



***Town of Salisbury***  
***5 Beach Road***  
***Salisbury, Massachusetts 01952***

***RING'S ISLAND NEIGHBORHOOD PRESERVATION DISTRICT  
COMMITTEE***

***MINUTES:***

September 14, 2022 by Zoom

Meeting opened at 4:04.

***PRESENT:***

Ellie Bailey  
Diane Dondero  
Bobbi Klima  
Stephen Roth  
Stephen Spaulding  
Linda Tremblay

***AGENDA:***

Item 1 Review Minutes of Previous Meetings

The minutes of the July 13, 2022, meeting were approved.

Item 2 Review of Action Items

- Resend email with the article with historic information that could be the basis for a timeline-type kiosk posting. - Done
- Verify that we have email addresses for everyone in the NPD and hopefully many other Ring's Island residents. - Ongoing. Bobbi emailed a list of all Ring's Island residents along with email addresses if known. Everyone is asked review this list and add email addresses where possible.
- Meet with the Inspection department to resolve problems with the building permit process. - Done

I Item 3 Discuss meeting with the Inspection Department

Bobbi and Linda met with the building inspector on July 18 and discussed a number of potential changes to the Citizen Serve process for applying for a building permit. The Building Inspector agreed that most of these changes made sense and said that he would send the request to the Citizen Serve contact person. Stephen Spaulding will check whether the requested changes to the Citizen Serve system have been made.

Item 4 Distribution of the annual report letter and Design Guide

Stephen Roth said that he will give the Design Guide to the new neighbor when he has an opportunity to talk with them about the Neighborhood District.

Item 5 Other Items Not on the Agenda

None.

Item 6 Action Items for Next Meeting Item

- Review Ring's Island email list and add email addresses where possible. - Everyone
- Give Design Guide to the new neighbors on Fourth Street. - Stephen R.
- Check whether the Citizen Serve system has been update to include the changes requested at the meeting with the Building Inspector. - Stephen S.
- Establish a "gallery" of photographs that could be used in the kiosk postings or on a website. - Linda

Item 7 Schedule Date, Time and Location for Next Meeting

The next meeting will be on Wednesday, November 16 at 3:00.

Item 8 Comments from Public

None.

Item 9 Adjournment

The meeting was adjourned at 4:23.