

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, JULY 15, 2019 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen, Freeman J. Condon, Chairman; Donna Abdulla, Chuck Takesian, Wilma McDonald, and Ronalee Ray-Parrott

**ALSO PRESENT:** Neil J. Harrington, Town Manager and Agnes Donovan, Secretary

**I. Call to Order/Salute to the Flag**

Chairman Condon called the meeting to order at 6:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes**

**Minutes of June 24, 2019 and Special Meeting of July 8, 2019**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve the Minutes of June 24, 2019, and Special Meeting of July 8, 2019 as written.

**III. Old Business - none**

**IV. New Business**

**a. License Renewals:**

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Salisbury Speedway – 2 Broadway.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew an **Arcade** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Carefree Arcade – 20 Ocean Front South.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **Sunday** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Carefree Arcade – 20 Ocean Front South, and Salisbury Speedway – 2 Broadway.

**b. New Licenses**

**Special Event Permit -Salisbury Historical Society – Antique Fair – September 21 and 22, 2019**

The Board discussed this Special Event Permit application from the Salisbury Historical Society to hold an Antique Fair in Salisbury Center. The Selectmen raised two concerns: first was that a Certificate of Liability Insurance was not provided, and second that all parking must be legal and not on private property.

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to approve a **Special Event Permit** for the Salisbury Historical Society for an Antique Fair scheduled for Sept. 21 and 22, 2019 contingent on the applicant providing the Certificate of Liability Insurance.

**c. License Amendments - none**

**d. Liquor License Renewals - none**

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, JULY 15, 2019 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**e. New Liquor Licenses - none**

**f. Committee Appointments**

**Harbor Commission:** 2 openings for 3 years and 1 for 2 years: 1 applicant - Mark Audette

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to re-appoint Mark Audette to the Harbor Commission for a term to expire on June 30, 2022.

**Planning Board**

Chairman Condon advised the Board that inadvertently not all applicants for the Planning Board vacancy were listed on the Agenda.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to table the appointment to the Planning Board until the next meeting.

**g. Update/Presentations: Planning Director**

- Lisa Pearson, Planning Director, advised the Board that her department was applying for multiple grants. She also informed them that the Town received a Mass. Trails Grant to connect the Rail Trail to Seabrook. This grant will allow the ongoing project to safely connect the Old Eastern Marsh rail trail extension to the Seabrook Fireman's site. Without this grant, the trail would have ended in an unsafe area near the bridge on Route 286. She worked in conjunction with the Friends of Seabrook Rail Trail to have this grant approved.
- Ms. Pearson announced that there would be a volunteer clean-up day on August 3, 2019 from 9:00 AM to 12:00 noon in conjunction with the Friends of Seabrook Trails.
- Ms. Pearson stated that Salisbury received a Municipal Vulnerability Planning grant for engineering work relating to relieving flooding issues on Ferry Road and Rings Island. The Planning Department will apply for construction funds for this project in the spring.
- Ms. Pearson advised the Board that her department applied for Phase II of the PARC Grant to finish Partridge Brook Park. Work on Phase I of the grant has been completed. The ADA-accessible playground at the back of Partridge Brook Park is finished, and the dog park has been improved by cutting back brush with help of DPW. She stated that her department is working with the Lions Club to continue the expansion of the playground.
- Broadway Mall – Ms. Pearson said that there is a Kids Day every Tuesday at the Broadway Mall; that Joan Cox, Children's Librarian, conducts a story hour weekly; that the Partnership donated free carousel rides to the kids on Tuesdays; that there have been two movie nights which had almost one hundred people in attendance; that the benches and tables have been re-built and re-painted with Community Service volunteers and DPW assistance, and that there is a plan to have a giant chess game at the Mall soon. She also stated that there is staff present at the Broadway Mall to supply information and assistance.

**h. Vote to Accept Donation of a Parcel of Land at 28 Toll Road – Map 19, Parcel 61**

Cheryl Gorniewicz, Chief Assessor, addressed the Board. She stated that Everett Martin inherited land at High Street and Toll Road which he wants to donate to the Town. She advised the Board that this parcel has wetlands and will not support a septic system, but that there is considerable frontage on Toll Road. She stated that Town Meeting gave the Board the authority to accept this land donation. Ms. Gorniewicz said the donation is unrestricted for municipal purposes. She stated that the taxes are up to date, and that the title is clear.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, JULY 15, 2019 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to accept the donation of a parcel of land at 28 Toll Road – Map 19, Parcel 61.

**i. Vote to Approve FY2019 Year-End Budget Transfers**

Karen Snow, Finance Director, addressed the Board and stated that she was seeking approval for year-end housekeeping transfers between categories/departments. Ms. Snow advised the Board that this was a new process as previously certain budget transfers were presented for approval at Town Meeting, but the law has been revised and the law now allows the Board of Selectmen to approve these transfers, up to \$50,000 for each transfer. In response to a question from Selectman Takesian about June bills received after July 1<sup>st</sup> Ms. Snow said bill paying for the fiscal year ends on July 15<sup>th</sup> but if bills are received after that date, late bills are accrued.

