

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, FEBRUARY 10, 2020 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen, Freeman J. Condon, Chairman; Donna Abdulla, Chuck Takesian, Wilma McDonald, and Ronalee Ray-Parrott

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Condon called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of Jan. 27, 2020

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve the Minutes of January 27, 2020 as written.

III. Public Comment

IV. Old Business

General License: The Original Bobs Shooting Range & Gun Shop – 90 Lafayette Rd. (new owner)

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to remove from the Table.

The applicant, Mr. Tietze was present and provided a copy of the FFL and a letter of reference regarding his character as requested. Chief Fowler was present as requested by Chairman Condon because he had some concerns. Chief Fowler stated that Mr. Tietze had applied to buy, sell and rent firearms, however his license to carry firearms still remains suspended in the State of Massachusetts and the Chief has difficulty and reservations to approve an application to sell firearms when someone does not have a license to carry. He further has to obtain a dealer's license from the State which he has not done. Based on this information Chairman Condon has concerns and would rather have the Board vote on this license until the Chief makes informs the Board that everything is in order.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to table the decision of granting the license until notification is received from Chief Fowler.

V. New Business

a. License Renewals:

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: LAS Concessions – 18 Broadway

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Face to Face – 90 Main St., Graf Bros. Leasing – 166 Lafayette rd., Hudson's Outboard – 46, 48 & 50 Bridge Rd., and Web Wellness Muscular Therapy – 1 Merrill St.

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b. New Licenses

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to renew a **Special Event Permit** to the Winner's Circle running Club for their annual April Fool's 4-Mile Road Race

c. License Amendments - none

d. Liquor License Renewals - none

e. New Liquor Licenses - none

f. Committee Appointments - none

g. Update/Presentations: Finance Director/Library Director

Karen Snow, Finance Director reported:

- All required reports have been submitted and approved by the State.
- As of 1/31/20 the revenues for FY2020 General Fund are at 67% of budget and expenditures are at 62% of budget.
- FY2020 Enterprise Funds: Sewer Revenues are at 70%, User fees at 63\$ and expenditures are approximately 43%. Water Revenues are at 62%, user fees 60% and expenditures are approximately 56%.
- Beginning to work on the FY2021 preliminary budget. The preliminary revenue estimates include \$1.3M increase (\$500,000 property tax plus \$500,000 other); state aid is down 2.1%; current estimates include \$680,000
- She would like to have the auditors come and give a report to the Selectmen sometime in March or April and they will be able to answer any questions the Board may have.
- Current S&P bond rating is AA with a stable outlook; the last rating was done in Sept. of 2017.

Terry Kyrios, Library Director reporting from November to the end of January. The electronic counter showed that 12, 131 people entered the library. 10,002 circulations, 5,395 inter-library transactions. PC usage was 1,172 users for a total of 813 hours. Recent activities held were the Polar Express, adult craft programs, Valentine crafts, InstaPot Cooking club and a meditation class. Upcoming events include the Annual Fairy Walk at Pettengill Farm, the Art Stroll, Salisbury Days and the children's summer program. She also reminded everyone about the passes available at the Library for the aquarium, science museum, children's museum and Odionne State Park.

Chairman Condon said he is very proud of the Library and is pleased and satisfied with its use and he congratulated her on her success. Selectman Takesian believes she has done an incredible job with the library and is hoping that it will put to rest the opinion that "libraries are outdated".

h. Vote to Approve the Presidential Primary Warrant as presented by the Town Clerk

Motion by Selectman Abdulla, Second by Selectman Takesian; unanimously voted to approve the Presidential Primary Warrant as requested by the Town Clerk.

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i. Vote to Approve and Submit FY2020 CDBG Grant Application

Ms. Pearson, Town Planner gave an overview of the 2020 Community Development Strategy as it pertains to the CDBG for 2020. This encompassed the goals for the Open Space, Natural and Cultural Resources, Housing & Quality of Life, Economic Development, and the Transportation and Municipal Services.

Motion by Selectman Abdulla, Second by Selectman Takesian; unanimously voted to approve and submit the FY2020 CDBG Grant Application to include the Housing Rehab, Engineering for Meaders Lane, Social Services, and Community Development.

j. Vote to Establish Process for Selecting Members of Ring's Island Neighborhood Preservation District Committee

Mr. Harrington reminded the Board that the town voted in the By-Law creating the Ring's Island Neighborhood Preservation District Committee proposing a five-member board plus 2 alternate members. He requested that this become effective July 1st and he asked the Board to establish a time frame for applications to be submitted.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to accept applications for the Ring's Island Neighborhood Preservation District Committee to be received by May 1, 2020 with an appointment date of July 1, 2020.

