

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, NOVEMBER 22, 2021 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Wilma McDonald, Chairman; Chuck Takesian, Ronalee Ray-Parrott,  
Freeman J. Condon and Donna Abdulla

**ALSO PRESENT:** Neil J. Harrington, Town Manager and Janet Flannery, Secretary

**I. Call to Order/Salute to the Flag**

Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes**

**Minutes of November 8, 2021 (Regular Meeting) and October 18, 2021 (Special Meeting)**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve the Minutes of Minutes of November 8, 2021 (Regular Meeting)

**III. Public Comment - none**

**IV. Old Business - none**

**V. New Business**

**a. License Renewals:**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew a **Class I** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Wall's Ford – 2 Merrill Street

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Bill's Auto Sales – 60 Main Street and Causeway Enterprises – 77 Bridge Rd.

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Causeway Enterprises – 77 Bridge Road and Paul's Auto Salvage – 71 Seabrook Road

Motion by Selectman Takesian, Second by Selectman Ray-Parrot; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Bill's Auto Repair – 32 Pike Street, Buddy's – 79 Lafayette Road, Claxton Powersport Repair – 142 Lafayette Road, and Coastal Collision & Accessories – 191 Elm Street.

**b. New Licenses – none.**

**c. License Amendments - none**

**d. Liquor License Renewals for 2022**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve the renewal of the annual liquor licenses for 2022 for those who signed their renewal forms.

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**e. New Liquor Licenses - none**

**f. Committee Appointments**

Agricultural Committee – Michelle Waugh-Hook requesting re-appointment for a term to expire 6/30/24.

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to re-appoint Michelle Waugh-Hook for a 3-year term expiring 6/30/24.

**g. Update/Presentations: Library Director/Planning Director**

Terry Kyrios, Library Director, reported that the library's "Mission Statement" is now "Try to be normal in an abnormal world", and to be as welcoming as possible. She then offered highlights of the past several months at the Library.

- The Library has been open to the public since April 1. During that month, there was foot traffic of 1,157 people, and in the first week of November there was 1,024 people.
- They are now back to pre-pandemic hours, including Tuesday and Thursday being open until 8:00 PM and Saturday hours are 10:00 – 2:00.
- Some of the regular programming has been brought back, such as yoga/knitting/bridge, 3 book clubs, and "Book-a-Librarian." All adult & young adult PC's are now available for patron use and much of the soft furnishings have been returned. Curbside service is still available.
- Kristen Packer, the Reference & Technology Librarian, has been very busy helping patrons who are job hunting find appropriate websites, scanning documents, faxing paperwork, copying, setting up e-mail accounts, etc.
- The library staff learned from the pandemic that not all residents have access to WiFi, so the Assistant Director applied for and received a MBLC grant for 5 "hotspots" and the cost of leasing them for 2 years. There are now 8 units in all and they are always in use. In fact, there is usually a waiting list to use one.
- Some PC's and soft furnishings have been added back to the Children's Room and there is still a lot of room for social distancing. There is an average of 50 Story Hour bags per week. The Children's room was brought outside and this included story hours at the beach over the summer with the therapy dog, outdoor crafts, a selfie station during Salisbury Days, and a Scarecrow story hour.
- A few upcoming events are: Polar Express with Triton Family Connection, Annual Tree Lighting on the Common, and a Story Walk.
- Circulation was up by 10,000 over last year and there were 29,768 "hits" on the website.

In closing, Ms. Kyrios thanked the Friends of the Library for supporting a variety of activities. Since February, they have contributed over \$1,000 for special events such as: a Christmas tree for the back children's patio, little gifts to be handed out at the Polar Express, and craft materials for some of the outdoor story hours.

Planning Director Lisa Pearson reported:

- The Planning Dept. continues to work on getting ready for developing a new Master Plan for the Town, as well as determining which improvements at Partridge Brook Park can be supported by the PARC grant. An RFP also has been issued for a consultant to work on design guidelines for the Lafayette Road and Main Street zoning district.

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- Three occupancy permits were given for the Habitat for Humanity project on Old County Road.
- CDBG is providing funding for the design for the Meaders Lane neighborhood improvements, Pettengill House emergency assistance, Boys & Girls Club scholarships, YWCA scholarships, and a grant for Our Neighbor's Table.
- Planning is also assisting in various construction projects, including the upgrading of Driftway and the development of the Welcome Center, and she is working with homeowners on Lafayette Road wishing to tie into the new sewer project.

Selectman Takesian asked about the existing poles on Driftway with street light and whether there will be any street lighting on Driftway after they are removed. Ms. Pearson said that the Driftway project included six new streetlights, which will be adequate. Selectman Condon had a question about the Habitat for Humanity project. He said it is a tremendous plus for the Town, but wondered if there are any agreements in place to ensure that the units are affordable in perpetuity and Ms. Pearson responded in the affirmative.

**h. Harbor Commission – Vote to Approve Proposed Waterway and Docking Fee Schedule for 2022.**

Harbor Commission Chairman Reggie Santos gave a brief overview of the proposed fee schedule and cited the biggest change is with the houseboat that needs to be pumped out.

Motion by Selectman Condon, Second by Selectman Abdulla; unanimously voted to approve the Waterway and Docking Fee Schedule for 2022, as presented.

**VI. Sewer/Water**

**VII. Correspondence**

Notification from Xfinity regarding a price change.

**VIII. Hearings**

**7:15 PM – New Liquor License for The Dolphin at Salisbury Beach – 28 Oceanfront South**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to open the hearing at 7:19 PM.

Attorney Joseph Edwards introduced the applicant, Rachel Sarkis, who stated that she has waitressed and tended bar at The Loop in Methuen, and is TIP certified. She also said she is very familiar with Salisbury and the new establishment will serve Lebanese food, sandwiches, salads, and seafood. There were no abutters present and the only point raised was by Selectmen Takesian, who indicated that the landlord's address was listed on the lease, but was missing from the application. This will be added to the application prior to it being sent to the ABCC.

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to close the hearing at 7:25 PM.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve the liquor license for The Dolphin at Salisbury Beach.

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**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W22-39 through W22-42.

Selectman Ray-Parrott thanked Jenn Roketenetz, the Town's new Parks and Recreation Director, for all that she has accomplished in such short time, and then she announced the Annual Tree Lighting that will take place on November 28 from 5:00 PM to 7:00 PM in the Town Common. She noted that Ms. Roketenetz has taken the lead on this event, which is being sponsored by the Institution for Savings.

Selectman Abdulla wished everyone a Happy Thanksgiving.

**XI. Executive Session - none**

**XII. Adjournment**

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to adjourn at 8:17 P.M.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Nov. 8, 2021 Regular Meeting and the Special Meeting of Oct. 18, 2021.

Copies of licenses as listed

Re-appointment Request Letter

Proposed Waterway & Docking Fee Schedule for 2022

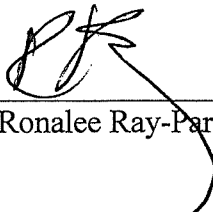
Public Hearing Information

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: \_\_\_\_\_

  
Ronalee Ray-Parrott, Clerk