

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 9, 2023 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Chairman Chuck Takesian, Donna Abdulla, Wilma McDonald,
Ronalee Ray-Parrott, and Michael Colburn

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Takesian called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of December 19, 2022

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve the Minutes of December 19, 2022 as written.

III. Public Comment

IV. Old Business - none

V. New Business

a. License Renewals:

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Cars of Yesteryear's – 44 Bridge Rd., DPW Associates – 98 Elm St., Rob Roy Auto Sales – 49 Main St., and Trans East Equipment – 67 Main St.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Hotroads Vintage Auto Recycling – 137 Lafayette Rd., and Paul's Auto Salvage – 71 Seabrook Rd.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Valvoline Instant Oil Change – 193 Elm St., Hatheway Auto Service – 66 Bridge Rd., Salisbury Petroleum & Auto Repair – 157 Lafayette Rd., and Rob Roy Auto – 90 Lafayette Rd.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted waive the reading of the Common Victualer renewals.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Ozzie's Fried Dough – 15 Broadway. VOTE: 4 yeas Selectman Abdulla abstained – motion carried.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 9, 2023 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

all subsequent renewals for: Annarosa's LLC – 175 Elm Street, Groundswell Surf Café, LLC – 25 Broadway, Invalsa Coffee – 1 Merrill St., Unit 7, Nancy's Marshview – 155 Bridge Rd., Niko's Place – 194 Elm St., Slush Factory – 18 Broadway, Taste Buds Seaside – 8 Broadway, Carousel Lounge – 20 Ocean Front So., Bucciarelli's Butcher Shop – 147 Bridge Rd., Tens Club – 11 No. End Blvd., Ira's Restaurant – 135 Bridge Rd., and Swell Willey's – 4 Broadway

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Mobil Mart – 77 Bridge Rd., and Vision Max Cinema – 201 Elm St.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to renew a **Parking Lot** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Carefree Parking Lot – 14 Central Avenue.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; voted to renew an **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Sin A Loa – 3 Broadway – Juke Box. VOTE: 4 yeas – Selectman Abdulla abstained - motion carried.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to renew an **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Sylvan Street Grille – Live Entertainment/Juke Box (2 licenses), The Winner's Circle – arcade/comedy/juke box (3 licenses), Uncle Eddie's – 8 Oceanfront - Bands & DJ/Juke Box/1 pool table (3 licenses), and Carousel Lounge – 20 Ocean Front So. – 2 Pool Tables/1 video/juke box/band & karaoke (4 licenses).

b. New Licenses - none

c. License Amendments - none

d. Liquor License Renewals - none

e. New Liquor Licenses - none

f. Committee Appointments

Planning Board Alternate – One position to replace Warren Worth for a term expiring 6/30/2023 – Two applicants: Daniel Welch and Angelica Medina

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to place both names in nomination.

ROLL VOTE:

Selectman Colburn – Dan Welch; Selectman Abdulla – Angelica Medina; Selectman McDonald – Angelica Medina; Selectman Ray-Parrott – Angelica Medina, Selectman Takesian – Dan Welch

By a vote of 3 – 2, Angelica Medina was appointed to the Planning Board Alternate position for a term to expire June 30, 2023.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 9, 2023 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

Affordable Housing Trust – Deborah Rider requesting re-appointment for a term to expire 6/30/23. Motion by Ray-Parrott, Second by Selectman Colburn; unanimously voted to re-appoint Deborah Rider for a term to expire June 30, 2023.

Chairman Takesian stated it was time to convene the public hearing on the request for Nation Grid for a new pole location on Jak-Len Drive and that the regular agenda would resume after the hearing.

VIII. Hearings

7:15 PM – Pole Relocation on Jake-Len Drive

Motion by Selectman Abdulla, Second by Selectman Ray-Parrott; unanimously voted to open the Hearing at 7:19 PM

David Bouchard, representing National Grid, explained that the pole re-location was to move a pole at the end of Jak-Len Drive to accommodate a new home that is being built. One abutter was present and stated he didn't have a problem with the re-location but wanted to point out that he lives at 38 Jak-Len Drive and there is a pole leaning and all three wires that are attached are sagging over his driveway. He has contacted National Grid about it but nothing has been done about correcting the problem and with winter coming on he didn't want any problem to occur. Mr. Bouchard said he will have someone check it out in the next few days to make sure it is safe.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to close the hearing at 7:35 PM.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve the pole re-location as presented.

g. Update/Presentations: Planning Board/Police Chief

Planning Board Chair – Marty Doggett gave the following report:

- At the present time there is a full board.
- Since his last presentation in July the Planning Board has endorsed four ANRs. There is also an on-going review of the Forest Road subdivision, there was approval of one site-plan review for 66 Elm Street and there are two more site plan reviews on-going.
- Modification of site plan approval for 45 Toll Road & 63 Main Street was approved and one for 9 Gerrish Rd. was withdrawn.
- One Certificate of Completion was approved for 82 Lafayette Rd. and one partial for 207 Beach Road.
- The Master Plan was approved at the October 12, 2022 Planning Board Meeting.
- The Planning Board will hold a Public Hearing on the Lafayette & Main Design Guidelines where the public will have an opportunity to give their comments and input on the guidelines.
- The new Assistant Planner is now going through the files to see where the last Assistant left off with open projects and has started to review and resolve the outstanding amounts. He will put a full list of open projects together to start sending out letters to try and get the developers to get Certificates of Completion and receive any money left in their project review accounts.
- In closing, Mr. Doggett said the Planning Director advised him that the Planning Department has made significant progress and will provide the Selectmen with a status update.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 9, 2023 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

