

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, MARCH 9, 2020 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen, Donna Abdulla, Vice-Chairman; Chuck Takesian, Wilma McDonald, and Ronalee Ray-Parrott

ABSENT: Chairman Condon

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Vice-Chairman Abdulla called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of February 24, 2020

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve the Minutes of February 24, 2020 as written.

III. Public Comment - none

IV. Old Business

General License – The Original Bob's Shooting Range and Gun Shop – 90 Lafayette Rd.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to leave this item on the table.

V. New Business

a. License Renewals - none

b. New Licenses

General – Laundry Express LLC – 183 No. End Boulevard, Unit 6

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to approve a **General** license to Laundry Express, LLC – 183 No. End Boulevard, Unit 6

c. License Amendments

d. Liquor License Renewals (Seasonal)

Surfside – 4 Ocean Front North

Motion by Selectman, Second by Selectman, unanimously voted to approve the renewal of the seasonal licenses to: Surfside – 4 Ocean Front North, The Deck – 179 Bridge Rd., and Gracie's Bar & Grille – 5 Broadway

Motion by Selectman Takesian, Second by Selectman Ray-Parrott, unanimously voted to approve the renewal of the seasonal liquor license for Surfside – 4 Ocean Front North.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian, unanimously voted to approve the renewal of the seasonal liquor license for The Deck – 179 Bridge Rd.

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Motion by Selectman, Second by Selectman, unanimously voted to table the renewal of the seasonal liquor license until the next meeting on March 23, 2020 for Gracie's Bar & Grille – 5 Broadway because the applicant was not present this evening.

e. New Liquor Licenses - none

f. Committee Appointments - none

g. Update/Presentations: Planning Board

Don Egan, Planning Board Chairman, reported that currently there is a full board and since his last update the Board approved a modification to a Definitive Subdivision at 10 Bartlett Street, and 3 minor site plan modifications at 138 Elm Street, 28 Rabbit Road and 57 Railroad Avenue. They have received 3 Certificates of Completion for 208 Elm Street, 233 Beach Road and 1 Washington Street, as well as 2 partial certificates for 98 Elm Street and 1 Washington Street. Their ongoing projects and initiatives include the Lafayette Road/Main Street design guidelines, updating the Board's rules & regulations and zoning review. Mr. Egan noted that at his last update Chairman Condon had asked about the various Planning Board revolving accounts, so he provided a lengthy report to the Selectmen for their information and review.

VI. Sewer/Water

VII. Correspondence

Xfinity notification of upcoming change in TV services.

The Board received a letter of resignation from James Moghabghab, informing the Board that he can no longer serve on the Historical Commission.

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to accept his resignation with regret, send him a letter of thanks and to post the vacancy.

VIII. Hearings - none scheduled

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W20-91 through W20-95.

Vice-Chairman Abdulla asked to take a moment to remember Officer Ron Stanwood who recently passed away, as well as Mary Cuddire who was the wife of Larry Cuddire and Barbara Cerbone who was in the Council on Aging.

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XI. Executive Session - none

XII. Adjournment

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 7:35 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Feb. 24, 2020


Copies of licenses as listed

Town Manager's Report

Respectfully submitted:


Janet E. Flannery, Secretary

Approved: _____


Chuck Takesian, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: March 8, 2020

Re: March 8th Report to the Board

Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Municipal Vulnerability Grant Meeting

On the evening of March 5, I attended a public meeting held by the Town for residents of Ring's Island, to update them on the status of the options our consultant, Weston and Sampson, is preparing in order to apply for a construction grant from the State's Municipal Vulnerability Grant Program (MVP) to address the issue of sea level rise and the impact it will likely have on the existing problem of over-flooding on Ferry Road and at the intersection of First Street and March Street during extreme storm events. Town Planner Lisa Pearson, DPW Director Lisa DeMeo and other Town staff also attended the meeting, as well as Selectman Takesian.

Hydraulic modeling of the marsh areas around Ring's Island has been done and Weston and Sampson presented three possible options for addressing the flooding problem on the streets listed above. The options ranged from installing large culverts to raising sections of all three roads to prevent future flooding. About 20 residents also attended the meeting and asked questions, most of which centered around what effect any of the three options might have on flooding of their own individual properties.

There is more research to be done on the options, which includes cost estimates (there is a \$2 million limit for construction projects under the grant program, as well as a 25% local match requirement) and Town staff will meet with DEP staff to discussed permitting issues relating to the three options. In addition, another public meeting will be held before the Town selects a preferred option.

2) Reading at Salisbury Elementary School

On March 2, I participated in the annual "Reading Across America" program by reading to a class of second-graders at Salisbury Elementary School, along with other Town officials. This year, upperclassmen from Triton also participated. This is one of the most rewarding aspects of my position, as I have the chance to interact with some of your youngest residents and impart to them the value of reading for success in life.

3) Department Heads Meeting

As you may know, I meet monthly with all department heads, so that everyone can keep up to speed with all of initiatives going on in town. In addition to reviewing the status of several projects on which we are working – from the Lafayette Road sewer project, to the plans for the new visitors' center and public restroom facility at the beach, to the Bridge Road water main replacement project, to the Complete Streets upgrading of Driftway, to the CDBG Presidents' streets project, to the Liberty Street drainage project-- we discussed potential warrant articles for the upcoming Annual Town Meeting in May. It looks as if a large number of warrant articles will be filed. Since the warrant needs to be posted on May 1, we are working diligently now to prepare for Town Meeting.

4) Sewer Pump Station Meetings

In order to secure a site for the third and final pump station for the Lafayette Road sewer project, we have met with owners of two parcels of land on Jak-Len Drive to express the Town's interest in acquiring one of these parcels as a pump station site. It is our hope to be able to come to an agreement on a purchase price soon, so that a site may be acquired by the Board before the project is slated to go out to bid at the end of March.