

BOARD OF SELECTMEN MINUTES OF DECEMBER 9, 2013

PRESENT: Selectmen Henry Richenburg, Chairman; Ed Hunt, Donald Beaulieu, Fred Knowles and Freeman Condon

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Richenburg called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes**Minutes of October 7, 2013 and November 18, 2013**

Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to approve the Minutes of October 7, 2013 subject to inserting Don Jansen's name in the applicants requesting appointment to the Harbor Commission.

Motion by Selectman Beaulieu, Second by Selectman Condon; voted to approve the Minutes of November 18, 2013 subject to a correction in Section II, Acceptance of Minutes – change the date from Oct. 8th to Oct. 7th. VOTE: 4 yeas, Selectman Knowles abstained. Motion carried.

III. Old Business – Discussion of Minutes of Sept. 23, 2013

Selectman Knowles asked why, when the Selectmen made a motion to add an article to the Town Meeting Warrant relative to adoption of the “stretch” building code, it wasn't included as requested. He felt that it should have been the Selectman making the decision to leave the item off the agenda and it now looks like their credibility is being questioned. The Manager said he had met with the Building Inspector and some local business people to discuss the matter and discovered some information that led him to believe it was not appropriate to go forward with the article. He mentioned the issue to a few other board members and they agreed with him, so he made the decision not to put the item on the warrant. Selectman Condon said he agreed with Selectman Knowles' concern, but he believed that some board members received information that was not available when the original motion was made and they didn't think it was in the best interest of the Town and for that reason it didn't go forward; he didn't think there was malicious intent or inappropriate action taken.

IV. New Business**a. License Renewals:****The following renewals are for the year 2014:**

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to group all the licenses and vote on each group without reading each one.

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Sylvan Street Grille – 195 Elm St., Mapoutias' – 147 Bridge Rd., Hideaway Pub – 183 No. End Blvd., China Buffet – 6 Merrill St., Hungry Traveler – 96 Beach Rd. The Winner's Circle – 211 Elm St., Marie's Restaurant – 85 Beach Rd., Cristy's Pizza – 11B Broadway, Stripers Bar & Grill – 175 Bridge Rd., Ten's Show Club – 11 No. End Blvd., Connie's Stagecoach – 95 Elm St.

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Hall's Towing – 205 Lafayette Rd., Coastal Printing – 15 Main St., Elm St.,

Laundromat – 6E Elm St., Wayside Collectibles – 10C Elm St., Crossroads Bait & Tackle – 32 Old Elm St., Cassidy’s Limousine – 8 Grover St., Crossroads Marine Svcs – 32 Old Elm St., Cinemagic – 6 Merrill St., Firewood & Lawncare – 72 Mudnock Rd., Bob’s Mobile RV Service – 78 Ferry Rd., Pawsitive Grooming – 102 Folly Mill Rd., Another Look Antiques – 25 Bridge Rd., Complete Car

Cleaning – 162B Bridge Rd., Cove Marina – 8 Friedenfels St., David’s Fish Market – 54 Bridge Rd., R.J. Tindle – 188-122 Rabbit Rd., Black Bear RV’s – 54 Main St., Black Bear Campground – 54 Main St. (function hall), and Black Bear Campground – 54 Main St. (campground)

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Ten’s Show Club – 11 No. End Blvd. – Live Adult Entertainment/DJ, Joe’s Playland – 10-12 Broadway and 15 Broadway – Arcade (2 licenses), Sylvan Street Grille – 195 Elm St. – Live Entertainment/Juke Box, Hideaway Pub – 183 No. End Blvd. – Juke Box, Black Bear Campground – 54 Main St. – arcade, and The Winner’s Circle – 211 Elm St. – Juke Box/Comedy/Arcade (3 licenses)

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Sunday** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: The Winner’s Circle – 211 Elm St., Ten’s Show Club – 11 No. End Blvd., and Joe’s Playland – 10-12 Broadway and 15 Broadway

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Causeway Enterprises – 77 Bridge Rd., DPW Assoc. – 98 Elm St., Salisbury Auto Salvage – 16 Main St., Congdon Auto Repair & Sales – 50 Elm St., Highland Motors – 205 Lafayette Rd., and PNK Sales – 61 Bridge Rd.

