

Parks & Recreation Commission

Meeting Minutes – January 16, 2019 [Approved 02-13-2019](#)

Meeting began at approx. 6:32 pm

Present: Ryan M., Ronalee P., Sean T., Mike C., Leigh-Anne D.

Absent: Lisa D.

Guests: Jim Shorey, Angelica Medina

New Business

Review/Vote to approve minutes from October 2, 2018

Ryan made a motion to approve the minutes, Ronalee seconded the motion. All in favor, minutes approved as written.

Triton Youth Lacrosse Association

Ronalee outlined the Commission's vision for the Partridge Brook Park in the future and where the park is now in that process. The Commission built these parks in the hopes of bringing in Lacrosse, Soccer and Flag Football. According to Ronalee, the field is the right size for lacrosse. Jim Shorey, of Triton Youth Lacrosse Association, stated that he could put boys and girls on the same field and that he could use different colors of paint to distinguish lacrosse lines from the flag football lines. Ronalee said that the hope of the Parks and Rec Commission would be having the concession stand put in this year. Ronalee reported that she, the building inspector, Lisa Pearson, planning director and Ronalee's brother who is an architect, will be meeting to work on the plans for the concession stand. A \$225,000 grant was received and will be allocated to the irrigation system and tot lot. The Lions Club will be working with the Parks and Rec Commission to add handicap accommodations to the tot lot. These items will probably be done in the fall. Eventually a new parking lot and skate park will be added as well. Flag Football wants to use the fields at Partridge Brook Park on Saturdays this spring. On Sundays, the Salisbury Elementary School is used for a church group. Leigh-Anne has gotten Chris Walsh, of Triton Schools, in contact with Jim Shorey, so that they can coordinate the parking issues. She will email Jeff Johnson, Chris Walsh, and Jim tomorrow so that they can all work together to coordinate the parking. Angelica mentioned that the memorial field is another option however, the Boys and Girls Club use that field and the YWCA apartments will be up and running soon, so parking is limited. There are limited spaces available on the street, along with Lions Park or the DPW parking lot. Both are a short distance from memorial field. The beach field would also be another option. In the past it was used by the flag football league. There is ample parking and if additional parking is needed, the municipal lot is right across the street. Angelica informed Jim Shorey that there is a rain policy for the fields. During office hours, the DPW determines if the fields are fit for use. If it is after hours, then the users must exercise their best judgement. If the field is too muddy or wet, and not easily dried with speed dry, then it should not be played on. If a team chooses to play on wet or muddy fields and damages those fields, they are responsible for repairing them. Angelica added that we do have a priority policy for field use. If lacrosse used our fields this year, they would have a priority next year for use of the fields. Sean asked if Jim was planning to have storage at the field. The Lacrosse Association has storage off site now. They would like to have storage available at the field during the season. Angelica said that Jeff Johnson uses a pod and brings it in by truck through Pearson Pit. Sean added that the storage would be seasonal. There are no plans for permanent storage at the Partridge Brook Park site. Ronalee believes the road will be hot topped this year for easier access to the back section of the field. Angelica said that she would look into the cost of storage containers. Jim asked what information the town required. Leigh-Anne told him that the town requires CORI checks, roster, and insurance. Angelica added that the Commission also needs a mission statement and said she would get the

insurance requirements from James Ryan, Chief Aide to the Town Manager, and send them the Leigh-Anne to pass on to Jim. She also stated that the Town of Salisbury must be listed as the Certificate Holder.

Lions Park

Angelica and Ryan reminded the Commission of the items that need repair at Lions Park which are: adding more mulch to the playground and fixing the bleachers. The dugout will be repaired this spring per Lisa DeMeo according to Angelica. Mike said that the stand on the baseball field next to the storage box needs repair as well. The stump needs to be removed and the flag needs to be replaced. Angelica commented that the security cameras need upgrading too. It will cost around \$7,000 to get cameras that will be linked directly to the police department. There is a grant for the cameras and Angelica will be following up on that. Mike said that the back support for the bleacher needs to be replaced. Angelica is going to ask Ray to fix/weld this. If it cannot be done by Ray, then it will be hired out and the Parks and Rec Commission will pay for the repair.

