

Trustees of the Salisbury Public Library
17 Elm Street, Salisbury, MA 01952
978-465-5071

Minutes December 15, 2016

In attendance: Jeannette Lazarus, Karen Mac Innis, Dianne Masiello, Jane Purinton, Joseph Stucker, and Terry Kyrios.

Meeting called to order at 6:10 PM.

Acceptance of minutes: motion by Dianne Masiello, second Jeannette Lazarus. Four votes to approve, one abstention.

Treasurer's Report: not available.

1. Building update:

- Cupola leak: Terry reported cupola leak is much worse. Castagna Construction called in the original roofer, John Raymond of J & R Roofing in Haverhill. After a cursory inspection, he said that the roof was constructed as designed and the leak is not his responsibility. Don Levesque (DPW) and Lisa Pearson have been notified.
- Elevator: On Saturday, December 10 the staff found the elevator doors randomly opening and closing after repairmen had been in to complete inspection repairs the day before. Terry called repair on Monday—repairs are now complete.
- IT Closet: Repairs complete.

2. Calendar and Meeting Room update:

- Under the new employee contract, the library must be closed the Saturday after a Friday holiday, i.e. Thanksgiving holiday is now Thursday-Friday-Saturday.
- Upcoming holiday hours: Christmas: closed December 24, 25 and 26; New Year's closed December 31, January 1 and 2.
- The Friends will be presenting Ted Reinstein on Tuesday, January 24 at 6:30 PM.

3. Other Business:

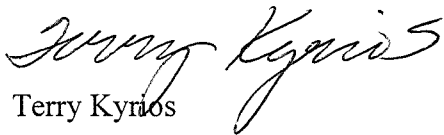
- SCTV: Terry outlined more ongoing problems with the staff of SCTV. The board recommended Joe Stucker write a letter of understanding to the SCTV board to be discussed at the next meeting.
- HotSpots from Verizon are in. The library has acquired three units: two to circulate and one for in-house use.

- Terry informed the board that the existing Long Range Plan expires in one more year (2019). A new community survey needs to be prepared before next Thanksgiving in order to be included in next year's census. The town clerk has approved inclusion. The new plan will be due October 15, 2018 and will be dated 2020-2025.
- Corinne Flaherty and Terry will be meeting with the Salisbury Police after the holidays to develop an emergency plan for the library. Jeannette and Jane asked to be included in that planning.
- Jeannette made a motion (second by Jane) to purchase \$20 Dunkin' Donut gift cards for the staff to recognize their hard work this year. Unanimous.

Next meeting: Thursday January 5, 2017 @ 6:00 PM.

Motion to adjourn: 8:15 Joe Stucker, Jane Purinton second.

Respectfully submitted:


Terry Kyrios