

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, FEBRUARY 8, 2021 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen, Donna Abdulla, Chairman; Wilma McDonald, Chuck Takesian, Freeman J. Condon and Ronalee Ray-Parrott
ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Abdulla called the meeting to order at 7:05 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes
Minutes of Jan. 25, 2021**

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the Minutes of January 25, 2021, as written.

III. Public Comment - none

IV. Old Business - none

V. New Business

a. License Renewals:

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Lena's Seafood – 131 Rabbit Rd.

Motion by Selectman , Second by Selectman ; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Croteau Enterprises – 138 Bridge Rd., RJ Tindle – 118-122 Rabbit Rd., Seacoast Canine – 5 Fanaras Dr. Unit A, Straight Line Bait & Tackle – 110 Elm St., NAPA – 158 Bridge Rd., Salon 42/70 – 165 Bridge Rd., Seaside Resorts – 3 Liberty St., and The Dojo – 141 Bridge Rd., Suite 1001

b. New Licenses - none

c. License Amendments - none

d. Liquor License Renewals - none

e. New Liquor Licenses - none

f. Committee Appointments

Affordable Housing Trust – One incumbent applying for re-appointment for a term to expire 6/30/23: Rebecca Taylor

Motion by Selectman Ray-Parrott, Second by Selectmen Condon; unanimously voted to re-appoint Rebecca Taylor to the Affordable Housing Trust for a term to expire 6/30/23.

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g. Update/Presentations: Conservation Commission/Cemetery Commission

Sheila Albertelli, ConComm Chairperson, addressed the Board via Zoom. She reported the following: In 2020 the Commission received 37 Notices of Intent and 18 Requests for Determination; they issued 4 enforcement orders and 2 emergency certifications. There is currently a full commission and Adriane Marchand is now the new Conservation Agent.

Additionally, she reported that there was severe beach erosion from the Feb. 2 storm, with the damage occurring between access points 6 and 7. Ms. Marchand has been meeting with homeowners to discuss their concerns and there were 4 emergency certificates issued in response to the damage, with more requests anticipated.

Ms. Albertelli also reminded the public that any work to fill, dredge or alter any area within a resource area or within 100 feet of a wetland or within 200 feet of a river is within the jurisdiction of the Commission; that Salisbury Beach is classified as a barrier beach, and the entire beach is considered a coastal dune, which is also within the jurisdiction of the Commission. This means that whenever anyone plans to add a deck, addition, replace steps, rebuild a house, install a fence, pavers, build a shed or cut down trees/shrubs they need to contact the Conservation Agent before starting any work.

Finally, she noted that an Order of Conditions was issued in 2020 for the Lafayette Road sewer project, the new Welcome Center at the beach, and the Driftway road and pedestrian improvements project.

Gordon Frost, Chairman of the Cemetery Commission, reported that one of the first things the members were asked to do was to update the town's cemetery Rules and Regulations which has been done. The Commission also took a vote to enlarge Long Hill Cemetery and they found there was much more area owned by the Town than what was originally thought. In other Long Hill news, barrels have been placed and people have started to use them, and the DPW empties them weekly. Portions of some of the roadways within the cemetery were impassable and have been cleared. Town Meeting appropriated funding to install new water lines within the cemetery and the work was done by the DPW, saving the Town a significant amount of money. Mowing has been an on-going issue with the Commission, as the DPW has limited manpower and has only been mowing the cemetery every 3 weeks; the Commission would like more frequent mowing. Finally, the Town has taken over the opening and closing of the gate.

Colonial Cemetery: All the overgrown bushes and shrubs have been cut back and in doing this, 4 graves that were buried under all the brush were found.

True Cemetery: A gentleman inquired about being buried there and the Commission has been working on trying to discern who is eligible to be buried there. There is a veterans' lot in the True Cemetery and the Town is searching for records or policies regarding veterans burials. If there is no existing policy, the Commission will need to adopt one.

Long Hill is the busiest of the cemeteries. The front wall needs to be repaired because sooner or later it is going to fall over. The Commission is working on getting someone to look at it.

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The general consensus of the Selectmen is that they are all thankful for what the Commission has accomplished in such a short time. Selectman Takesian said he has attended some of the Commission's meetings and the members have been exemplary. He then asked how someone may go about buying a plot at Long Hill. Mr. Frost responded that the DPW Director is in charge and people should direct their inquiries to her. Selectman Condon thanked Mr. Frost and said he knows his job isn't easy, remarking that it is very important for the Town to continue to maintain its cemeteries properly. Mr. Frost said he agreed, noting that he is at Long Hill every day and is amazed at the number of people who visit there.

h. Vote to Approve Corrected/Missing Info for Harbor Pizza Restaurant Liquor License Application

Motion by Selectman Takesian, Second by Selectmen Condon; unanimously voted to table this item until the next meeting.

i. Vote Board's Intention to Lay Out Jak-Len Drive as a Town Way

Mr. Harrington noted that Director of Assessing, Cheryl Gorniewicz, had provided the Board with a summary of the history of the development of Jak-Len Drive, and he asked if the Board had any questions. He noted that the Town is in the process of installing new sewer service on Jak-Len, so it is important to make sure that the street is properly laid out and accepted as a public way. The first step in the process is for the Selectmen to vote its intentions to lay out Jak-Len Drive and refer the layout petition and plan to the Planning Board for its comments and recommendations.

Motion by Selectman McDonald, Second by Selectmen Condon; unanimously voted the Board's intention to lay out Jak-Len Drive as a town way, as shown more particularly on a plan entitled "Street Acceptance Plan Salisbury, MA," dated Feb 3, 2021, prepared by Millennium Engineering, Inc. (3 sheets) and that the Board of Selectmen forward the layout petition and plan to the Planning Board for its comments and recommendations pursuant to G.L. c. 41, §§81G and 81I.