Angelica mentioned that the Baseball League usually has their opening day/parade toward the end of April. This year the DPW will be hosting a Household Hazardous Waste Day at the DPW. Per Massachusetts Law there cannot be anything else scheduled in the same area as the hazardous waste collection. Angelica suggested possibly having the baseball parade to start after the hazardous waste event has finished as it is scheduled from 9a-12p or have it on the first Saturday in May. Sean stated that Hamilton-Wenham always has their parade on the first Saturday of May.

Field Use Fees - Tabled

The field use fees will be discussed at a separate meeting on February 27, 2019.

Partridge Brook Park Concession Stand

Ronalee reported that this year, the Commission is working toward installing the concession stand at the park. The concession stand has a sink and refrigerator but no accommodations for cooking. All food brought into the park will have to be pre-packaged. The stand will also house 2 bathrooms that are handicap accessible. It will not have any storage facilities available. In the future the park will offer not only the playing fields but will include a dog park and tot lot. Ronalee said that a large grant was applied for which the town did not get however, a smaller grant has also been applied for and she was confident that the town would get that one.

Tortoise and the Hare – 2019

Ryan will be going before the Board of Selectmen on March 11th. Ryan said that Zelus Beer would be contacted this year for beer distribution not Ipswich. He will also look into getting the volunteers. Angelica gave Leigh-Anne a list of potential sponsors to check on. They were as follows: Alternative Therapies, Coastal Trails, a new Brazilian Steak House on Bridge Road, Nick's Place, Joyful Farmers Market, Bucciarellis, and Salisbury Sports Pub.

Easter Egg Hunt – 2019

Ryan would like to have Touch-A-Truck again because the children really liked it but a clause may be added to the advertisement stating that it will be weather permitting. Nancy Sweeney and Silly Willy will also be asked to provide the entertainment. The Easter Bunny has also been asked to attend.

Revolving Fund/Donation Account

Ronalee and the other Commission members present decided to separate the funds in the revolving account so that only those fees paid to the Parks and Rec Commission for field use will remain in that account. All other funds will be moved into the donation account. Revolving account funds will be used for the maintenance and repair of the fields. Mike asked if the fees paid by the leagues would be going toward the opening and closing of the fields and for field maintenance. Ronalee said that it would be and Mike responded

by saying that those fees would not cover all the costs. The field use fees will be amended at a later meeting and those prices should cover the costs of caring for the fields. Ronalee said that if there is a year that we cannot cover the costs for the fields then the Commission can look into pulling the money from another account. Mike added that with the lacrosse league and soccer league interested in using the fields, that will generate more funds which will help cover the costs and those funds add up fast. Mike has been speaking with Nate Ingalls about getting a softball tournament at the beach this year which will generate about \$10,00 for just that. In the past the Town has had to rely on the baseball league but when the beach field is converted to softball, it will create more revenue because Mike has also been speaking with Jeff Johnson and the Lions Club about tournaments. Angelica added that once Partridge Brook Park is fully done it would be a great tournament place with all the added amenities.

Other Business

Angelica paid GoDaddy fee for the 2 year subscription for the Parks and Recreation websites. Parks and Recreation will reimburse her for the cost of those subscriptions. The 2 websites are SalisburyParksandRec.com and SalisburyParksandRec.org.

Ronalee will be speaking with Lisa P. to find out the status of the Gaga Ball Eagle Scout project to be installed at memorial field. This project was supposed to be completed by last fall but there has been no communication on when it will be completed.

Leigh-Anne informed the Commission members present that the soccer league has still not paid for their field use fees. Angelica asked Leigh-Anne to send her a copy of the last email sent to Jason Desrochers of the soccer league. Angelica will contact Jason regarding this matter.

Old Business

Beach Field

Angelica will be sending out bids in the spring for the conversion of the little league field into a softball field. Perhaps once the field is completed, softball tournaments could be organized which would bring in more revenues.

Volleyball

Ronalee reported that she was not at volleyball due to an injury, but that there was a huge turnout. She stated that the information she receives via text shows that roughly 14 to 18 people show up per week.

Other Business -

Mural – Ronalee asked Ryan if he would be able to ask AP Art if they could work on a mural for Lions Park. Ryan agreed and mentioned that the school now has an art club as well as the AP Art Class. There are also 2 small busses that will be available to transport the students to Lions Park. He will be requesting that the students come up with multiple renditions to choose from and not just one design. Angelica added that there is electricity at the park so that the designs can be projected onto the wall.

Meeting ended at approximately 8:00 p.m.