

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 14, 2019 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Ronalee Ray-Parrott, Chairman; Wilma McDonald, Freeman J. Condon, Chuck Takesian, and Donna Abdulla
ABSENT: Selectmen McDonald
ALSO PRESENT: Neil J. Harrington, Town Manager and Agnes Donovan, Secretary

I. Call to Order/Salute to the Flag

Chairman Ray-Parrott called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of November 5, 2018

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve the Minutes of November 5, 2018 as written.

III. Old Business - None

IV. New Business

a. License Renewals for 2019:

Class II

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew the **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Fushpanski Motors, Inc. d/b/a Highland Motors – 205 Lafayette Road.

Repair

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew the **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Bob Fuller Truck and Repair Service – 74 Main St. #2A, Fushpanski Motors, Inc. d/b/a Stan's Place – 205 Lafayette Rd.; JB Restoration & Collision -105 Lafayette Road., and Merry Motors – 124 Lafayette Road.

Common Victualer

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to **Waive** the Reading of the Common Victualer licenses.

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew the **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for:

Salisbury, LLC d/b/a Dunkin Donuts – 15 Lafayette Rd.

Salsun Two, LLC – d/b/a Dunkin Donuts – 192 Elm St.

Groundswell Surf Café, LLC – 25 Broadway

Hodgie's Too of Salisbury – 136 Rabbit Rd.

Shivrudra, Inc. d/b/a Mobil Mart – 66 Main St.

Nancy's Marshview Café, LLC – 155 Bridge Rd.

Ozzie's Fried Dough – 15 Broadway

Rico's Café – 6 Elm St.

Salisbury House of Pizza – 2 Beach Rd. and

Vinnie's Beach Side Café, Inc. - 183 No. End Blvd.

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Entertainment

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew the **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for Rusnik Campground – 115 Lafayette Rd. (5 Video games, 1 Air Hockey game, 1 Pool Table), and Zyacorp Entertainment I, LLC d/b/a Cinemagic – 6 Merrill St. – Auto Amusement Arcade.

General

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to waive the reading of the General license renewals.

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to renew the **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for:

ABF U-Pack Moving Svc – 74 Main St., Anderson Landscaping, Inc. - 168 Elm St., Anima Massage – 90 Main St., Beyond the Leash – 5 Fanaras Dr., Unit A, Bob's Signs – 50 Elm St., Body Trends – 102 Bridge Rd., Caldwell's Motorcycle Service – 193 Elm St, Chance to Run Dog Daycare – 166 Elm St., Circle Insurance Agency, Inc. - 4 Elm St., Dairy Queen Salisbury – 96 Elm St., Daisy Disc Corp – 167 Bridge Rd., Dog Tails – 15 Main St., Suite 105, Dollar Tree #06162– 208 Elm St., Emergency Ice Company – 168 Bridge Rd., Extra Space Storage #267 – 143 Lafayette Rd., Face to Face – 90 Main St., Groundswell Surf Café, LLC - 25 Broadway, A Hair Better – 6 Merrill St., Fushpanski Motors, Inc. d/b/a Hall's Towing – 205 Lafayette Rd., Graf Brothers Leasing, Inc. – 166 Lafayette Rd., Gourmet Panty – 160 Beach Rd., H.A. Richard & Sons, Inc. – 54 R Elm St., Hidden Treasures Holistic & Therapeutic Massage – 38 Lafayette Rd., Hudson's Outboard, Inc. 46, 48 & 50 Bridge Rd., JW Salon, Inc. – 158 Bridge Rd., Unit B, Joyful Harvest Market, LLC – 2 Elm St., B1, Leeward Light – 126 Bridge Rd, .Linda's Alpha-Omega Salon – 2 Elm St., Marksman Machine – 137 Lafayette Rd., Mobil Mini, Inc. – 77 Bridge Rd., Pac-Van Inc. – 74 Main St., Paws 4 Play – 93 Bridge Rd, Port City Glass – 141 Bridge Rd., Unit 100W, Proactive Chiropractic – 102 Bridge Rd., Unit C-1, Sanborn Co. – 11 Cushing St., Say I Do – 10 First St., Seacoast Lock & Safe Co. – 124 Lafayette Rd., Seaside Resorts, Inc. – 3 Liberty St., Shorts Foundations, Inc. – 82 Bridge Rd., South Port Marine, LLC – 91 Bridge Rd., Special Stars Performing Arts, LLC – 133 B Elm. St., Stateline Liquors, Inc. – 45 Toll Rd., Straight Line Bait & Tackle – 110 Elm St, Swell Willey's – 4 Broadway, TFL USA/Canada, Inc.–72 Elm St., Unit 3, The Sherwin-Williams Company#5333 – 175 Elm St., Thomas Bracken School of Dance – 102 Bridge Rd., TintAutos -2 School St., and Woodward Fence & Supply Corp. – 4 Old Elm Street.

