

MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, May 23, 2022 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM

PRESENT: Selectmen Wilma McDonald, Chairman; Chuck Takesian, Ronalee Ray-Parrott, Donna Abdulla, Michael Colburn
ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live. The first order of Business is Re-Organization of the Board.

RE-ORGANIZATION OF THE BOARD

Chairman McDonald made a motion to nominate Selectman Takesian as Chairman. Second was made by Selectman Ray-Parrott and it was unanimously voted to appoint Selectman Takesian as Chairman.

Chairman Takesian, asked for nominations for Vice-Chairman. Motion by Selectman McDonald, Second by Selectman Abdulla; unanimously voted to appoint Selectman Ray-Parrott as Vice Chairman.

Chairman Takesian, asked for nominations for Clerk. Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to appoint Selectman Colburn as Clerk.

Selectman Takesian then welcomed Selectman Colburn to the Board, congratulated Selectman Ray-Parrott on her re-election and thanked Selectman Condon for his many years of service on the Board as well as his service on many other Town Boards.

II. Acceptance of Minutes

Minutes of May 9, 2022 (Regular Meeting) and May 6, 2022 (Executive Session)

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; voted to approve the Minutes of May 9, 2022 (Regular Meeting) and the Minutes of May 6, 2022 (Executive Session) as written.
VOTE: 4 yeas – Selectman Colburn abstained.

III. Public Comment - none

IV. Old Business

Vote to Approve Collective Bargaining Agreement Between the Town and NEPBA Local #15 (Police Patrol Officers), FY2023-2025

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to remove this item from the table.

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to approve the Collective Bargaining Agreement Between the Town and NEPBA Local #15 (Police Patrol Officers), FY2023-2025.

V. New Business

a. License Renewals:

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for The Deck – 179 Bridge Road.

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Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew an **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for The Deck – 179 Bridge Road – Live Entertainment, Karaoke & Juke Box.

b. New Licenses - none

c. License Amendments - none

d. Liquor License Renewals – none

e. New Liquor Licenses

One Day Special Liquor License Permit – Nansel Graduation Party at the Reservation on 7/24/22

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to approve the request for a one-day license, subject to proof of liability insurance. The applicant said she did apply for the insurance but the company would not issue it until a license number was provided.

f. Committee Appointments

Planning Board – Louis Masiello requesting re-appointment for a term to expire 6/30/27

Motion by Selectman, Second by Selectman; unanimously voted to table this item until the meeting of June 27, 2022.

Affordable Housing Trust – One Selectman's Position

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to appoint Selectman Takesian to the open Selectmen's position on the Affordable Housing Trust.

g. Update/Presentations: Affordable Housing Trust

Selectman Ray-Parrott, Chair for the Affordable Housing Trust (AHT), reported that presently the balance in the Trust is \$1,272,838.46, consisting of cash in the amount of \$161,251.91 and investments of \$1,111,586.56. The Trust has worked closely with Mr. Patenaude who is building homes on Old County Road and Beach Road and he has agreed to have two of his units deeded affordable. The Trust is working with him to create a similar contract with him to offset the money he will lose by deeding them affordable. The Trust has authorized increasing the proposed grant to Essex County Habitat for Humanity from \$30,000 to \$45,000 to support development of 3 units of affordable housing on Old County Road. Final terms and conditions are presently being negotiated. In addition to the above, the Trust continues to partner with CDBG on housing rehabilitation issue.

h. Town Manager's Evaluation

Selectman McDonald reported on the overall evaluation of the Town Manager's performance over the past year, which was rated by each member of the Board. A copy of each evaluation was placed in Mr. Harrington's personnel file. The total overall rating is 9.57 out of 10.0. Selectman McDonald congratulated the Manager on the outstanding overall rating.

Mr. Harrington thanked the Board for their due diligence and said he is grateful for the time and effort they took with the evaluation.

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i. Discussion re: KENO License Application by Hungry Traveler Restaurant – 98 Beach Road

This was placed on the agenda to notify the public that an application for KENO was submitted to the State by the Hungry Traveler Restaurant. No action needs to be taken unless the Selectmen had any objections and there were none.

j. Vote to Approve Inter-Municipal Agreement with Newburyport re: North Jetty/Merrimack River Side Dredging Project

Mr. Harrington had provided a memo outlining the dredging project, a copy of which is on file in the Selectmen's office. In summarizing the memo, he mentioned that the project is small but will yield a benefit for both Salisbury and Newburyport. The dredge will occur in Salisbury waters at the mouth of the Merrimack River, allowing all local boaters to avoid hitting a small sandbar area that occurs at low tide. Sand from the dredge cannot be placed in Salisbury, as there are no existing permitted sites. Thus, the dredged material will be added to the sand that will result from the larger U.S. Army Corps dredge of the mouth of the river and will be deposited on a permitted site at Reservation Terrace. The proposed agreement stipulates that both communities will share equally in the cost of the permitting and the proposed dredging. He also noted that the Board had previously approved using a portion of the town's ARPA funding to pay for the Town's share of this project.