VI. Sewer/Water

VII. Correspondence

VIII. Hearings

7:15 PM – National Grid – Installation of Underground Conduits on Driftway

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to open the Hearing at 7:15 PM.

Joseph Ientile, representing National Grid, addressed the Board via Zoom requesting that National Grid be granted permission to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way in accordance with Plan 29083851 on Driftway. No abutters joined in on the Zoom hearing.

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to close the Hearing at 7:20 PM.

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Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the request as presented, with the condition that the proposed infrastructure be installed in such a manner that will allow the new sidewalks being installed by the Town on Driftway to be ADA compliant, as per the recommendation of the DPW Director.

7:30 PM – National Grid & Verizon – Installation of 2 Poles on Driftway

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to open the Hearing at 7:40 PM.

Mr. Ientile, again representing National Grid and Verizon, addressed the Board via Zoom, requesting that the two utility companies be granted permission to install 2 poles on Driftway, beginning at a point approximately 90 feet easterly from existing pole 2 and to install new P.1 Driftway approximately 90 feet from existing P.2 N. End Blvd and new P.2 with anchor approximately 45 feet from the proposed new underground at Blue Ocean Music Hall, 4 Oceanfront North in accordance with Plan 29083851 Driftway. One citizen joined in on the Zoom hearing but had no questions or comments.

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to close the Hearing at 7:45 PM.

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to approve the request in accordance with the plans submitted.

IX. Town Manager's Report

Mr. Harrington did not have a formal written report, but informed the Board that he did want to report on what the Town was doing with regard to Covid vaccination distribution, and that he intended to provide the Board and the public with a regular update on this issue at each Board meeting going forward. He noted that, according to the State's phased plan for distribution of the vaccines, we are now in Phase 2 and the first priority is to vaccinate citizens age 75 and older.

He reported that the Town is part of an 8-community coalition that is working to set up a regional vaccination site, but that the Town cannot announce the site and date for vaccinations until the coalition gets the vaccines from the State. In the meantime, he urged all eligible Salisbury citizens to contact the Council on Aging to get on a pre-registration list, so that as soon as the coalition gets vaccines doses the clinic can be scheduled and people can register to get their shots. Registration for clinics must be done online, so that Council on Aging staff can assist any resident, particularly those who do not have access to a computer or who need assistance, in submitting the necessary registration information so that they can be scheduled for a vaccination appointment.

The Manager also informed the public that the Governor had established a vaccine scheduling "hotline" for people to call, so that they could schedule vaccine appointments at one of the State's so-called "super sites." The number to call is 2-1-1. Those who call will be assisted by a live person who will help them get registered and scheduled at one of the State's sites. The closest such site is at the Double Tree hotel in Danvers. Selectmen McDonald also noted that there is a super site in Lawrence. The State urges only people who are age 75 and older to call the 2-1-1 line.

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Finally, he noted that many people believe that individual towns are responsible for vaccine distribution, even though this is not the State's plan. Nevertheless, he stated that he would continue to update the Board and the community about how Salisbury residents can get access to Covid vaccines as soon as information becomes available by posting info on the Town's website and social media pages, as well as giving biweekly reports at Selectmen's meetings.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W21-53 through W21-59.

Selectman Ray-Parrott congratulated Police Officers Keith Forget and Craig Goodrich on their recent promotions to Sergeant.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 8:04 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Jan. 25, 2021

Copies of licenses as listed

Re-appointment Request Letter

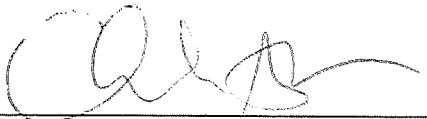
Info from Assessor re: Jak-Len Drive

National Grid Info for Public Hearings

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: 
Chuck Takesian, Clerk

RECEIVED
TOWN CLERK
TOWN OF SALISBURY

2021 FEB 18 A 8:58

**SALISBURY BOARD OF SELECTMEN MEETING
AGENDA**

**MONDAY — FEBRUARY 22, 2021 - 7:00 PM
TOWN HALL – 5 BEACH ROAD, SALISBURY, MA
COLCHESTER ROOM**

- I. Call to Order/Salute to the Flag
- II. Acceptance of Minutes: Feb. 8, 2021 (Regular Meeting) & Executive Session
- III. Public Comment
- IV. Old Business
Vote to Approve Corrected/Missing Info for Harbor Pizza Restaurant Liquor License Application
Tabled from Meeting of Feb. 8, 2021
- V. New Business
 - a. License Renewals:
Repair – Valvoline Instant Oil Change – 191 Elm St.
General:
Andover Healthcare – 9 Fanaras Dr.
The Catch-All – 2 Lena Maes Way
Ramson Kennel – 29 Blacksnake Rd.
Parking Lot – Broadway Parking – 12 Broadway
Sunday
Blue Ocean Music Hall – Seaglass – 4 Oceanfront No., & Surfside – 25 Broadway (3 licenses)
 - b. New Licenses:
Class II – Rob Roy Auto – 49 Main St.
General – Soulshine – 15 Main St., Suite 210 Studio 206 – 15 Main St. Unit 206
 - c. License Amendments:
 - d. Liquor License Renewals
 - e. New Liquor Licenses
 - f. Committee Appointments: none
 - g. Update/Presentation: School Committee/Assessor/Police Chief
- VI. Sewer/Water
- VII. Correspondence
- VIII. Hearings – none scheduled
- IX. Town Manager's Report