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Causeway Enterprises – 77 Bridge Rd., Salisbury Auto Salvage – 16 Main St., and Congdon Auto Repair & Sales – 50 Elm St.

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Burda Brothers – 83 Bridge Rd., Harry’s Auto Repair – 27 Elm St., Claxton Powersport – 142 Lafayette Rd., Stan’s Place – 205 Lafayette Rd., Black Death Restoration – 25 Atlantic Ave., New England Accessories – 41 Main St., Great Bay Autobody-Marine – 162 Bridge Rd., and Valvoline Instant Oil Change – 193 Elm St.

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to certify the approval to renew a **Taxi Cab License** to Port Taxi, Inc. issued by the Town Clerk.

b. New Licenses - none

c. License Amendments – renewal with amendment due to address change.

General –TFL USA/Canada - 72 Elm St.

Motion by Selectman Hunt, Second by Selectman Condon; unanimously voted to renew a **General License**, for TFL USA/Canada – 72 Elm St. at the new address.

d. Committee Appointments - none

e. Update/Presentations: COA Director

Elizabeth Pettis reported that this is the time for seniors to make any change to their prescription drug and insurance plans and if anyone needs any help there is a SHINE counselor available to give assistance.

At the senior center the concentration is to help seniors maintain a comfortable lifestyle. She hates to hear of any senior citizens being stuck in the house for lack of transportation – there are options at the center to help and she encouraged everyone to use them. There is a lift-equipped van available that offers curb-to-curb transportation on Mondays and Tuesdays for medical appointments and errands around Salisbury, Amesbury and Newburyport between 9AM and 2PM. It is also available on Wednesdays providing two runs to the Seabrook Wal-Mart and Market Basket. She also explained that EZ Trans is available, which is provided by the MVRTA for a \$3.00 fee each way. However, the senior center has received a grant to purchase EZ Trans tickets that can be distributed according to need. When all transportation options have been exhausted, seniors can use the Northern Essex Elder Transport in which volunteer drivers take clients to doctor appointments, but this must be requested three days in advance and fees for tolls and parking have to be paid for by the clients. She also reported that more than 120 seniors enjoyed the COA's annual holiday dinner last Wednesday which was prepared and served by the Fire and Police Departments.

Police Chief Fowler gave a power point presentation outlining comparisons of incidents from the year 2012 vs. 2013. Medical calls have increased by over 100 calls. Regarding an overview of the fleet, there is currently an administrative vehicle, a supervisor's vehicle, 4 unmarked patrol cars, 1 K-9 vehicle, 2 unmarked cars, 1 car for the detective, 1 for training/investigations, and 1 special purpose vehicle – a Humvee -- for a total of 10 vehicles. Regarding the K-9 program, the Town was awarded a \$25,000 grant from a private institution and the dog (named Herc) has been assigned to Officer Dellaria, who has the dog around the clock. They are presently attending a 14-week program and will be graduating January 3, 2014. As for detail work, there have been 268 jobs since August 1st. Of those, 70% were filled with Salisbury officers and the remainder from other avenues. Selectman Condon pointed out two traffic concerns: 1 in the square heading south where there is a No Turn on Red" sign, and the other on Lafayette Rd. where people take a left into Dunkin Donuts. Drivers travel in the breakdown lane and because the order station was moved, it now causes a traffic back up. Chief Fowler said he Swill look into both situations.

f. Vote to Approve Contract for the Police Chief's Administrative Aide

Mr. Harrington presented a contract to the Board for a new Administrative Aide to the Police Chief because the Chief's former aide has now moved out of state and the Chief just completed a search for her replacement. A new person, Ann D'Amato, has been selected and this proposed Employment Agreement is presented for the Board's approval. Motion by Selectman Condon, Second by Selectman Knowles; unanimously voted to approve the contract as presented.

g. Lisa Pearson re: CDBG Priorities for Upcoming Grant Round

Ms. Pearson stated that it is coming close to the time for the Town to submit its upcoming CDBG Grant proposal. She presented her list of recommendations at the Citizens Advisory meetings and asked that Board members provide her with any other recommendations that she can look into prior to returning to the Board for a final recommendation for the grant application in February. The recommendations include:

- funding the Boys & Girls Club scholarships
- funding the Pettengill House emergency assistance program for Salisbury low income population.
- Applying for Phase II on the Lincoln Ave. and Howard George Court Infrastructure Project.

