

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JUNE 27, 2022 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Chairman Chuck Takesian, Donna Abdulla, Wilma McDonald,
Ronalee Ray-Parrott, and Michael Colburn

ALSO PRESENT: Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman McDonald called the meeting to order at 7:02 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes
Minutes of June 13, 2022**

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to approve the Minutes of June 13, 2022 as written.

III. Public Comment

IV. Old Business

Committee Appointments: Planning Board – Louis Masiello requesting re-appointment for a term to expire 6/30/27

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to remove this item from the table.

Before a vote was taken, the Chairman pointed out that the Planning Board terms are five-year terms and each year one member's term is supposed to expire, but over the past several years the terms of appointment became mixed up. Currently, two members' terms are listed as expiring on 6/30/22 and another two on 6/30/23. The Town Manager made some suggestions for a few of the re-appointments going forward to correct these errors, which will get the Planning Board expiration dates in line.

Motion by Selectman, Second by Selectman; unanimously voted to re-appoint Louis Masiello to the Planning Board for a five-year term to expire 6/30/27.

V. New Business

a. License Renewals

Common Victualer – Northeast Ice Cream, LLC – Mobile Ice Cream Vending Truck

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to approve.

b. New Licenses

Special Event Permit – Steve Kazes

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to approve a Special Event Permit for a literature display contingent on the display being placed on the Astroturf (as indicated on the permit attachment), not under the gazebo and not in the pedestrian path, and that the applicant work the exact location out with the Parks & Recreation Director so he will not interfere with any of the children's programs.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JUNE 27, 2022 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

c. License Amendments

Groundswell Surf Café – 25 Broadway – Amend to add a Remote POS Station to Their Outdoor Patio

Ms. Silvia stated that last year, due to COVID, Groundswell was allowed to have the outdoor patio on Town property. This year she would like to add a temporary 10-foot POS station to the end of the patio for the summer season only. Selectman McDonald pointed out that this will push customers out into more of the public space, as she would again be located on Town property. She said that in her opinion there has to be some monetary benefit to the Town. It was also pointed out that in other towns a \$1 million liability insurance policy is required. Selectman Colburn said he was concerned that other businesses might follow suit and ask to set up on Town property. He said he also believes the Town should receive compensation and that perhaps there might be some form of lease arrangement that should be negotiated and finalized before Ms. Silvia's request can be approved.

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; voted to allow Groundswell to continue operations outside for the time being, but that the applicant meet with the Town Manager to negotiate a potential lease agreement setting boundaries for the operation of the business and fees to be paid to the Town; and further that the applicant receive any other necessary permits or approvals from other departments and boards/commissions. VOTE: 4 yeas – Selectman Abdulla abstained. Motion carried.

d. Liquor License Renewals - none

e. New Liquor Licenses - none

f. Committee Appointments

Planning Board – One term expiring 6/30/22; 2 applicants: John Schillizzi (presently an alternate member) and Ron Tony Giordano. Incumbent Don Egan chose not to ask to be reappointed.

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to appoint John Schillizzi for a term to expire 6/30/2024 (rather than 2027).

Library Trustees – 3 terms expiring 6/30/22, including one 3-year vacancy; 3 applicants: *Wilma McDonald, *Karen MacInnis, and Larry Cuddire *Incumbents

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; voted to appoint Wilma McDonald, Karen MacInnis, and Larry Cuddire each for a 3-year term to expire 6/30/2025. VOTE: 4 yeas – Selectman McDonald abstained.

g. Update/Presentations: Update/Presentation: Harbormaster/ConComm

Willem Van de Stadt, Harbormaster, reported that all floats were put in the water without many problems and repairs were completed. Patrols are going well and when needed the Department supports Amesbury. There have been some minor mooring disputes, but that program is getting under control with fewer problems. There are not as many boats in the water as in past years resulting in pretty quiet patrols. There is a waiting list of 22 people for moorings. Selectman Colburn asked if he contacts the Conservation Commission when the moorings are moved around and if he is not he should because anything under the bridge is part of the wetlands. The Harbormaster said he would do so.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JUNE 27, 2022 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

Jane Purinton, ConComm Vice Chair, reported the number of filings since the last update in March is as follows: 10 Notices of Intent, 4 Requests for Determination, 2 Enforcement Orders, and one Emergency Certification. She then reminded beach goers of the importance of restricting pedestrian access across the sand dunes to avoid damage to dune grass and coastal vegetation, as well as to protect nesting shore birds.

