

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 19, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Ronalee Ray-Parrott, Chairman; Wilma McDonald, Freeman J. Condon, Chuck Takesian, and Donna Abdulla

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Ray-Parrott called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of October 15, 2018

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the Minutes of October 15, 2018 as written.

III. Old Business - none

IV. New Business

a. License Renewals:

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent 2018 renewals for: Creative Touch Designs – 72 Elm St., and Bradley McAllister – 136 Rabbit Rd.

2019 Renewals

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **Class I** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Priority Motor Group – 158-160 Elm St. and Wall's Ford – 2 Merrill St.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to waive the reading of the Class II renewals.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Bill's Auto Sales – 60 Main St., Jim's Auto Body – 128-130 Bridge Rd., Salisbury Auto Salvage – 16 Main St., Car's of Yesteryear's – 42-44 Bridge Rd., DPW Associates – 98 Elm St., Salisbury Auto Center – 76 Elm St., and Causeway Enterprises – 77 Bridge Rd.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Jim's Auto Body – 128-130 Bridge Rd., Causeway Enterprises – 77 Bridge Rd., and Salisbury Auto Salvage – 16 Main St.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to waive the reading of the Repair license renewals.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 19, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

subsequent renewals for: Bill's Auto Service – 32 Pike St., Hatheway Auto Service – 66 Bridge Rd., Black Death Restoration – 25 Atlantic Ave., Jim's Auto Body – 128 Bridge Rd., Buddy's – 79 Lafayette Rd., NE Rebuilt – 191 Lafayette Rd., Claxton Powersport Repair – 142 Lafayette Rd., Vinnie's Garage – 29 Bridge Rd., Daaboul & Sons Auto Repair – 76 Elm St., Coastal Collision & Accessories – 191 Elm St., and Cassidy's Auto Body – 25 Locust St.

b. New Licenses

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to approve a **Common Victualer** license for Bull Brazilian Steakhouse – 135 Bridge Rd. (formerly Angelina's).

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to approve a **Common Victualer** license for: Aroma Joe's #79 – 1 Merrill Street.

c. License Amendments

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to approve a renewal for 2018 for a **General license** to Creative Touch Designs – 72 Elm Street amending the address from 26 Ocean Front South.

d. Liquor License Renewals

e. New Liquor Licenses

f. Committee Appointments

Harbor Commission – 1 vacancy – 1 applicant: David Cretien requesting re-appointment.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to re-appoint David Cretien to the Harbor Commission for a 3-year term to expire June 30, 2021.

Agricultural Commission – 1 vacancy – 1 applicant: Michele Waugh

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to appoint Michele Waugh to the Agricultural Commission for a two-year term to expire June 30, 2021.

g. Update/Presentations: COA Director/Library Director

Emily Thompson, Outreach Coordinator, presented the following in the Director's absence.

- The Senior Work-Off program will begin in January and the applications will be available December 1st. Twenty seniors will be accepted and if more than 20 apply applications will be approved based on income guidelines.
- The Devine Memorial Patio has been completed with signage, bricks, benches and aesthetics.
- Guest Wi-Fi was upgraded for a faster free response for all senior center guest users.
- The Center continues to assist seniors with RMV needs, renewing licenses online.
- Interactive breakfasts with the Police and TRIAD continue to be hosted at the Center, which enables seniors to become more comfortable with law enforcement and being kept up to date with current scams and senior concerns.
- Over the past year, provided over 800 rides to local doctor appointments, shopping and errands; delivered over 9,000 meals and served almost 1,000 congregate meals; provided tax assistance to over 100 seniors.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 19, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

