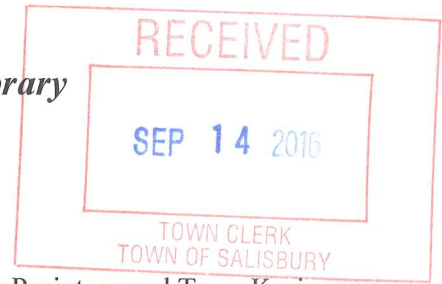


***Trustees of the Salisbury Public Library***  
17 Elm Street, Salisbury, MA 01952  
978-465-5071



**Minutes July 7, 2016**

In attendance: Jeannette Lazarus, Karen Mac Innis, Dianne Masiello, Jane Purinton, and Terry Kyrios.

Meeting called to order at 6:05 PM.

**Acceptance of minutes:** motion by Jeannette Lazarus, second by Jane Purinton. Unanimous vote to approve.

**Treasurer's Report:** motion by Dianne Masiello to accept, Jane Purinton second. Unanimous vote to approve.

**1. Building Update:**

**HVAC:** Terry reported on the HVAC meeting June 29, 2016 with representatives of the building committee, Snowden, WSP, Daedalus, Design Partnership, DPW, Castagna Construction and Golam Mustafa, engineer. It was agreed the utility bills are much higher than the original operational estimates. The initial action plan is to reprogram the Mitsubishi units at a higher temperature for the summer and to look at the electrical meters to see if other factors are pushing usage.

**Punch List:** The punch list was reviewed and while some progress has been made, the columns are still blistering and peeling.

**Landscaping:** The DPW delivered ten yards of mulch. Local resident Brendan Burke has volunteered to weed, mulch and water.

**2. Calendar and meeting room:**

School groups are done for the year. Summer program begins June 20. Attendance for events is expected to be high. Upcoming events include the Friends' sunset cruise Aug. 12, SBA workshop Sept. 27, MVLC small libraries meeting Sept. 28, Friends' speaker Chris Dale Oct. 6.

**3. Assistant Director:**

Corinn Flaherty has agreed to accept the position of assistant director. Because of prior commitments in Tewksbury, she won't be able to start until September 12.

**4. Library Card Policies:**

Because of the volume of unusual library card requests, MVLC and state library card policies were reviewed.

**5. Other business:**

Jane Purinton was successful in retrieving overdue and lost materials from WIT and Maris House. She will continue to check with them periodically.

Clocks from the Chamber of Commerce: no action.

River Valley Charter School has expressed interest in building benches as a student project next fall. Andy Willemssen will contact the trustees in the fall if the school is interested in adopting the library as a project.

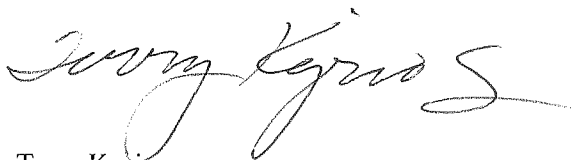
The Historical Society has produced a DVD of local images as a fundraiser and wants the library to sell them. There was a brief discussion and everyone agreed to stay with the existing policy: anything sold at the library must benefit the library or the Friends. Karen Mac Innis made the motion, Jeannette Lazarus second—motion unanimous.

Karen Mac Innis made a motion to establish a trustees' art fund, which was seconded by Jane Purinton. The purpose of the new fund is to purchase art for the library. The motion passed unanimously. The fund was started immediately with \$100.00 from Jeannette Lazarus, and \$20.00 each from Karen Mac Innis, Dianne Masiello, Jane Purinton and Terry Kyrios.

Next meeting: August 11, 2016 @ 6:00 PM.

Motion to adjourn: 8:20 Dianne Masiello, Jane Purinton second.

Respectfully submitted:

A handwritten signature in cursive script, reading "Terry Kyrios". The signature is written in dark ink and is positioned above the printed name.

Terry Kyrios