

BUILDING PERMIT CLEARANCE FORM

Owner: _____

Applicant: _____

Address: _____

Description of Work: _____

Assessors' Map # _____ Parcel # _____

Prior to the issuance of any Permit/License, the applicant for said Permit/License must obtain sign-offs from the following Departments:

Assessor _____ Date _____
978-465-8242

Treasurer / Collector _____ Date _____
978-465-0331

DPW _____ Date _____
978-463-0656

Water Department _____ Date _____
978-463-0656

Sewer Department _____ Date _____
978-4651430

Conservation Commission _____ Date _____
978-463-2266

Health Department _____ Date _____
978-462-3430

Planning Board _____ Date _____
978-463-2266 *See Note 2*

Zoning Board: _____ Date _____
978-462-7839 *See Note 2*

Notes:

1. Roofing, Siding, Door /Window Installations, Solid Fuel Burning Appliances and work minor in nature will require only the following signoffs: Assessor, Treasurer / Collector, DPW, Water and Sewer.
2. Planning Board / Zoning Board sign-off is required for any project that appeared before either board for approval, i.e. site plan, variance or special permit.

ALLOW UP TO THREE BUSINESS DAYS FOR DEPARTMENT SIGN-OFFS

Rev. 12.11.09