yes, Selectman Takesian – yes; Selectman McDonald – yes; Chairman Ray-Parrott – yes.

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XII. Adjournment

Meeting adjourned after the Executive Session at 8:12 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Copies of licenses as listed

Info re: the close-out balance in Energy Conservation Fund

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: _____
Donna Abdulla, Clerk