- Almost 200 seniors visited the monthly health clinic, which is staffed by Cataldo Ambulance and the public health nurse.
- Over the past year over 4,000 seniors participated in the fitness/exercise programs
- Many informational and education programs are offered such as: Mature Drivers and the Car Fit program, seminars on Health Care Proxies, Property Fraud, Dementia, and Talking Books
- The van operates 3 days a week and seniors also have access to EZ trans curb-to-curb transportation through Salisbury, Amesbury and Newburyport for \$3.00 one way.
- Monthly painting, card making, craft making and coloring classes are held. Cooking classes and competitions from chili making to salad toss off to various crock recipes and bread baking are also held.
- Upcoming events include the Holiday luncheon on December 5th at 11:30 AM and the New Year's luncheon on December 27th.
- Next month there will be Diabetes, Alzheimer's and Older Driver Safety Awareness seminars.
- In closing, Ms. Thompson reported that the Center operates on a budget of \$200,000; the current senior population is over 2,200 and over the past year they serviced over 1300 seniors that they actually recorded. The Center could not offer as many programs without the help of over 150 volunteers.

Terry Kyrios, Library Director, reported that the library just celebrated its 3rd Anniversary on October 5th in the new building. Since her last report 47,771 books have been checked out and inter-library usage is up 22%. The meeting rooms have been used 1,296 times and the overall attendance has been 9,650 patrons. She noted that there is a staff person in the library to help people, one on one, with their computers, and that on-going classes include yoga, bridge, book club, and art classes. She is working on bringing the Polar Express to the Library on Nov. 24th and she will have more information on that at a later date. As for all the services offered, there is a brochure listing them available, as well as a list of passes that are available.

Selectman Condon thanked Ms. Kyrios for all she does and he reminded everyone of how hard she worked on the planning and construction for the new library amid criticism from many people that there was no need for a new library. He thanked her for keeping the library alive and thriving.

h. Electricity Aggregation Presentation

Mr. Harrington introduced Mark Cappadona of Colonial Power, consultant to the Town, who then made a presentation explaining the electric aggregation plan that the Town adopted, which is known as the "Salisbury Community Choice Program." He started by explaining that the typical electricity bill has two components – supply and distribution. In Salisbury's case, National Grid provides both services at what is called the "basic service rate." Under State law, a community may pool (or aggregate) all of its electricity customers and go into the market to solicit bids for electricity supply, with National Grid continuing to provide delivery. When the Town solicited bids, it received quotes for supply that are less than the National Grid basic rate, and a three-year contract was signed with First Point Power from Rhode Island to provide electricity supply that is 100% green energy for a flat rate of 11.065 cents per kilowatt hour vs. the current National Grid basic service rate of 13.718 cents. This will result in an estimated savings of about \$378,000 over the next three years for Salisbury electricity consumers.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 19, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

Mr. Cappadona further explained that all current National Grid customers in town will receive a mailing explaining the program. Anyone receiving a mailing who does not want to remain in the program simply needs to return a card that will be included in the mailing and indicate that you want to opt out. There is no charge to opt out of the program and customers may opt back in at any time. Information on the program will be on the Town's website as well as Colonial Power's website.

i. Pavement Management Plan Presentation – DPW Director and Beta Engineering

Ms. DeMeo had informed the Board at a previous meeting that the Town had hired a consultant to develop a Pavement Management Program, which includes an analysis and rating of the current condition of all roads in the town, creates a priority list for improvements, and estimates the cost of bringing all roads up to acceptable standards. She then introduced Mr. Ledger from Beta Engineering, who then addressed the Board and gave a power point presentation explaining how the Pavement Management Program for the Town was developed. A copy of the Pavement Management Program, a copy of which is available in the Selectmen's office.

Ms. DeMeo explained that the reason for developing the program was to get a handle on the condition of Salisbury's roads and to quantify how much of an investment will be needed over time to address this concern. This will allow the Town to devise a strategy for planning ahead for needed improvements over time.

j. Vote to Convey Land on Beach Road and Accept Land off Seabrook Road

Mr. Harrington request that this item be tabled.

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to table this item until the next meeting.

k. Vote to Submit Home Rule Bill to Legislature re: Dissolution of Ring's Island Water District

Mr. Harrington stated that Town Meeting approved this bill in October and authorized the Board of Selectmen to submit it to the Legislature. As everyone was familiar with the contents of the legislation, he did not go into detail to explain it.

