

**Town of Salisbury** 5 Beach Road Salisbury, Massachusetts 01952

August 2017

Dear Municipal Sewer Customer:

Effective with the October 2017 sewer billing, the Town of Salisbury will take over the sewer billing process. The Tax Collector's Office will be responsible for the sewer billing, collections and customer service. This change is being made to better serve the residents of Salisbury. If you do not have sewer or a sewer connection, please disregard this message.

## Please Note: All sewer user bills will now be mailed to the assessed property owner. Sewer user bills will no longer be mailed to tenants.

Commencing September 1, 2017, any sewer billing questions should be directed to the:

- Tax Collector's Office
- 5 Beach Road, Salisbury MA 01952
- Telephone# 978-465-0331

Any questions about sewer use or installations should be directed to the:

- Department of Public Works
- 39 Lafayette Road, Salisbury MA 01952
- Telephone# 978-465-1430

As of September 1, 2017 all sewer payments should be made at the Town of Salisbury. No sewer payments should be mailed to Pennichuck after August 31, 2017. Payment should be mailed or made in person at the Tax Collector's Office, 5 Beach Road or placed in the drop box, located at the side door entrance at Town Hall. Payment options for the October billing will be on the front of the sewer bill.

Online sewer payments will not be available from September 7<sup>th</sup> thru October 15<sup>th</sup>.

## Any sewer payments that Pennichuck receives after the sewer files are turned over to the town, will be credited to your water account.

**Please Note the following:** If you pay through your bank or other third party center via electronic check, please be sure to change the account number and mailing address for the sewer bills that the Town of Salisbury will be mailing in October 2017. Failure to change this information may result in a delay processing your payment.