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; voted to approve the Inter-Municipal Agreement as presented. VOTE: 4 yeas – Selectman Colburn abstained. Motion carried.

k. Vote to Approve Restrictions on Non-Essential Water Use

Mr. Harrington said every year the Town gets notified by the DEP, as part of the Town's Water Management Act Permit, that under certain conditions restrictions on non-essential water use in town must be implemented. This action has been taken several times in the past. A notice restricting unnecessary use of water by residents and businesses was drawn up by the DPW Director, and the Selectmen acting as the Town's Water Commissioners is being asked to vote to approve it.

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to approve the Restrictions on Non-Essential Water Use, as required by DEP.

VI. Sewer/Water

VII. Correspondence

- Letter from Mark Audette notifying the Board of his resignation from the Harbor Commission.

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to accept Mr. Audette's resignation with regret, to post the vacancy and send a letter thanking him for his services.

- Notification from Xfinity re: program changes.
- Petition from the citizens of 11th Street requesting multiple speed bumps in their neighborhood. Selectman McDonald said has talked to residents on the street and many of them don't want speed bumps. She suggested that this request be passed to the Town Manager and Police Chief for response. Selectman Colburn questioned the availability of the DPW to install the speed bumps. Mr. Harrington suggested that this is an

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administrative matter to be decided by those with expertise in public safety and it not an appropriate item for members of the Board of Selectmen to be considering.

- Letter from Jane Purinton asking for the Board of Selectmen to require the installation of new trees and sidewalks along all streets being paved in town. She also commented that the Town has been negligent in paving the streets. Chairman Takesian said that the Town has not been negligent in paving, but is trying to catch up and fast track the work within the limits of existing funding. He noted that there is no funding available in these paving projects for sidewalks and trees. Selectman Ray-Parrott pointed out that in certain neighborhood improvement projects funded by CDBG grants new sidewalks are installed. Selectman Colburn said he would like to see all streets in town taken care of and beautified.

VIII. Hearings

7:15 PM – Vote to Approve Transfer of an All Alcoholic Liquor License for the Hideaway

Pub

Motion by Selectman McDonald, Second by Selectman Abdulla; unanimously voted to open the hearing at 7:25 PM.

The owner and manager, Jamie Crowley, stated that he has over 25 years' experience in the restaurant business working in California, Vermont, and Florida, and for the past 15 of those years has worked in Rye, NH. This is the first business he has owned. His goal has always been to own his own bar/restaurant. His plan is to keep the Hideaway as it is but perhaps change the logo a little.

Selectman McDonald pointed out that the pub is a very close neighborhood and she asked Mr. Crowley to take that into consideration. He said he will always be a good neighbor.

There were no abutters present and no questions.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to close the hearing at 7:35 PM.

Motion by Selectman McDonald, Second by Selectman Abdulla; unanimously voted to approve the transfer of the License.

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W22-94 \ through W22-100.

Selectman Ray-Parrott said that Parks & Rec has had the Farmers Market indoors all winter at the Boys & Girls Club, but it will be moved outside to the Town Common

Chairman Takesian announced that the traditional Memorial Day Parade is scheduled to be held on May 30 starting at 10:00 AM.

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XI. Executive Session - none

XII. Adjournment

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 8:15 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Minutes of May 9, 2022 (Regular Meeting) and May 6, 2022 (Executive Session)

Copies of licenses as listed

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary


Approved: _____



Michael Colburn, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: May 23, 2022

Re: May 23rd Report to the Board

Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Town Meeting

A very successful Special and Annual Town Meeting were held on May 16. All articles on both warrants were approved, including the Town's FY2023 operating and enterprise fund budgets and several articles bolstering various town reserve accounts.

2) North End Boulevard Project Meetings

On Thursday, May 19, the Town and MassDOT hosted the first of three meetings relating to the proposed MassDOT project to upgrade North End Blvd. We divided property addresses along the street into three geographic areas and invited property owners to come and review a "rollout" plan showing the potential impact of the latest project design on the homes, and particularly the parking, on the east side of the roadway. Several people attended, general questions about the project were asked and answered, and staff people from MassDOT and the project design team (Jacobs Engineering) were on hand to respond to specific questions about the rollout plan. Mailings have gone out and additional meetings are planned for May 24 and 26.

3) Paving Projects

Over this past weekend, the final line striping for the Drifway improvement project was completed. The project has greatly improved public safety, parking and the aesthetics of this important roadway close to the beach center. In addition, the paving of Pike and Collins Streets and Blacksnake Road is almost done. All streets should be completed redone before the Memorial Day weekend.

Finally, I was recently informed that the MassDOT project to re-pave Route 1 from Newbury to Salisbury Square will be advertised on July 9, 2022. This means that the project is not likely to begin until after Labor Day. However, we have been assured that the paving of Bridge Road will be the first portion of the project to be completed.