VI. Sewer/Water

VII. Correspondence

Notice from Xfinity regarding a change in some programming.

VIII. Hearings

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Abdulla, Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W20-79 through W20-84.

Chairman Condon congratulated the two students of the Triton wrestling team on becoming champions.

XI. Executive Session

Chairman Condon announced that the Board will go into executive session for the purpose of considering the purchase of real property located at 26 Bayberry Lane, as a discussion of this issue in open session may have a detrimental effect on the negotiating position of the Board relative to the potential purchase of this property.

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Motion by Selectman Abdulla, Second by Selectman Takesian; unanimously voted to go into executive session at 8:20 PM for the purpose of considering the purchase of real property located at 26 Bayberry Lane. Those present at the executive session will be members of the Board, the secretary to the Board, the Town Manager, and the Chief Assessor. The Board will not reconvene in open session following the executive session. Roll Vote: Selectman Ray-Parrott – yes; Selectman Takesian – yes; Selectman Abdulla – yes; Chairman Condon – yes.

XII. Adjournment

Meeting adjourned following Executive Session at 8:55 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Jan. 27, 2020

Copies of licenses as listed

Town Manager's Report


Respectfully submitted:

Janet E. Flannery, Secretary

Approved: 
Chuck Takesian, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: February 10, 2020

Re: February 10th Report to the Board

Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Rte. 1 Reconstruction Project

As you know, this project has been on the drawing board for several years. We have been working diligently with MassDOT to move the project toward construction so that the timing of the project can coincide with the installation of new sewer service along the Lafayette Road corridor. With the sewer project slated to begin later this spring and be completed in the spring of 2022, getting the Rte. 1 project final design approved in time for the project to begin in 2023 is critical.

DPW Director Lisa DeMeo, Town Planner Lisa Pearson and I have been working with MassDOT and their engineers (Jacobs) to move the design forward so that public input can be sought before the design is finalized, right-of-way issues are resolved, and the project is put out to bid. In that regard, MassDOT is planning on holding a public meeting on Tuesday, Feb. 25, at 7:00 PM in the cafetorium at Salisbury Elementary School. Much like the forum that was held in the summer of 2019 regarding North End Boulevard, the upcoming meeting will present options for the public to consider and comments will be solicited. The focus of the meeting will be to highlight the public safety features of the design (sidewalks, safer crossings, etc.) before the final design is completed. A letter will be going out from the Town shortly to all property owners on Lafayette Road inviting them to the meeting on Feb. 25.

2) Early Voting

As noted by the Town Clerk in her recent presentation to the Board, early voting for the Mass. presidential primary (to be held on March 3) will be held in the Colchester Auditorium during the week of Feb. 24-28. The auditorium will be open during regular Town Hall business hours for those who wish to vote early in this election, as follows; Monday, 8:30 AM – 6:00 PM; Tuesday, Wednesday and Thursday, 8:30 AM to 4:00 PM; Friday, 8:30 AM – 1:00 PM. If voters have any questions about this matter, they are urged to contact the Town Clerk's office. Evenings meetings of the Town's boards and commissions during the week of February 24-28 will continue as usual.

3) Warrant Advisory Committee/FY21 Budget

Preparation for the Town's FY2021 budget is underway. All department heads have been requested to submit their proposed budgets to Finance Director Karen Snow and Ms. Snow and I will be meeting soon to go over these requests, along with preliminary revenue estimates for the next fiscal year. At the same time, the Warrant Advisory Committee will be holding a meeting on Tuesday evening, Feb. 11, in the Colchester Auditorium to review the FY20 mid-year budget expenditures and revenues and to plan for upcoming meetings focused on the budget and other warrant articles before the Annual Town Meeting in May.

4) Triton Teacher Negotiations

On behalf of Triton's three members communities, I have attended several negotiations sessions with the Triton Teachers' Association and the negotiating subcommittee of the Triton School Committee. While no agreement has been reached at this point, progress is being made and we are trying to settle on final contract terms before the end of the current school year.

5) Salisbury Beach Trust Fund Meeting

On Feb. 7, I attended a meeting with several members of the board of the Salisbury Beach Betterment Association, Sen. DiZoglio and Rep. Kelcourse to discuss the Salisbury Beach Trust Fund, which is administered by DCR. At the request of the SBBA, our legislators were able to secure an accounting of expenditures from the Trust in recent years; however, concern was expressed that DCR has moved away over time from its previous practice of meeting with local stake holders every year to discuss the re-nourishment needs of Salisbury Beach. It was agreed that a meeting with the new DCR Commissioner would be helpful, preferably in Salisbury.