Motion by Selectman McDonald, Second by Selectman Takesian; it was unanimously voted to approve the FY2019 year-end budget transfers as presented by the Finance Director.

**j. Vote to Approve Host Community Agreement with Root and Bloom, LLC for an Adult-Use Marijuana Cultivation and Product Manufacturing Facility at 187 Lafayette Road**

The Board discussed this agreement. Chairman Condon mentioned that he had spoken to the Town Manager about odor concerns with the facility, but he said that since the applicant is building from the ground up they should be able to control any odors. Mr. Harrington said that the applicant still has to go before the Planning Board for Site Plan Review and a Special Permit, and that there are concerns, it is possible that there will be some conditions.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve the Host Community Agreement with Root and Bloom, LLC for an Adult-Use Marijuana Cultivation and Product Manufacturing Facility at 187 Lafayette Road.

**V. Comments by Visitors – none**

**VI. Sewer/Water**

**VII. Correspondence**

Selectman Takesian read two pieces of correspondence. The first was a letter from Katherine Kalashian who is resigning from the Housing Authority. Motion by Selectman Takesian, Second by Selectman Ray-Parrot; unanimously voted to accept with regret Ms. Kalashian's resignation and to send her a thank you letter for her service.

The second piece of correspondence was from Xfinity, which is available for review in the Selectmen's office.

**VIII. Hearings- none scheduled**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING**  
**MONDAY, JULY 15, 2019 – 7:00 PM**  
**SALISBURY TOWN HALL, 5 BEACH ROAD**  
**COLCHESTER ROOM**

In addition to the Town Manager's report, Mr. Harrington suggested to the Board that they consider amending their official policy handbook by approving a change of order to the BOS meeting agenda. The recommendation is to move "Comments by Visitors" to the beginning of the agenda immediately after the approval of the minutes, and to re-title this portion of the agenda "Public Comment." As Since Board members had no objection, Chairman Condon directed that the First Reading of this amendment be placed on the next Board of Selectmen's agenda.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W19-225 through W19-235 and W20-1 through W20-3.

Individual Selectmen Reports:

- Selectman Ray-Parrott announced that there will be a Corn Hole Tournament at Salisbury Beach next Saturday.
- Select Ray-Parrott said the "Salisbury Days" Committee is meeting every other week to plan the Salisbury Days weekend event, which will be Saturday and Sunday, September 28 and 29<sup>th</sup>.

**XI. Executive Session - none**

**XII. Adjournment**

Motion by Selectman Abdulla, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 6:53 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of June 24, 2019 and Special Meeting of July 8, 2019

Copies of licenses as listed

Town Manager's Report


Respectfully submitted:

Agnes Donovan, Secretary

Approved:   
Chuck Takesian, Clerk

## MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: July 15, 2019

Re: July 15<sup>th</sup> Report to the Board

---

Outlined below is a summary of activities over the past three weeks. Please let me know if you have questions about any of these items.

1) Household Hazardous Waste Day

I forgot to report on this item at a previous BOS meeting. The Town held a very successful household hazardous waste day on April 27. Two hundred two (202) Salisbury households disposed of more than nine (9) tons of hazardous waste. The last time the Town held such a hazardous waste disposal day, eighty-eight (88) households participated. Thanks to the DPW for publicizing and overseeing this very successful event.

2) Electricity Aggregation Program

I am pleased to announce the results of the first quarter of the Town's participation in our Community Choice Power Supply Program, also known as electricity aggregation. For the period of January through March of 2019, electricity consumers who participated (and did not opt out of) our program saved approximately \$225,000 on their electricity bills vs. the National Grid basic rate and approximately \$430,000 vs. National Grid "green" options. Salisbury's program uses a 100% "green" product, which supports renewable energy, as all of our power supply is offset with Renewable Energy Certificates.

Residential customers realized \$162,448 of the total savings (about 72% of the total savings) vs. National Grid's basic rate for the first three months of this year, with 3291 customers taking advantage of the program. Reviewing these results, it is safe to say that our Community Choice program has gotten off to a successful start. Residents who opted out may want to re-consider, as customers can opt in at any time.

3) Resignation of Conservation Agent

I am sad to report that the Town's Conservation Agent, Michelle Rowden, will be leaving to take a position with the State, and that her last day of work in Salisbury will be August 9. Ms. Rowden has been one of our most valued employees for many years, and I am sorry to see her leave. She performed admirably in a difficult position, combining knowledge and professionalism with an approachable manner and a passion for protecting Salisbury's natural resources. She will be missed.