- Continue the housing re-hab program, which currently has a waiting list of 41 homes. Due to limited funds we will not be able to fund a large number of homes, but it is important to keep the program running even if it is for a limited number of homes. This program has been a great resource, helping to keep 194 families in Salisbury. The Planning Dept. is currently working with someone with a recently handicapped individual who can't live in their home and they have helped provide a new mobile home for another needy family.
- The "president streets" neighborhood, including Hayes St., Taft St., Washington St., and Adams St., is in horrible shape with poor drainage, lack of proper sidewalks, and pot holes. She noted that the Planning Dep. has been working with the neighborhood for the past year to discuss their concerns and complete the income qualification process. The first step for this project would be an engineering study.

h. Lisa Pearson re: FEMA grant opportunity

Ms. Pearson stated that several months ago the Town was approached by some property owners at the beach about whether there might be any grant assistance available to those wishing to elevate their homes above flood levels. She state that there is a FEMA grant program which makes funds available for this purpose, which other communities have successfully applied for. She has met with MEMA reps and information has been sent to the Salisbury homeowners interested in doing this, which has resulted in 15 interested families. A meeting is scheduled for Dec. 16 at 5PM to discuss this program further. It would be a completely voluntary program and there would not be any cost to the Town. The Planning Dept. is looking to start the program's information process now so that people will be ready and understand what it entails. The Board was asked to let her know if they had any thoughts on the program since the next step to this grant would be for the Selectmen to adopt the guidelines.

V. Comments by Visitors

Kevin Henderson commended Wayne Capolupo on the presentation he made at the last meeting and asked if there are any grants available for this and what the Partnership wants to do. Mr. Harrington said there are certain types of State grants that might be available and that they would most likely be focused on economic development. Mr. Henderson said he didn't think anything would happen unless the State partnered with the Beach Partnership. Selectman Condon agreed with Kevin and commented that in listening to what Mr. Capolupo said at his presentation, one of the things that made an impression was that he alluded to the possibility that the Division of Marine Fisheries is looking for a place to put a pier and the Town should do everything possible to embrace that opportunity. Also, Mr. Capolupo mentioned working with DCR to acquire funding for a boardwalk is critical.

VI. Sewer/Water

VII. Correspondence

A letter has been sent by Gloria Kimball resigning from the Housing Authority. Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to accept her resignation, send her a letter of thanks and post the vacancy.

VIII. Hearings - none

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

Mr. Harrington also reported that the Fire Chief had been called to a scene and was unable to attend, but that he passed along a sheet with some notes from his report, including the following:

- 1) The 3rd annual "Timmy Trot" was held last Saturday and was well attended and the Chief wanted to thank everyone who helped with the walk, including the Police Chief and the Emergency Management Director.
- 2) The Chief wanted everyone to know that the annual Santa's Breakfast is being held on Saturday, Dec. 13.
- 3) The Chief thanked Atlantic Ambulance for their response to the recent terrible auto accident on Lafayette Road.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Beaulieu, Second by Selectman Condon; unanimously voted to ratify the signing of the following weekly warrants: W14-81 thru W14-98.

b. Selectman Condon reported that the first meeting of the Sewer and Water sub-committee was held last week and was a positive meeting. He also commented on the Festival of Trees event at the beach, which was phenomenal, and he heard that one day there were more than 4,000 people who attended. He credited the Beach Partnership and the Chamber of Commerce for arranging this successful first year event and thinks these types of events will certainly put Salisbury on the map.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Beaulieu, Second by Selectman Hunt; unanimously voted to adjourn at 9:10 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Oct. 7, 2013 and Nov. 18, 2013

Copies of licenses as listed

FEMA Grant Opportunity Information

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: _____
Fred Knowles, Clerk