

Parks & Recreation Commission

Meeting Minutes – May 1, 2019 [Approved 06-5-2019](#)

Meeting began at approx. 6:35 pm

Present: Ryan M., Ronalee P., Sean T., Mike C., Leigh-Anne D.

Guests: Kathy Manson, Angelica Medina, Lisa Pearson

Absent: Lisa D.

New Business

Review/Vote to approve minutes from April 3, 2019

Ronalee made a motion to approve the minutes, Mike seconded the motion. All in favor, minutes approved as written.

Shriners Children's Hospital Fund Raiser

Kathy Manson told the Commission she would like to host a fund raiser called "Cartwheels for Kids" at one of the Salisbury parks. She plans to have an area roped off for the kids to cartwheel in a relay so the game would be continuous. She intends to invite sponsors, vendors, crafts, dance and martial arts schools to participate in the event. Her idea is to have activities there that will draw families in with all proceeds benefiting the Shriners Children's Hospital. Ronalee told Kathy that she may need a special events permit, liquor permit and a food service permit. She told Kathy that unless the food is prepackaged, Jack Morris, the Board of Health Inspector, would need to inspect any food service vendor. Angelica mentioned that liability insurance would also be required. Kathy thanked the Commission members for their time and information. After she has formalized some of the details of the event, she will be in contact with the Commission again regarding the venue.

Reorganization of Commission

Ronalee made a motion to nominate Sean to be Chairman of the Parks and Rec Commission, Ryan seconded the motion. All in favor, motion approved.

Ronalee made a motion to nominate Mike to be ViceChairman of the Parks and Rec Commission, Ryan seconded the motion. All in favor, motion approved.

Prioritization of Task Lists

Angelica asked the Commission to provide her with a list of tasks that need to be done in the various parks. She has the authority to allocate some funds to hire contractors to complete some of the projects. Ronalee requested that Ryan create a google doc of all the tasks so that everyone would have access to it. Sean mentioned that the Lions Park playground needs more wood chips. Angelica will be looking into purchasing the wood chips.

Review/Vote – Signs to be placed at Partridge Brook Park

Ronalee said no trespassing signs need to be placed at the parks. Angelica suggested a sign with park rules. Angelica told the Commission that signs could be purchased from MassCor at a lower cost. Ronalee asked Angelica to purchase signs with the rules for field use. Some of the rules to be listed on the signs are: no smoking, no drinking, no motor vehicles, no dogs, carry-in / carry-out.

Review/Vote – Basketball/Tennis Courts – Lions Park

Angelica said that she would like to wait on repairing the basketball and tennis courts. She told the Commission members present that she went to an MVPC meeting where procurement was discussed. She said that through this training she learned that materials can be purchased collectively with other towns and the cost will be much lower. She is looking into crack sealing for the basketball and tennis courts and buying with other towns should be an added advantage.

Review/Vote – Benches at Memorial Park

Sean expressed his frustration for delaying the purchase of the damaged benches at Memorial Park. Angelica explained that while she can purchase materials for the DPW, she needs the approval of the Parks and Rec Commission in order to use their funds for items to be placed at the Town parks. Sean suggested that during the next meeting, the Commission vote to allow Angelica to purchase items for the Town parks up to a specific amount. Anything over that amount would have to be approved of by the Parks and Rec Commission. Lisa Pearson recommended that the bench be added to the “Adopt A Bench” program.

Pickle Ball

Ronalee told the Commission she would contact Liz Pettis at the Senior Center and the local Pickle Ball Ambassador about scheduling a grand opening event in the summer time.

Other Business

Ronalee read a letter she received at the Town Hall from a disgruntled resident. Once she finished the narration, she went over each accusation stated in it and pointed out to the Commission members where the sender of the letter was inaccurate. She indicated that she could not contact the resident because the letter was signed anonymously. In the letter, the sender stated that the dog park had a broken gate with a fallen tree on it, no receptacle for pet waste, and was not finished for use as part of Phase I. She told the Commission members that the dog park was not even listed as part of Phase I but instead is included in one of the later phases. Lisa Pearson said that some of the issues the anonymous resident raised will be rectified when the Timberland volunteers are at Partridge Brook Park on May 16th.

Old Business

Tortoise and the Hare – 2019

Sean said that the Commission earned about \$2,600.00 this year for the Tortoise and the Hare race. Ronalee said she and Mike C. will not be setting up as early next year since it is so well organized.

Easter Egg Hunt – 2019

Ronalee reported that the Easter Egg Hunt went well. There were not as many volunteers as she originally thought but the Parks and Rec Commission raised about \$33 in donations.

Beach Field

Angelica mentioned that she saw people using the Beach Field. Mike said that the baseball league has been using the Beach Field to practice on.

Lions Park

Sean suggested putting in a warrant article for the fall vote requesting needed funds to repair all the issues at Lions Park. It could be listed as Lions Park Improvements. These funds, if approved, would go to repairing the basketball courts, tennis courts, baseball, and softball fields along with a multitude of other items in need of repair at the park.

Partridge Brook Park Concession Stand

Lisa Pearson stated she still needs a plumber for the Concession Stand and irrigation. She has Henry Richards and Harrisons removing the stumps at the park in preparation of constructing the additional fields.

Other Business

Sean suggested that Partridge Brook Park not be used during the summer season. He wants to treat it like it is a high school field by watering, mowing, seeding and fertilizing it. His objective is to give the field a season to rest and rejuvenate.

Meeting ended at approximately 8:20 p.m.