b. New Licenses:

Class II

Congdon Auto Repair and Sales – 50 Elm St.

Chairman Ray-Parrott advised the Board that the applicant reached out to her and requested that this license be Tabled.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to Table the **Class II** License for Congdon Auto Repair and Sales, 50 Elm Street, until the next meeting.

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Common Victualer

Christy's Pizza, Inc. – 11B Broadway

Chairman Ray-Parrott said she received a request to table this license.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to table the new **Common Victualer** license for Christy's Pizza, Inc. – 11B Broadway.

Bull Brazilian, Inc. – 135 Bridge Road

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve for purposes of discussion the new **Common Victualer** license, for Bull Brazilian, Inc., 135 Bridge Road. In discussion, Selectman Takesian stated that the Town does not have the Workers Compensation policy for Bull Brazilian, Inc.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to table the new **Common Victualer** license for Bull Brazilian until the next meeting and suggest that the applicant come to the next meeting.

General

KS Therapeutic Massage and Bodywork – 102 Bridge Road

Katelynn Sudak, applicant, appeared before the Board. She stated that she will be renting a room in an existing chiropractic office at 102 Bridge Road and she will be operating by appointment only. In response to a question from Selectman Condon, she confirmed that she is licensed by the State.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve the new **General License** for KS Therapeutic Massage and Bodywork- 102 Bridge Road.

Special Event

April Fools 4 Mile Race

Daniel McGuire, Race Director, appeared before the Board. He confirmed that the organizers would clean up after the race. He stated that this race raises funds for many charities, including Dana Farber; Alzheimer Association; Opportunity Works; Triton Regional School Running Program; the So. New Hampshire Track Program, and the Red Cross. In response to a question from Chairman Ray-Parrott, Mr. McGuire stated they would have police detail for traffic.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve the **Special Event License for April Fools 4 Mile Race** – Winner's Circle Running Club.

Loco Palooza 5 K

Kevin St. Laurents, Race Director, appeared before the Board. He stated that this race contributes funds to many charities including local high school sports teams and the Pettengill House Food Pantry.

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to approve the **Special Event License for Loco Palooza 5 K** – LOCO Sports, LLC.

- c. **License Amendments - None**
- d. **Liquor License Renewals - None**
- e. **New Liquor Licenses - None**
- f. **Committee Appointments: None**
- g. **Update/Presentation: - Planning Board**

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Gina Parks, Vice Chairman of the Planning Board advised the Selectmen that the Planning Board has full membership. Ms. Parks provided an update of Planning Board actions since last May:

- Site Plans (SPR), Special Permits (SP) and Subdivisions (SUB)
 - Approved: Minor Site Plan Modification for 22 Old County Road, Habitat for Humanity; Major Site Plan Review for 109-113 Bridge Road, NRC Inc.; Special Permit for 195-201 Elm Street, Arakelian Family, LLC, and Special Permit/Site Plan Review for 107-111 Elm Street, Alternative Therapies Group Inc.
 - Approved: Site Plan Modification for 82 Lafayette Road; Brendon Doherty; and Site Plan Modification for 107-111 Elm Street, Alternative Therapies Group.
 - Ongoing - Site Plan Review for 28 Rabbit Road, ZAP Development LLC, and 57 Railroad Avenue, The Daily Group, LLC.
- **Approval Not Required (ANR)**
 - Ms. Parks stated the following were endorsed: 1 & 3 Patriot Way, Paul Pelletier; 17 Elm Street, Town of Salisbury; 473-537 North End Boulevard, Ronald N. Laffely & Sally A. Laffely; 15-17 Ferry Road, Bradku Construction, and 107 Folly Mill Road, Pail LePere.
- **Inclusionary Agreements (Affordable Housing)** - Ms. Parks advised the BOS that Inclusionary money collected since May 7, 2018 was \$181,266.82.
- Certificate of Completion - 2 Denrael Drive - Tuning Point Inc.
- Certificate of Partial Completion - 107-111 Elm Street, Alternative Therapies Group Inc., and 233 Beach Road, Steve Paquette, 233 Beach Road LLC.
- Ongoing Projects and Initiatives - Zoning Review - Planning Board has discussed creating a parking bylaw and updating the Lafayette-Main and Village Center Districts to be more relevant to contemporary uses and consistent with the other uses and definitions in the Zoning Bylaw.
- Ms. Parks reviewed the Amendments that passed at the October 2018 Town Meeting - Modifying Article XIII Inclusionary Housing Requirements; Amending Article III Use Regulations, §300-12: Table of Uses; Amending Article I – General Provisions, Definitions & Applicability, and Amending Article VI Administration and Enforcement, Duties of the Building Inspector.

h. Vote to Approve Applications for FEMA Grants for Generators

Town Manager Neil Harrington informed the Board that the Town would like to apply for grants to purchase and install emergency generators for Town Hall and the Senior Center, both of which lost power in storms over the past few years. He stated the grant requires a 25% match and that the Town's Charter requires BOS approval for grant applications that require matching funds. He stated the grant applications will need MEMA review, which will forward them to FEMA and, if approved, Town Meeting will need to vote to appropriate the matching funds. Selectman Takesian questioned if the Town's matching 25% would be \$50,000 and Ms. Pearson, Planning Director, stated that this includes engineering, electrical, mechanical, wiring, and the generators for both buildings. Ms. Pearson stated that the Senior Center needs to be totally functional and for that to happen it needs more generators than what they currently have. Ms. Pearson clarified that the match requirement is only an estimate at this point. The actual costs will not be known until after the projects are publicly bid.

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Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to approve the applications for FEMA grants for generators, as presented.

i. Lisa Pearson re: FY19 CDGB Grant Application

Lisa Pearson, Planning Director, stated that she was thinking that priorities in the next CDBG grant application round might include:

- Housing Rehabilitation
- Phase II of the Presidents' Street project
- An RFQ for Social Services to support emergency assistance; Senior Center assistance; Pettengill House; Women's Crisis Center, and the YWCA day care voucher program.

Ms. Pearson told the Board that she would like to hear from members if they wanted to change any of the Town's priorities. She noted that she would be conducting meetings and taking feedback and would come back to the BOS for approval of the Town's grant application in February.

j. Discussion of Board of Selectmen Meeting and Presentation Schedule – 2019

Motion by Selectman Condon, Second by Selectman Abdulla; unanimously voted to approve the Draft Board of Selectmen Meeting and Presentation Schedule for calendar year 2019.

k. Discussion re: Vacancies on Boards and Commissions

Neil Harrington, Town Manager, read a listing of Board and Commission vacancies. He stated that these vacancies would be posted on the Town's website. Chairman Ray-Parrott encouraged participation and appealed to the public to advise the Town Manager of interest in serving on the Town's Board and Commissions.

V. Comments by Visitors - None

VI. Sewer/Water - None

VII. Correspondence

Selectman Abdulla read correspondence from Comcast regarding programming changes.

VIII. Hearings – none scheduled

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to ratify the signing of the following weekly warrants: W19-105 through W19-123.

b. Subcommittee Reports - None

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XI. Executive Session - none

XII. Adjournment

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to adjourn at 7:54 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of November 5, 2018


Copies of licenses as listed

Report of Gina Parks, on behalf of Planning Board

Town Manager's Report

Respectfully submitted:

Agnes H. Donovan, Secretary

Approved: 
Donna Abdulla, Clerk