

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, MARCH 27, 2017 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Wilma McDonald, Chairman; Henry Richenburg, Freeman J. Condon, and Ronalee Ray-Parrott

**ABSENT:** Selectman Takesian

**ALSO PRESENT:** Neil J. Harrington, Town Manager and Janet Flannery, Secretary

**I. Call to Order/Salute to the Flag**

Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes**

**Minutes of March 13, 2017**

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to approve the Minutes of March 13, 2017 as written.

**III. Old Business - none**

**IV. New Business**

**a. License Renewals:**

Motion by Selectman Condon, Second by Selectman Richenburg; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for Sullivan's Studio – 87 Lafayette Rd.

**b. New Licenses**

Motion by Selectman Condon, Second by Selectman Richenburg; unanimously voted to approve a **Special Event Permit** to the Winner's Circle Running Club for their annual Evelyn's Run for the Roses 5K scheduled for May 5<sup>th</sup>.

**c. License Amendments - none**

**d. Committee Appointments**

**Board of Registrars – 1 opening for 3 years – 1 applicant – Walter Sidley**

Motion by Selectman Condon, Second by Selectman Richenburg; unanimously voted to re-appoint Walter Sidley for a 3-year term to expire March 31, 2020.

**e. Update/Presentations: DPW Director/Planning Director**

**DPW Director Don Levesque** reported that the DPW plowed 11 times over the winter and sanded 20-plus times. To date, \$183,000 has been spent on plowing and sanding and \$130,000 was budgeted. He also stated that 3 miles of sidewalks, along the north side of Beach Road, have been added to be plowed, from the center of the square to the beach, now that there is more activity on Beach Road with the new Police Station and the development at 191 Beach Road up and running.

Mr. Levesque also reported that the street paving bid should be going out this week. Some of the streets slated to be paved are Folly Mill Road, Lewis Avenue, a portion of Seabrook Road, and VicLin Drive. He met with contractors regarding the new sidewalks that are scheduled to be installed on Seabrook Road and work should be started this spring. He also gave progress reports on the new

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING**  
**MONDAY, MARCH 27, 2017 – 7:00 PM**  
**SALISBURY TOWN HALL, 5 BEACH ROAD**  
**COLCHESTER ROOM**

Partridge Brook Park, sewer projects, the GIS system, the Blackwater River Flood Control Project (which is complete and working out fine), and new Boardwalk, which should be done by late spring.

Finally, Mr. Levesque noted that he will be retiring in two weeks after 22 years in Salisbury and he thanked the Town Manager, Selectmen and all departments for their support over the years. He concluded by saying has enjoyed working with everyone, but said “it’s time to go.”

Comments by the Board:

**Selectman Ray-Parrott** thanked him for all his hard work over the years. She has served on the Parks & Rec. Commission and knows he’s done an enormous amount of work overseeing the DPW and improving Parks & Rec. opportunities for the Town’s citizens.

**Selectman Richenburg** stated that he had worked together with Mr. Levesque for 15 years and he doesn’t think that people realize how much knowledge that Don has brought to the Town -- he has given it out and continues to give it out. He thanked him for the wisdom he has passed on.

**Selectman Condon** remarked that all of his relationships with Don over the years have been based on deep respect and he is grateful for all that Don has done for the Town. It was never a “job” for him because he loved the Town and its people. He has made Salisbury a better, safer, and more desirable place to live because of his efforts.

**Chairman McDonald** thanked him for all his hard work and accomplishments and that he will be missed.

Mr. Harrington thanked him on behalf of the staff and himself. He noted that Mr. Levesque called himself “old school” and said that some people don’t appreciate what that means. He told the Board that the staff asked him if he could try to talk Don into staying on longer, and he tried, but he wasn’t successful in doing so. Finally, he said that Don’s shoes are going to be hard to fill.

**f. Vote to Name Emergency Operations Center at New Police Station**

Mr. Harrington informed the Board that it had been suggested to him that the Town name the new EOC center in the new police station after the first EOC Director and former member of Board of Selectmen, Terry Marengi. Selectman Condon said he feels it would be a well-deserved tribute.

Motion by Selectman Condon, Second by Selectman Richenburg; unanimously voted to name the new EOC Center after Terry Marengi, as suggested.

**g. Vote to Request that the Board of Assessors Certify Overlay Surplus**

Mr. Harrington noted that he and Finance Director Karen Snow had been informed by the Town’s Chief Assessor, Cheryl Gorniewicz, that there are funds available in the Town’s Overlay Reserve account that can be declared surplus and made available for appropriation at Town Meeting. He said that he had received capital requests from certain department heads that he will not be able to include in the FY2018 General Fund budget. Therefore, he proposed that these items be funded from the Overlay Reserve.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, MARCH 27, 2017 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

Therefore, he requested that the BOS vote to request that the Board of Assessors provide a certification of the excess amount of Overlay Reserve that is available to be transferred to Overlay Surplus for subsequent appropriation.

Motion by Selectman Ray-Parrott, Second by Selectman Richenburg; unanimously voted to request the Board of Assessors to certify the Town's Overlay Surplus for general appropriation services.

**V. Comments by Visitors**

- Lance Wisniewski publicly thanked all members of the public and employees who participated in the recent SCTV online survey. He said he is actively working to move a plan forward to service the town and its citizens with continued and improved local cable access TV service for the next 10 years.
- Greg Harden of the Baseball/Softball League invited the Selectmen and Town Manager to the Opening Day ceremonies on April 22<sup>nd</sup> with the parade starting at 8:45 AM. Board members were invited to throw out the first pitch.
- Fred Bishop of 51 Dock Lane addressed the Board re: his long-standing concern to have the Town assist him in securing an entrance to his farm from Taft Street. He asked the Manager how long is it going to take to get the things done that were agreed upon. Mr. Harrington said some of the items include street and infrastructure improvements to the neighborhood as a whole and those items are included in a Community Development Block Grant request that was recently submitted by the Town, and that the Town will not find out until August whether or grant proposal will be approved. Mr. Bishop was dissatisfied and, before departing, remarked that the Town is being driven by corporate greed.

**VI. Sewer/Water**

**VII. Correspondence - none**

**VIII. Hearings – none scheduled**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Richenburg, Second by Selectman Condon; unanimously voted to ratify the signing of the following weekly warrants: W17-144 through W17-151.

**b. Subcommittee Reports**

**Lafayette Corridor Sewer Extension:** Mr. Richenburg reported that the Town is still waiting to identify enough funding sources to move the project forward.

**XI. Executive Session**

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, MARCH 27, 2017 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

Motion by Selectman Condon, Second by Selectman Ray-Parrott: unanimously voted to move into Executive Session at 7:35 PM to discuss the following 4 items, because to do so in open session would have a detrimental effect on the negotiating or litigating strategy of the Board. He stated that the Board will not return to open session and those present will be the Board of Selectmen, Town Manager, Town Counsel and Janet Flannery, Secretary to the Board.

- a. Vote to Approve Amended Settlement of Litigation Re: 14<sup>th</sup> Street West
- b. Conduct Strategy Session Re: Contract for the Police Chief
- c. Conduct Strategy Session Re: Contract for Chief Administrative Aide to the Town Manager
- d. Discuss Strategy Re: Collective Bargaining Agreement with Police Patrolmen Union

**XII. Adjournment**

Meeting adjourned at the close of the Executive Session at 8:26 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of March 13, 2017

Copies of licenses as listed

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: \_\_\_\_\_  
Ronalee Ray-Parrott, Clerk