Police Chief Thomas Fowler gave a Power Point Presentation, a copy of which is available in the Selectmen's Office. Specifically, he gave statistical comparison for 2021 – 2022 as follows:

- Log entries decreased by 178, or -.7%;
- Calls for Service Offense reports increased by 221, or 21.4%;
- Arrests decreased by 7, or -1.9%;
- Motor Vehicle crashes increased by 8, or 3.4%; 17 drug overdoses, including one that was fatal.
- Officer Guillermo has transferred to the Lowell Police Department.
- Two new officers have been hired: Stephen Rea and Brendon Moody.
- The following has been funded with the American Rescue Plan Act (ARPA) Funds: a Patrol SUV which is a utility task vehicle for the beach and rail trails, new speed signs throughout the Town, Patrol rifles have been upgraded/replaced/ portable breath testers, and an emergency repair – radio system.

The Mass. Police Accreditation Commission will be on site the week of July 10, 2023. Salisbury was certified in 2015, the first accreditation was in 2017 and the first reaccreditation was in 2020. The accreditation keeps the Department up to date with best practices and policies in policing. In closing, Chief Fowler said "if you see something, say something – report crime and suspicious activity."

h. Vote to Approve Joint Representation by Town Counsel with Whittier Regional Vocational Technical School District re: Work on School Building Project and Other Legal Services

Mr. Harrington explained that this is a request for consent by the Board to allow KP Law to represent both the Town and the Whittier Regional School District on matters related to the District's proposed new school building project. Under the Professional Rules of Conduct, KP Law needs to receive the Town's approval for joint representation. He recommended that the Board vote to approve this.

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to approve the Joint Representation as requested.

i. Discussion and Vote re: Next Steps for Policy on Use of Town-Owned Property

The Town Manager reported that a local business had operated on Town-owned property at the beach center this past summer and concerns had been raised about other businesses also being given an opportunity to do so. A license agreement had been drafted, but was never signed by the business owner. This situation led to the suggestion that the Board adopt a policy for the future use of Town-owned property. The Chairman announced that it was his intent to appoint an ad hoc sub-committee to create a policy that would be presented at a meeting before next summer, and that he wished to appoint Selectmen McDonald and Abdulla to serve on the ad hoc sub-committee.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve the Chairman's appointment.

VI. Sewer/Water

VII. Correspondence

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 9, 2023 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

A thank you note was received from the family of Lou Masiello, a long-time member of the Planning Board, who recently passed away. Several Board members thanked Mr. Masiello for his many years of service to the Town.

A letter was received from Mark St. Jean stating his intention to resign from the Harbor Commission due to personal reasons.

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to accept the resignation with regret and to send a note thanking him for his service.

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

He then announced that the DPW Director has resigned to pursue other opportunities, and the position has been advertised. In the meantime, Building Commissioner Scott Vandewalle is serving as Acting DPW Director. He expressed hope that the position will be filled in the Spring. There will be a search committee involved in the process and it is his intention to bring all finalists before the Selectmen for an interview at a public meeting.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W23-67 through W23-78.

Chairman Takesian said it is rare to have two people apply for the same position on a board. In tonight's case of two people applying for the alternate's position on the Planning Board, both candidates were qualified and he hopes that the person who did not get appointed will apply for a position on another board/committee when one comes available.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to adjourn at 8:25 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Dec. 19, 2022

Copies of licenses as listed

Appointment Request letters

Information pertaining to the Joint Representation by Town Counsel

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

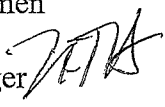
Approved: _____



Michael Colburn, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: January 9, 2023

Re: January 9th Report to the Board

Outlined below is a summary of activities over the past three weeks. Please let me know if you have questions about any of these items.

1) DPW Director Resignation

At the end of calendar year 2022, Lisa DeMeo resigned as the Town's DPW Director to pursue other opportunities. I have appointed Building Commissioner Scott Vandewalle as the Acting DPW Director until a permanent replacement can be found. He is very well organized and his good management skills, so I am confident he will be able to have the DPW on top of things over the winter. The position was advertised in the MMA online bulletin during the first week of January, and I hope to have the position filled by the early spring.

2) New Pavement Management Study

We have completed an updated version of the Town's Pavement Management Plan, which outlines the condition of all streets in town. The most recent study was done in 2018. I will circulate a copy to members of the Board so that you can give me your priority streets for paving in calendar year 2023. As we have done over the past few years, the Town (subject to the availability of funding) will endeavor to have a spring and fall paving program in 2023. We will announce which streets will be paved in the spring of 2023 sometime in February.

3) Lafayette Road Sewer Project

I am happy to report that after several months of delays, National Grid submitted the necessary paperwork to move forward with bringing power to the three new pump stations on Lafayette Road, Jak-Len Drive and Bayberry Lane that will allow the Town's contractor to complete the long-awaited sewer project. Legally, easements are required for National Grid to access the pump station properties, but I have signed a license agreement that allows them to proceed until the Selectmen can be given the authority to approve permanent easements by Town Meeting in the spring.

In addition, the DPW has posted on the Town's website a list of approved drainlayers/sewer installers that residents can use to hook up their properties to the new sewer mains. The listing can be found on the DPW page under "Utility Connection Installers."