

Parks & Recreation Commission

Meeting Minutes – November 13, 2019 [Approved 01-7-2020](#)

Meeting began at approx. 6:08 pm

Present: Sean T., Ryan M., Mike C., Ronalee R., Leigh-Anne D.

Guests: Lisa P.

Absent: Lisa D.

New Business

Review/Vote to approve minutes from October 10, 2019

Ronalee made a motion to approve the minutes, Ryan seconded the motion. All in favor minutes approved as written.

Beach Field – Conversion to Softball Field

Mike told the Commission members present that Greg Harrison might start the work on the conversion this upcoming weekend. Greg needs directions on where to put the approximately 400 tons of discarded soil when removed from the field. Sean requested verification on removal of the fence which would open up the field for adult softball leagues. Mike confirmed that the fence would be removed.

Opening/Closing of Lions Park

Mike communicated to the Commission members present that he had completed the closing of Lions Park for the season. Sean said that with the closing of the park in the fall it will make it easier to open it in the spring. Mike stated that Shaun Beevers would be emptying the refrigerator at Lions Park soon.

Basketball Court – Line Painting and Benches

Leigh-Anne told the Commission members present that she went down to the beach basketball court and found there were no lines but did see cracks in the court with grass growing up through. Ronalee said that the kids who requested the lines did not have a problem with the cracks; they just want line markings for 3 point shots and fouls. Mike stated that Ray Cote, DPW foreman, has a paint machine. Ronalee suggested that Ray could paint the court now since it is a down time for the DPW.

Other Business

Leigh-Anne informed the Commission members present that Jeff Johnson, Seacoast Youth Flag Football League, had paid the field use fees for the summer season. Once Jeff has received the final invoices for field maintenance, the port-a-toilets, and storage container, he will send copies to Leigh-Anne along with the fee for the fall season field use.

Ronalee asked the Commission members present to select dates for the Tortoise and the Hare and Easter Egg Hunt. The following dates were agreed upon. Tortoise and the Hare will be held on April 11, 2020 (pending agreement with High5EM) and the Easter Egg Hunt will be held on April 4, 2020.

Old Business

Status of Part-Time Employee

Leigh-Anne told the Commission members present that the advertisement for the Part-Time Employee had been posted for the third time. The candidates, who applied and were qualified prior to this, were contacted but none were interested in interviewing for the position. Sean suggested that the hourly pay be raised in order to entice more applicants to apply. Ronalee said that she did not believe it would be a conflict with the union.

Partridge Brook Park Concession Stand

Lisa P. reported that Shea Concrete has not given the plans back to the Planning Department for the Concession Stand. There is a 3 month waiting period and Lisa P. is not sure when that waiting period begins. Meanwhile, she is researching styles of secure doors and remote locks for the Concession Stand. Lisa P. said that Lisa D. is going to get a metal detector to locate the sewer pipe. The grinder pump will be set after the building is in place. Lisa P. will be walking the site with a representative from Shea Concrete soon to make sure the site is ready and that there is road access. She indicated that a crane will have to be rented as well to actually set the building in place. She said that there will be a mop sink and grease trap in the storage area by the hot water heater. Lisa P. hopes that the Concession Stand will be up and ready to go by May. Sean asked if the following would be in the Concession Stand: sinks, outlets, a refrigerator, and maybe a freezer. Lisa P. confirmed this and added that there would also be a table and a blower instead of screens to keep the bugs out of the Concession Stand. She said that phase 2 of this project will be the irrigation and cameras. The cameras will be tied to the school and in turn go directly to the police department. Lisa P. stated that a decision needed to be made on placement and number of cameras at the park. Mike said the inside of the building will also have to be painted with the special paint so that the grease can simply be wiped off.

Other Business

Mike suggested to the Commission members present that the gate at Salisbury Elementary School be moved so that the sports teams can utilize the area for handicap parking.

He also said that Wilkinson Septic cannot get the port-a-toilets out of the ball field area at Partridge Brook Park. Lisa P. stated that Wilkinson Septic is not allowed on school grounds during school hours or after school while students are in attendance. She suggested instead that they could go in there on Friday afternoon because there are no afterschool activities.

Meeting ended at approximately 7:20 p.m.