Motion by Selectman Takesian, Second by Selectman Condon; unanimously voted to submit the Home Rule Bill, as presented, to the Legislature to dissolve the Ring's Island Water District.

l. Vote to Authorize Town Manager to Sign and Submit Annual Green Communities Report

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to authorize the Town Manager to sign and submit the Annual Green Communities Report, which is due December 1st.

m. Vote to Exercise Right of First Refusal on Property located at 8C Sandpiper Way, Salisbury Woods

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to waive the Board's right of first refusal on the property located at 8C Sandpiper Way – Salisbury Woods.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 19, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

n. Vote to Schedule a Public Hearing for National Grid to Install Underground Facilities and One Pole at 29 Elm Street

Motion by Selectman McDonald, Second by Selectman Condon; unanimously voted to schedule a public hearing on December 3, 2018 at 7:30 PM for National Grid to install underground facilities and one pole at 29 Elm Street.

o. Vote to Schedule a Public Hearing on a Class II Application for BTB Auto Sales – 49 Beach Road.

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to schedule a public hearing on a Class II Application for BTB Auto Sales – 49 Beach Rd. on December 3, 2018 at 7:45PM

p. Discussion of Potential Regulations re: Vaping

Chairman Ray-Parrott said this issue had come to her attention since it is illegal to purchase cigarettes if you are under 21, but there is a loophole in the existing law that will allow anyone over the age of 18 but under 21 to continue purchasing vaping products after January 1 absent a local regulation to the contrary. She noted that vaping is becoming a problem in school systems across the State and there are very few regulations prohibiting this harmful practice. The Triton School Committee has requested that local Boards of Health adopt a regulation making it impermissible for anyone under the age of 21 to purchase vaping products as of January 1, 2019. She stated that she had spoken with the Town's Health Agent and he is willing to put this item on the Board of Health agenda for their December 4th meeting and have the regulation take effect before the start of the New Year. She said that Mr. Morris had indicated that he believed the general consensus of the Board of Health is they are in favor of adopting such a regulation.

V. Comments by Visitors

VI. Sewer/Water

VII. Correspondence

- Update from Comcast re: a pending change in pricing.
- Thank you notes from the Brownies for their being invited to a prior Selectmen's meeting.

VIII. Hearings

7:30 PM – National Grid Request to Construct a Line of Underground Electric Conduits on Atlantic Ave.

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to open the Public Hearing at 7:44 PM.

The representative from National Grid explained that this request is to install approximately 25 feet of 4/03 conductor secondary cable from pole 2 to the proposed heavy duty handhole, installed by the customer, in 2-3" conduits to correct aerial trespass and provide electric service to 16 and 20 Atlantic Ave. There were no questions and no discussion.

Motion by Selectman Takesian, Second by McDonald; unanimously voted to close the hearing at 7:46 PM.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 19, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the request as presented.

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Condon, Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W19-68 through W19-82.

Selectman Takesian said he was discussing the Christmas lights with the Chamber over the past week-end and they talked about putting lights on the house at Minister's Corner, but when he walked around the house he found some areas of disrepair and wanted to bring it to the attention of the Manager. He asked if the Town had a 5-year capital plan and the Manager said there's a \$7,000 budget line in the General Fund budget every year for the maintenance of the property.

Selectman Condon commended Chairman Ray-Parrott and the Manager for their speeches on Veterans' Day and noted that the entire ceremony underscored the community's commitment to honoring its veterans.

Chairman Ray-Parrott thanked all the volunteers who came out to clean up the trail last week-end. She then wished everybody a happy and safe Thanksgiving.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Takesian, Second by Selectman McDonald; unanimously voted to adjourn at 8:50 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of October 15, 2018

Copies of licenses as listed


Applicant Letters of Interest for Harbor Commission & Agricultural Commission

Right of First Refusal Request Letter

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: 
Donna Abdulla, Clerk