The Community Rating System (CRS) annual recertification has been submitted for the Town to keep its Class 8 designation in the National Flood Insurance Program. If anyone has any questions about floodplain regulations they should contact the Conservation Agent or the Building Inspector.

In closing, Ms. Purinton reminded residents of the jurisdiction of the Conservation Commission, which includes within 100 feet of a wetland, 200 feet of a river. The entire beach is also within a resource area. This means that whenever anyone plans to add a deck, addition, replace steps, rebuild a house, fix a wall, install pavers, driveways, build a shed, or cut down trees or shrubs, they need to contact the Conservation Agent before starting the work. She also noted that at this time of year there are a lot of questions about driveway maintenance and repair and what types of fences are allowed at the beach. They need to be at least 50% open.

Selectman Colburn was very complementary of Adriane, the Conservation Agent. He said she is very knowledgeable and goes out of her way to accommodate people.

VI. Sewer/Water

VII. Correspondence

Notification from Xfinity re: a change of their services.

E-mail from Diane Masiello informing the Board that she is not requesting to be re-appointed to the Board of Library Trustees.

Letter from Don Eagan indicating that he is not requesting to be re-appointed to the Planning Board.

VIII. Hearings - none

IX. Town Manager's Report

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W22-105 through W22-111.

Selectman Ray-Parrott acknowledged the fine job the lifeguards did during the previous weekend, rescuing 33 people.

Residents were reminded that new water bills will be sent out during the third week in July.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JUNE 27, 2022 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

XI. Executive Session - none

XII. Adjournment

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 8:15 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

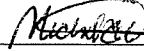
Minutes of June 13, 2022

Copies of licenses as listed

Appointment Request Letters

Town Manager's Report

Respectfully submitted:
Janet Flannery, Secretary

Approved: 
Michael Colburn, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager

Date: June 17, 2022

Re: Terms of Planning Board Members

Based on research conducted by Chairman Takesian, it came to my attention recently that the terms of two members of the Planning Board are expiring on June 30 of this year and two additional terms are scheduled to expire on June 30, 2023.

As you know, there are five members of the Planning Board and they serve for 5-year terms. Each year, one member's term is supposed to expire – but not more than one. For some reason, however, many years ago the terms of appointment apparently became mixed up and we wound up with the situation we are in today. The BOS, as appointing authority for the Planning Board, can either leave the situation the way it is or take steps to correct this problem in the next series of appointments, beginning at the June 27 meeting. I recommend the latter course of action, and I propose the following solution for the Board's consideration:

For two terms scheduled to expire on June 30, 2022: One of the terms is that of Lou Masiello, who has served on the Planning Board for many years and is requesting re-appointment. As you know, his reappointment for a term to expire on June 30, 2027 was tabled at the BOS meeting of May 23. It is on the June 27 agenda under "Old Business." Considering Mr. Masiello's previous service on the Planning Board, I recommend re-appointing him to a full 5-year term.

The second position with a term expiring on June 30 is the one currently held by Don Egan, who has asked not to be considered for re-appointment, after many years of service. I recommend that whoever the BOS appoints to fill this position be appointed for a term to expire on June 30, 2024. Thereafter, this position can be filled for a term to expire on June 30, 2029.

For two terms scheduled to expire on June 30, 2023: The terms of Chairman Marty Doggett and Gil Medeiros are currently slated to expire next June. I recommend that the Board keep the next term for one of these positions a 5-year term to expire on June 30, 2028, but move the expiration date of the term of the second position to June 30, 2025, and then fill any subsequent term for this position with a 5-year appointment to expire on June 30, 2030.

Since the term of the remaining current Planning Board position expires on June 30, 2026, my recommendation would eventually result in one Planning Board member's term expiring every year, in a 5-year cycle. If the Board chooses this option, I further recommend that the Chairman explain what the goal of the plan is in advance of any votes, so that the public is aware of what might happen.